From: Mark Alford <office@markalforddesign.com>
Sent: 13 January 2025 10:48:22 UTC+00:00
To: "Halima.Chowdhury" <Halima.Chowdhury@horsham.gov.uk>
Subject: RE: URGENT - DC/24/1618, Ivorys, Burnthouse Lane, Cowfold
Attachments: FW: Squash Ct / Library

Good morning Halima

Further to your email and point 2 below, the applicant has provided the attached email statement as evidence of historic usage. Also, a revised WN report will be issued shortly.

Kind Regards
Mark Alford

Mobile: 07719 337143

From: Halima.Chowdhury <Halima.Chowdhury@horsham.gov.uk>
Sent: 23 December 2024 17:21
To: office@markalforddesign.com
Subject: URGENT - DC/24/1618, Ivorys, Burnthouse Lane, Cowfold,
Importance: High

URGENT

Dear Mr Mark Alford

DC/24/1618,
Ivorys, Burnthouse Lane, Cowfold,
Change of Use of former squash court to provide new offices (Class E(c)).

I refer to the above planning application.

The management team have reviewed this case file and have raised the following matters to be addressed:

- The Full Time Employee (FTE) calculation according to the Office of Project & Programme Advice & Training (OffPAT) is 13.73, not 10 (164m2 / 12m2/pp). The floor calculation also includes circulation space as per the OffPAT document. With a water usage demand of (21.54l/d x 13.73) x 0.69 = 204.05l/d, consequently, further mitigations measures are needed.

- Also, the existing use needs to be evidenced. The water neutrality statement explains that the squash court has on average 4 users per day or 28 over the week- this needs to be provided as evidence.

Please kindly provide an updated water neutrality statement addressing the above point. In light of this requirement, please can I ask for your written agreement to extend the determination date until 31st January 2025. I would appreciate an urgent response by tomorrow 24th December 2024.

Kind regards

Halima Chowdhury

Planning Officer

Telephone: 01403 215059

Email: Halima.Chowdhury@horsham.gov.uk

Horsham District Council, Parkside, Chart Way, Horsham, West Sussex RH12 1RL
Telephone: 01403 215100 (calls may be recorded) www.horsham.gov.uk Chief Executive: Jane Eaton

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