Selehurst Garden Brighton Road Lower Beeding West Sussex RH13 6PR

Tel: [redacted]

Mr Richard Forte
The Cottage
Selehurst Garden
Brighton Road
Horsham RH13 6PR

22nd December 2009

Dear Richard

I am enclosing the Deposit Protection Certificate in duplicate. Would you please sign both copies, and return one to me for my records. Please confirm the mobile number you would prefer me to use, and let me know your email address for my records.

Are you now able to return your copy of the Tenancy Agreement and to confirm that you have set up a standing order for payment of the rent? The next payment is due on 30th December.

We have to agree the reading for the LPG tank at the commencement of the tenancy as it was agreed that when you vacate you will leave a similar amount. I recollect the reading was 30; is this agreed?

Yours sincerely

Joan and John Harris

27/01/10
Spoke to A Weller
Told him that the extension lead
plug worked and Richard wants new
cable ASAP. + new plug points in lounge
Gave him Richards Mobile [redacted] + ask him
to come

INVOICE

REGISTERED NUMBER: 05861648 VAT NUMBER: 893 9729 49

mydeposits.co.uk

mydeposits
Ground Floor, Kingmaker House
Station Road, Barnet
Hertfordshire
EN5 1NZ

info@mydeposits.co.uk
T: 0871 703 0552
F: 08456 34 34 03

INVOICE TO:-

Mrs Joan Margaret Harris
Selehurst Garden
Brighton Road, Lower Beeding
West Sussex
RH13 6PR

Date of Invoice:	22 Dec 2009
Membership Number:	[redacted]
Invoice Number:	283821

Deposits Protected

Transaction Date	Description	Unit Cost	VAT	Amount Due
22 Dec 2009	DPC00654322 for Mr Richard Forte renting The Cottage Brighton Road , Horsham, West Sussex, RH13 6PR	£22.05	£3.31	£25.36
Total Number of Deposits Protected: 1	Total Amount Now Due:	£22.05	£3.31	£25.36

Invoice Total

					Amount Due
Deposits					£25.36
Payments					-£25.36
				Total Amount Now Due:	£0.00

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