Horsham District Council

Mrs Nicola Baldock
Steyning Post Office
44 High Street
Steyning
West Sussex
BN44 3NA

Our ref:	CA/25/0065
Your ref:	
Email:	planning@horsham.gov.uk
Direct Line:	01403 215171
If Calling Please ask for:	Andrew Bush
Date:	5th August 2025

Dear Sir/Madam,

Fell 1x Bay (Works to Trees in a Conservation Area)

Steyning Post Office 44 High Street Steyning West Sussex

I write regarding the above notification received 25th June 2025 giving this Authority six weeks' notice of your intention to undertake works at the above address.

It is considered that the proposed works are acceptable, and may proceed without further recourse to this Authority.

Can I advise you that the works so permitted must be undertaken within 2 years of the date of this letter, after which it will be necessary to provide the Council with another formal six-week notification of intent.

In the interests of clarity, I would advise you that if you wish to carry out any works in excess of those above, it will be necessary to provide this Authority with a further six week's notification of intent regarding any additional works proposed.

Yours faithfully

Catherine Howe
Head of Strategic Planning