

From: Andrew.Clout <Andrew.Clout@horsham.gov.uk>
Sent: 18 March 2026 10:31:33 UTC+00:00
To: "Halima.Chowdhury" <Halima.Chowdhury@horsham.gov.uk>
Cc: "Trees" <trees@horsham.gov.uk>
Subject: FW: URGENT - DC/25/2126 5 Kingsfold Close, Billingshurst
Attachments: Kfold-101 Rev A Site-A3.pdf, Pages from
BF849F18C7CB4FF5BA3EC2BFD2474452.pdf
Importance: High

Hi Halima,

Thank you for forwarding the revised block plan that seeks to re-site the outbuilding. Unfortunately, the tree shown plotted on the block plan (T148) is not the only one that I was referring to. T149 on the submitted SJA plan is from my recollection also a relevant tree.

The RPA's for these trees, as shown on the SJA plan submission, appears to have a recommended minimum rooting constraint (blue circles) that encompasses the entire SE corner of the garden, including part of the proposed area of re-sited build.

Whilst I appreciate that the property owners will be loath to have wasted space to the rear of the new building, I recommend that the building be moved further along the S boundary (requiring loss of part of the proposed vegetable plot) in order to comply with the BS5837 design standard.

Regards

Andy

Andrew Clout

Assistant Arboricultural Officer (Tues and Weds only)

Specialists Team - Strategic Planning

Telephone: 01403 215524

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Horsham District Council, Albery House, Springfield Road, Horsham, West Sussex RH12 2GB

Telephone: 01403 215100 (calls may be recorded) www.horsham.gov.uk Chief Executive: Jane Eaton

From: Halima.Chowdhury <Halima.Chowdhury@horsham.gov.uk>

Sent: 16 March 2026 14:14

To: Trees <trees@horsham.gov.uk>

Cc: Andrew.Clout <Andrew.Clout@horsham.gov.uk>

Subject: URGENT - DC/25/2126 5 Kingsfold Close, Billingshurst

Importance: High

URGENT

Hi Andy,

**DC/25/2126,
5 Kingsfold Close, Billingshurst,
Erection of a single storey detached granny annexe together with a detached single storey
multipurpose workshop and gym.**

I refer to the above planning application.

Please see attached revised site plan of the re-located proposed outbuilding, as per your consultation comments.

Please kindly provide your department's comments by 20th March 2026.

Kind regards

Halima Chowdhury

Planning Officer

Telephone: [01403 215059](tel:01403215059)

Email: Halima.Chowdhury@horsham.gov.uk



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From: Matt Smith <matt.smith@dm-planning.co.uk>

Sent: 16 March 2026 08:12

To: Halima.Chowdhury <Halima.Chowdhury@horsham.gov.uk>

Subject: Fw: DC/25/2126 5 Kingsfold Close, Billingshurst

Good Morning Halima,

I trust you are well

Further to the tree officer's comments please see attached a revised site plan moving the building more than 10m from the tree in question.

For reference as well the tree has been marked on the plan the location of which has been informed by the tree survey that was carried out on the neighbouring site as part of the outline application (tree 148). This is just for reference and not for submission.

I trust this overcomes the issue raised; any questions please let me know though

Kind Regards,



Matt Smith BA (Hons), MA, MRTPI

SENIOR ASSOCIATE

I am running the London Marathon in 2026 to raise money for Trekstock, a charity alongside cancer. To donate or to find out more about the charity please visit: [! smith-2026?utm_medium=FR&utm_source=CL&utm_campaign=015](https://www.trekstock.org.uk/smith-2026?utm_medium=FR&utm_source=CL&utm_campaign=015)

Please note I now work flexible hours on Thursday and Fridays (9:30 – 2:30 term times only)

[www.dm-planning](http://www.dm-planning.co.uk)



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