



**Horsham
District
Council**

Mr Josh Steere
TTC- Total Tree Care Ltd
Butlers Cottage
Tower Hill
Horsham
RH13 0AQ

Our ref: CA/26/0008
Your ref: Charta House - American Oa
Crown Reduction
Email: planning@horsham.gov.uk
Direct Line: 01403 215171
If Calling Please ask for: Andrew Bush
Date: 5th March 2026

Dear Sir/Madam,

Surgery to 1 x American Oak (Works to Trees in a Conservation Area)

Charta House The Hollow West Chiltington West Sussex

I write regarding the above notification received 20th January 2026 giving this Authority six weeks' notice of your intention to undertake works at the above address.

It is considered that the proposed works are acceptable, and may proceed without further recourse to this Authority.

Can I advise you that the works so permitted must be undertaken within 2 years of the date of this letter, after which it will be necessary to provide the Council with another formal six week notification of intent.

In the interests of clarity, I would advise you that if you wish to carry out any works in excess of those above, it will be necessary to provide this Authority with a further six week's notification of intent regarding any additional works proposed.

Yours faithfully

Catherine Howe
Head of Strategic Planning