Horsham District Council

Application for Listed Building Consent for alterations, extension or demolition of a listed building

Planning (Listed Buildings and Conservation Areas Act) 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

East Martyns

Address Line 1

Church Street

Address Line 2

Address Line 3

West Sussex

Town/city

Henfield

Postcode

BN5 9NR

Description of site location must be completed if postcode is not known:

Easting (x)

521392

Northing (y)

116200

Description

Applicant Details

Name/Company

Title

Mr

First name

Christopher

Surname

Indge

Company Name

Address

Address line 1

East Martyns Church Street

Address line 2

Address line 3

Town/City

Henfield

County

West Sussex

Country

Postcode

BN5 9NR

Are you an agent acting on behalf of the applicant?

- [x] Yes
- [ ] No

Contact Details

Primary number

***** REDACTED ******

Secondary number

***** REDACTED ******

Fax number

Email address

***** REDACTED ******

Agent Details

Name/Company

Title

Mr

First name

Stuart

Surname

Beckett

Company Name

Beckett Architectural & Consultancy Services Ltd

Address

Address line 1

53 Bramble Gardens

Address line 2

Address line 3

Town/City

Burgess Hill

County

Country

United Kingdom

Postcode

RH15 8UQ

Contact Details

Primary number

***** REDACTED ******

Secondary number

Fax number

Email address

***** REDACTED ******

Description of Proposed Works

Please describe the proposals to alter, extend or demolish the listed building(s)

Replacement of existing glazed french doors to match existing ones. Three pairs of glazed doors - D.04/D.05/D.06 - located on ground and first floors. All to be re-made in timber to match the existing and fitted with vacuum insulating glass. The doors currently are in a bad state of repair and allow the ingress of rain - a specialist has advised they are beyond repair.
Replacement of glass (not original) in all sash windows with vacuum insulating glass. Existing sash windows will be refitted as the timber frames and sashes are in reasonable condition.

Has the development or work already been started without consent?

◯ Yes
⊘ No

Listed Building Grading

What is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)?

◯ Don't know
◯ Grade I
◯ Grade II*
⊘ Grade II

Is it an ecclesiastical building?

◯ Don't know
◯ Yes
⊘ No

Demolition of Listed Building

Does the proposal include the partial or total demolition of a listed building?

◯ Yes
⊘ No

Related Proposals

Are there any current applications, previous proposals or demolitions for the site?

◯ Yes
⊘ No

Immunity from Listing

Has a Certificate of Immunity from Listing been sought in respect of this building?

◯ Yes
⊘ No

Listed Building Alterations

Do the proposed works include alterations to a listed building?

⊘ Yes
◯ No

If Yes, do the proposed works include

a) works to the interior of the building?

◯ Yes
⊘ No

b) works to the exterior of the building?

⊘ Yes
◯ No

c) works to any structure or object fixed to the property (or buildings within its curtilage) internally or externally?

◯ Yes
⊘ No

d) stripping out of any internal wall, ceiling or floor finishes (e.g. plaster, floorboards)?

◯ Yes
⊘ No

If the answer to any of these questions is Yes, please provide plans, drawings and photographs sufficient to identify the location, extent and character of the items to be removed. Also include the proposal for their replacement, including any new means of structural support, and state references for the plan(s)/drawing(s).

0118-SA-2101-P1 Proposed Elevations
0118-SA-2102-P1 Proposed Elevations
0118-SA-5101-P1 Proposed windows and doors elevations schedule
East Martyns, Henfield - Design and Access Statement
East Martyns, Henfield - LandVac Heritage Vacuum Glazing
East Martyns, Henfield - Window and door schedule

Materials

Does the proposed development require any materials to be used?

⊘ Yes
◯ No

Please provide a description of existing and proposed materials and finishes to be used (including type, colour and name for each material) demolition excluded

Type:
Windows

Existing materials and finishes:
Painted softwood windows with single glazing

Proposed materials and finishes:
Retro-fit existing windows with vacuum insulating glazing

Type:
External doors

Existing materials and finishes:
Single glazed painted softwood doors - modern copies of original doors

Proposed materials and finishes:
Re-make painted timber doors to match existing, glazed with vacuum insulating glass

Are you supplying additional information on submitted plans, drawings or a design and access statement?

- [x] Yes
- [ ] No

If Yes, please state references for the plans, drawings and/or design and access statement

0118-SA-2101-P1 Proposed Elevations
0118-SA-2102-P1 Proposed Elevations
0118-SA-5101-P1 Proposed windows and doors elevations schedule
0125-SA-2001-P1 Existing Elevations
0125-SA-2002-P1 Existing Elevations
0125-SA-5000-P1 Existing windows and doors elevations schedule
2401-001 Site Location and Block Plan
East Martyns, Henfield - Design and Access Statement
East Martyns, Henfield - Heritage Statement
East Martyns, Henfield - Historic England Report
East Martyns, Henfield - LandVac Heritage Vacuum Glazing
East Martyns, Henfield - Window and door schedule

Neighbour and Community Consultation

Have you consulted your neighbours or the local community about the proposal?

- [ ] Yes
- [x] No

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- [x] Yes
- [ ] No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

◯ The agent
⊘ The applicant
◯ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

◯ Yes
⊘ No

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:
(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

◯ Yes
⊘ No

Ownership Certificates

Certificates under Regulation 6 - Planning (Listed Buildings and Conservation Areas) Regulations 1990

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of **all** the land to which this application relates; **and** has the applicant been the sole owner for more than 21 days?

⊘ Yes
◯ No

Certificate Of Ownership - Certificate A

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which the application relates.

Person Role

◯ The Applicant
⊘ The Agent

Title

First Name

Stuart

Surname

Beckett

Declaration Date

11/01/2024

☑ Declaration made

Declaration

I/We hereby apply for Listed building consent as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.
I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.
I/We also accept that, in accordance with the Planning Portal's terms and conditions:
- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☑ I / We agree to the outlined declaration

Signed

Stuart Beckett

Date

11/01/2024