BLUECOAT SPORTS

April 2025

Travel Plan



Reeves Transport Planning

PRODUCED for CHRIST'S HOSPITAL

PRODUCED by REEVES TRANSPORT PLANNING LTD

TPC/TMA/201017

Version	Date	Author	Checked	Notes
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1. Executive Summary

1.1 Reeves Transport Planning is appointed by Christ's Hospital to support the development and implementation of a Travel Plan associated with Horsham District Council's approved planning application DC/21/1524. The permission introduces a two-storey extension to Bluecoat Sports to provide new swimming pools, spa facilities, two class studios, a fitness suite and cafe. A six-lane, all-weather running track with eight-lane sprint track, 3G artificial grass pitch and an unlit outdoor adventure area is also included. In addition, parking for 272 cars and a new permanent access to Christ's Hospital Road is approved.

1.2 A Travel Plan is a long-term strategy for an organisation or development that seeks to deliver sustainable transport objectives through action. This is a Commercial Travel Plan that focuses on the vehicle trips generated at Bluecoat Sports. Its overarching aim is to reduce the traffic impact by promoting sustainable modes of travel to staff, members and visitors. The Department for Transport's research Making Travel Plans Work, Lessons from UK Case Studies found that basic Travel Plans can reduce driver only car journeys to work by 3% to 5% and Travel Plans with large public transport fare discounts and car parking restrictions, or charges, were achieving 15-30% reductions, some even more.

1.3 Bluecoat Sports has appointed a Travel Plan Champion to implement the Travel Plan and monitor its performance. A menu of Travel Plan measures has been identified, and these are supported by an action plan. The measures encourage the use of sustainable modes of transport and the health and social benefits of these will be promoted.

1.4 Staff, members and visitors will complete a baseline travel survey that will inform actual travel patterns. Travel surveys will regularly be undertaken to inform and update the site-specific objectives and targets of the Travel Plan. The travel data and Travel Plan measures will be monitored by the Travel Plan Champion. The targets and measures can be adjusted to reflect changing behaviour regularly, which ensures that the Travel Plan is a workable and effective document that achieves its objectives.

2. Introduction

2.1 This Travel Plan is prepared in response to Condition 15 of Horsham District Council's approved application, DC/21/1524, which requires the submission, and approval, of a Travel Plan prior to the first use of any facilities. It also contributes towards achieving a more sustainable development, as a Travel Plan is recognised as an important tool in the delivery of sustainable outcomes.

2.2 The Travel Plan's aim is to reduce the impact of travel to, and from, Bluecoat Sports, Horsham. It promotes travel modes such as walking, cycling and public transport and discourages solo vehicle use by encouraging car sharing. It identifies an appropriate package of measures aimed at boosting sustainable travel and mitigating adverse travel impacts. It is understood that sustainable travel is not achievable in every circumstance, however, this Travel Plan is designed to minimise single car use and encourage informed travel choices.

2.3 The Travel Plan has the full support of Bluecoat Sports and Christ's Hospital School's management teams and their commitment to sustainability is confirmed in this strategy. It is prepared with reference to the Ministry of Housing, Communities and Local Government Travel Plans, Transport Assessments and Statements and West Sussex County Council's Travel Plan guidance.

3. Baseline Conditions

3.1 Bluecoat Sports is a private health and fitness club that is within the grounds of Christ's Hospital, Horsham. Christ's Hospital provides independent education for around 900 children. Bluecoat Sports is a registered charity, established to benefit the pupils at Christ's Hospital and the wider community by providing sporting facilities.

3.2 Bluecoat Sports has amenities including a 25metre swimming pool, a high-tech gym, outdoor tennis courts, squash courts, and a timetable of regular classes. The facilities are used by Christ's Hospital school, local clubs and private members.

3.3 There are circa 3130 members and the postcode distribution data, collected for the submitted Transport Statement, illustrated that 65% of members live in the Horsham and Southwater postcode sectors of RH12 1, RH12 2, RH12 5, RH13 5, RH13 9, and RH13 0, which are within eight kilometres of the club.

3.4 Bluecoat Sports currently employs circa 110 full time equivalent members of staff. It is open to members 6.30am to 10pm, Monday to Friday, and 7am to 8pm Saturday with a 9pm close on Sunday.

3.5 There are 109 car parking spaces with additional parking available in Christ's Hospital's grounds.

Location

3.6 Bluecoat Sports is located within the grounds of Christ's Hospital, Horsham, RH13 0YB.

3.7 Bluecoat Sports is within the countryside but is close to the built-up area boundary. It is circa 4.7kilometres southwest from the centre of Horsham, which is a market town with a wide mix of chain and independent shops, cafes, and restaurants, along with a variety of local amenities and facilities.

Figure 1



3.8 There are limited amenities within a short walk, but there is a children's nursery, train station and Bluecoat Sports has its own café.

Existing Travel Infrastructure

Access and Servicing

3.9 Vehicle access and servicing is via the main school access on Christ's Hospital Road and its internal access road, which also heads to the car parks and school facilities. A secondary access road, Infirmary Drive, provides access to the staff residences and the infirmary.

3.10 Pedestrian access is direct from Christ's Hospital Road and the internal access road, which has a 15mph speed limit. There is also a pedestrian walkway at the junction between Christ's Hospital Road, Station Road and Barnes Wallis Avenue.

Driving

3.11 Two Mile Ash Road, Tower Hill, Christ's Hospital Road are rural roads that are wide enough to enable two cars to pass without an issue. Christ's Hospital Road is subject to a 30mph speed limit along this stretch, as is the section of Two Mile Ash Road close to Christ's Hospital.

3.12 Bluecoat Sports has ample parking available, with 109 dedicated spaces and access to additional parking across the school grounds.

3.13 There are double yellow lines along both sides of Christ's Hospital Road near Christ's Hospital's main entrance.

3.14 There are four 7.5kw electric vehicle chargers in Christ's Hospital's main visitor car park, with many additional charging stations available in Horsham including the Shell garage on Worthing Road.

3.15 Co Wheels car club is available in central Horsham, which is a circa four-kilometre walk from Bluecoat Sports.

Taxis

3.16 Horsham benefits from many taxi companies that provide a 24hour service. Taxis can drop off and pick up directly outside Bluecoat Sports, but there is not a taxi rank within a reasonable walk.

Trains

3.17 Christ's Hospital has its own rail station that is a 700metre walk from Bluecoat Sports, which is easily within the BREEAM compliant distance and an acceptable walk for commuters and non-commuters (Providing for Journeys on Foot, 2000). The station can be reached via a level pedestrian route, which is illustrated in the station's onward journey information attached at Appendix 1. The route includes the accessible Christ's Hospital internal road and Christ's Hospital Road, which has footways and street lighting for most of the route.

3.18 Christ's Hospital Rail Station is a Category B3 station, with step-free access to platform 2 and steps to platform 1. There is a convenient drop off and pick up point, which supports accessibility for families with buggies and people with disabilities or mobility issues.

3.19 There is a 53 space car park at the station with an adjoining 30 space pay and display car park. There is cycle parking available for circa 20 bicycles.

3.20 Christ's Hospital Rail Station is served by Southern and offers regular services including direct trains to Bognor Regis, Chichester, Gatwick and London Victoria.

Buses

3.21 The nearest bus stop is located on Christ's Hospital Road, which is a 400metre accessible walk from Bluecoat Sports. The stop serves Compass Travel routes 64, 74 and 74A that offer a

limited service connecting Amberley, Storrington, West Chilington, Barns Green, and Horsham Rail Station. The timetables are attached, as Appendix 2.

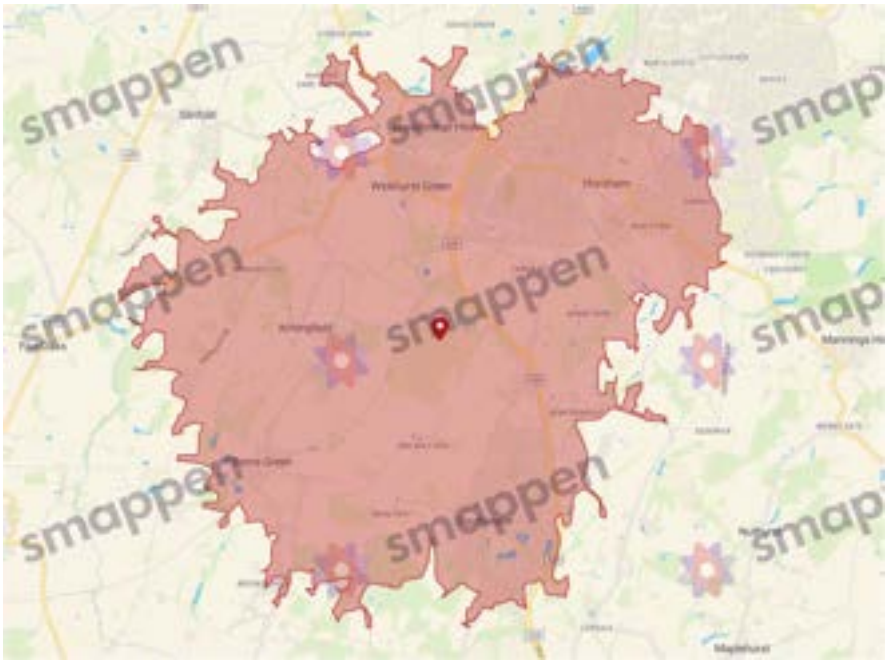
Cycling

3.22 There is cycle storage for 20 bikes with an additional six spaces for staff at the rear of Bluecoat Sports. Staff and members have access to changing rooms, showers and lockers.

3.23 National Cycle Network (NCN) regional route 223 can be accessed from Christ's Hospital Road. Route 223 is made up of both on and, mostly, off carriageway cycle lanes, which starts at Chertsey in the north, along to Guildford, onto Cranleigh, Christ's Hospital and then south to the large villages of Itchingfield, Southwater and Partridge Green.

3.24 These connections ensure that many areas are easily reached by bike including all of Horsham. Horsham city centre is a circa five-kilometre cycle, with Barns Green and Southwater both a circa four-kilometre cycle. These are all within the maximum cycle distance that the Department of Transport states that regular commuters often undertake. Figure 2 illustrates the distance within a reasonable five-kilometre cycle, which includes many of the club member's postcodes.

Figure 2



Walking

3.25 Christ's Hospital's grounds and access road have good pedestrian amenities that are used to high footfall.

3.26 There are footways along Christ's Hospital Road that connect to the bus stop and residential area. The footways are accessible for all pedestrians with appropriate street lighting and dropped kerbs. The pedestrian route to the train station is accessible, but the station's narrow approach road does not have footways and there are parked cars.

3.27 Bluecoat Sports is in a rural area with limited amenities within a reasonable walk. However, the nearby rail station does offer a realistic option for sustainable travel, as do the good cycling and pedestrian routes to the wider Horsham area.

4. Approved Development

4.1 Approved planning application DC/21/1524 introduces a two-storey extension to Bluecoat Sports to provide two new swimming pools, spa facilities, two class studios, a fitness suite and cafe. Construction of a six-lane, all-weather running track with eight-lane sprint track, 3G artificial grass pitch and an unlit outdoor adventure area is also included. Condition 3 of DISC/22/0308 allowed the development to be phased.

4.2 The new car parking area has parking for 272 cars, with 236 formally laid out parking spaces and an additional 36 spaces in an overflow area. There are eight disabled parking spaces and 47 7.5kw electric vehicle charging points introduced. The car parking is designed to accommodate fluctuations in demand and the extra spaces ensure enough capacity for large events.

4.3 Covered storage for circa 40 bikes is also included, which is detailed in Appendix 3. The 20 Sheffield hoops are conveniently positioned for staff and members of Bluecoat Sports. The cycle parking provision will be always retained and available for use.

4.4 A new permanent access from Christ's Hospital Road is introduced for Bluecoat Sports and its parking, which provides a central access to Christ's Hospital's sports amenities. Infirmary Drive will be closed off for vehicle access.

4.5 Pedestrian access will be improved, with an access pathway and dropped kerbs with tactile paving.

4.6 Taxis can continue to drop off and pick up directly outside Bluecoat Sports.

4.7 An Event Transport Management Plan is established, which sets out details of traffic and parking management, stewarding, directional signage, and overflow parking capacity for events that are expected to attract between 500 and 1000 people. All events will be carried out in accordance with the approved plan. It will be maintained in consultation with appropriately qualified stewarding companies.

4.8 Work has started, and Phase 1 of the development is expected to complete December 2025.

5. Baseline Travel Patterns

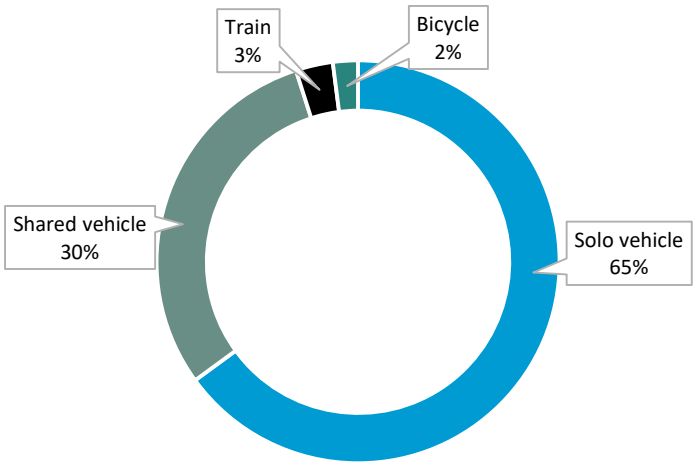
5.1 A simple baseline user travel survey was undertaken at Bluecoat Sports to understand the travel patterns of staff. This travel data is integral to any Travel Plan, as it highlights the measures that may be useful to encourage sustainable modes. The management team identified that 95% of staff drive into work, and that the remaining 5% cycle or get the train to Bluecoat Sports.

5.2 Site specific collected travel data is included in the approved Transport Statement, which contained the likely modes of travel based on the existing trip rates of Bluecoat Sports. The data informed that 1540 vehicle movements per day are generated and that the club expansion is likely to double this. The busiest hour is 6pm to 7pm and 40% of the traffic generated occurs between 5pm and 9pm.

5.3 The modal split of members reflected the travel patterns of staff, with a substantial proportion driving to Bluecoat Sports. Accordingly, the targets will focus on reducing single car use by encouraging car sharing and other sustainable modes of travel.

5.4 Figure 3 illustrates the potential modal split of trips generated by staff and members of Bluecoat Sports. It is based on the management team's simple baseline survey, site specific collected travel and TRICS analysis, so is considered an accurate record of travel modes.

Figure 3



5.5 Baseline data will be collected to identify the number of peak hour delivery trips within three months of Phase 1 opening, and this will be monitored at Year 1, 3 and 5.

5.6 Full travel surveys will be undertaken at Year 1, 3 and 5, once Phase 1 is occupied. These will be undertaken in accordance with industry standards and Horsham District Council's approval. It will include an online staff survey that covers all modes of travel including car (driver, shared and passenger), motorbike, bus, train, bike (pushbike and electric) and mode combinations. An example survey is attached at Appendix 4. A minimum 40% response rate will be achieved and in person surveys undertaken if the response rate falls short of this, as the aim is a 60% response rate.

5.7 Member's travel patterns will be collected on a usual day at Bluecoat Sports. Each member will be asked to complete a travel survey that confirms their mode of travel and distance covered.

5.8 The Travel Plan will be updated with the collected data and the measures reviewed.

6. Objectives and Targets

6.1 The overarching purpose of a Travel Plan is to encourage behaviour change that will increase the use of more sustainable modes with an emphasis on minimising private car travel in favour of walking, cycling, public transport, and vehicle sharing.

6.2 This main aim is supported by Bluecoat Sport's specific Travel Plan objectives, which give direction and a clear focus to achieving the necessary behavioural change.

The objectives are:

- to help reduce local road congestion around Christ's Hospital
- to reduce single occupancy vehicle trips to, and from, Bluecoat Sports
- to reduce delivery vehicle movements
- to enable staff, members and visitors to make informed travel choices
- to enable staff, members and visitors to make healthy travel choices
- to improve travel awareness and road user skills

6.3 The success of these objectives will be measured by a variety of targets, which have been set to ensure that the Travel Plan focuses on the reduction of private car use by stimulating increased levels of sustainable travel.

6.4 The targets are SMART:

- Specific
- Measurable
- Achievable
- Realistic
- Time-bound

6.5 The modal split targets for staff, members and visitors are presented in Table 6.1, which are based on baseline travel patterns.

Table 6.1 Likely travel patterns at Bluecoat Sports	Baseline	Year 1 Review	Year 3 Review	Year 5 Review
Solo vehicle driver	65%	56%	53%	50%
Shared vehicle	30%	35%	36%	38%
Walk	0%	1%	2%	2%
Cycle	2%	3%	3%	3%
Train	3%	4%	5%	6%
Bus	0%	1%	1%	1%
Totals:	**100%**	**100%**	**100%**	**100%**

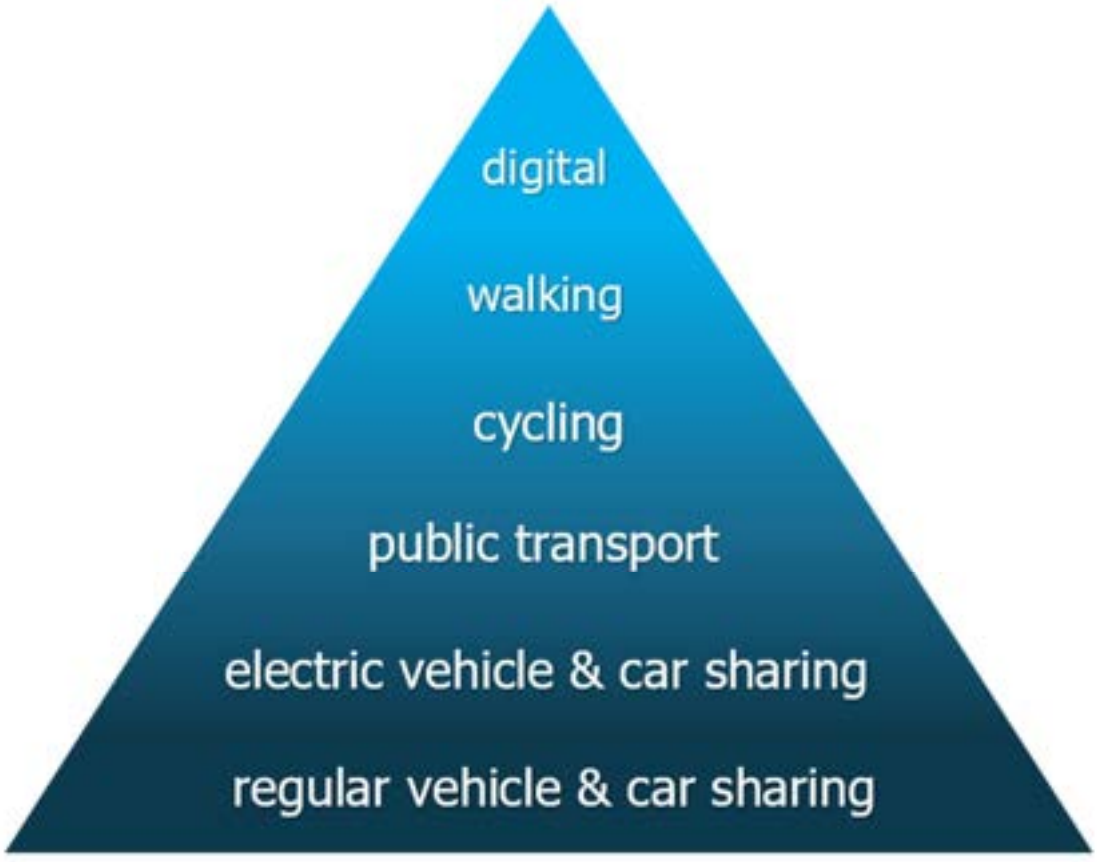
6.6 These targets may be slightly altered once the Year 1 travel survey data has been analysed, but the overall direction will remain consistent. It is likely that staff and member's travel will be analysed separately, as this will identify if specific measures work differently for each group and whether the workplace measures have an additional impact. A target for reducing peak hour deliveries will be added once the baseline date is collected.

7. Measures

7.1 The Travel Plan's objectives and targets will be met through a package of measures that encourage a decrease in solo car travel whilst increasing more sustainable modes, with a focus on car sharing.

7.2 The measures that have been identified are tailored to meet the needs of staff, members and visitors to Bluecoat Sports and reflect the sustainable travel hierarchy that is used in transport policy, which is illustrated in Figure 4.

Figure 4



7.3 The core of a Travel Plan is its package of measures, which can comprise of a mixture of different actions, incentives, and infrastructure improvements. Measures might be structural, motivational, for awareness raising, for information provision or include financial incentives or loans to remove barriers to sustainable travel.

Travel Plan Champion

7.4 An initial measure is for a Travel Plan Champion to be appointed who is responsible for marketing, implementing, and monitoring the Travel Plan throughout its lifetime, which is vital for the Travel Plan's effectiveness. Chris Markham, the Manager of Bluecoats Sports Centre, has been appointed as the Travel Plan Champion. This role will be funded until the final review is completed and approved.

7.5 The role is varied and includes:

- overseeing the development and implementation of the Travel Plan
- designing and implementing effective Travel Plan marketing
- promoting and ensuring awareness of the Travel Plan
- acting as a point of contact for staff, members, visitors, contractors and the council
- working together with interested staff to promote sustainable travel
- managing Travel Plan actions and monitoring

7.6 A vital task, for the Travel Plan Champion, is to compile sustainable transport information and promote these modes as realistic options at an early stage. Details will be included in all promotional and marketing information for Bluecoat Sports including its website, job adverts, membership material, noticeboards in communal areas, social media, as well as directly to staff and members in person and online.

7.7 A Travel Pack will be provided to each employee and all new staff prior to starting at Bluecoat Sports. All sports clubs and Bluecoat Sports members will receive a pack too, with new members receiving it at the start of their membership. It will include maps of walking and cycling routes, bus and train timetables, road safety and personal security advice, with an overview of the Travel Plan with the Travel Plan Champion's contact details. This information will also be retained and updated on a communal noticeboard that is in a prominent position.

Measures to Encourage Walking

7.8 Walking is the most sustainable method of travel, has proven health benefits and is an important source of personal freedom. Walking is important for most people, including those

using public transport or those without access to a car. It potentially has an important role to play in journeys to work, particularly for those living within two kilometres of Bluecoat Sports (Providing for Journeys on Foot, 2000).

7.9 Walking is free and offers predictable journeys. Furthermore, it does not cause the same negative impacts as vehicle travel. Walking is a form of active travel that offers a range of physical and psychological benefits to individuals and organisations. The British Heart Foundation found that physically active employees take 27% less sick days than non-active employees.

7.10 The local area benefits from footways and convenient pedestrian routes to Christ's Hospital. Pedestrian permeability is incorporated throughout Christ's Hospital, which enables staff and pupils to walk to Bluecoat Sports.

7.11 A walking map will be included in the Travel Pack, communal noticeboards, and Bluecoat Sport's website and social media. It will illustrate clear routes and walking times to visually nudge staff and members to consider incorporating walking or running into their journey.

7.12 Staff will be encouraged to take part in West Sussex County Council's and Living Streets' walking pledges and events, which will be promoted by the Travel Plan Champion. Road safety and personal security information will be included in the Travel Packs.

Measures to Encourage Cycling

7.13 Cycling is a cheap, efficient, healthy, and environmentally friendly mode of transport and these benefits will be promoted to all staff and members in the Travel Pack. Permanent staff employed at Bluecoat Sports will be offered West Sussex County Council's Bikeability cycle training in the Travel Packs.

7.14 Each employee will be offered an interest free loan for the purchase of a bicycle, which may be an interest free salary advance to be repaid through salary sacrifice over at least six months. The offer is annual and will be supplied within 20 working days.

7.15 Covered cycle storage is provided for staff, members and visitors, which is illustrated in Appendix 3. Cycle maintenance stands, pumps, and tools for bike repairs, will be available and retained for continued use. These facilities, and the proximity to cycle routes, will be

emphasised and included in all marketing material. Staff and members will have access to showers and changing areas, with lockers available for those that choose to travel via sustainable modes.

7.16 The Travel Plan Champion will establish and support a Bicycle User Group (BUG), which will directly input into the Travel Plan and its measures. Bike buddies will be encouraged, and a Bike Doctor session will be held each year, which will be open to all Bluecoat Sports' members and employees. The Travel Plan Champion will consult with the BUG regularly when reviewing the Travel Plan and its measures.

Measures to Encourage Public Transport Use

7.17 The benefits of travelling by public transport include:

- reduced congestion
- no need to park
- being able to relax, read or work
- combining active travel as part of the journey.

7.18 It is important to recognise that for shorter distances walking and cycling are usually more beneficial and favourable modes of travel than public transport, as they have fewer environmental impacts and offer health benefits. Nevertheless, public transport remains important, particularly for journeys to work of more than eight kilometres.

7.19 Local public transport information will be available on Bluecoat Sports' website, social media, communal noticeboard and in the Travel Packs. Its excellent proximity to Christ's Hospital Rail Station will be promoted and emphasised. All staff will be kept up to date on the public transport available, so they are able to directly advise members and visitors on their travel options.

7.20 Each employee will be offered an interest free loan for the purchase of a bus and rail season ticket, which may be an interest free salary advance to be repaid through salary sacrifice over at least six months. The offer is annual and will be supplied within 20 working days.

Extra Measures

7.21 Where possible, flexibility in working hours will be considered, which will include varying start and finish times. A flexible working policy enables staff to reduce their traffic impact and ensures that public transport schedules are not a barrier to using sustainable modes.

7.22 The number of large events will be limited to minimise their impact. An Event Traffic Management Plan, for events with between 500 and 1000 people attending, is introduced that ensures secure such management of an event and that attendees will be encouraged to travel by sustainable modes each time.

7.23 It is recognised that sometimes travel by car is the only option available to people. Car sharing is when two or more people share a car and travel together. It allows people to benefit from the convenience of the car, whilst alleviating the associated problems of congestion and pollution. Staff and members will be encouraged to add their details to Liftshare and West Sussex County Council's car share database where the Travel Plan Champion will create a maintain Bluecoat Sports community that will also be promoted to Christ's Hospital staff. In addition, the collected travel data will enable clusters of staff to be identified who have the same travel patterns and journeys concentrated along the same corridors.

7.24 Members will promote and encourage 'gym buddies' to work out and travel together. All members, sports club representatives and event attendees will be asked to car share in a direct correspondence from the Travel Plan Champion.

7.25 The Travel Plan Champion will consider site-specific incentives for car sharing including preferential parking, free coffee and refreshments.

7.26 A total of 47 electric vehicle recharging stations are introduced, which enables a more sustainable car ownership option for staff and members.

7.27 The Travel Plan Champion will work with Bluecoat Sports management team to minimise deliveries and investigate sustainable delivery methods.

8. Marketing

8.1 It is important that the Travel Plan is marketed correctly to ensure that it is an effective document that meets its aims.

8.2 The Travel Plan Champion is responsible for the coordination and marketing of the Travel Plan. Their role is to ensure that all staff, members and visitors are informed of the Travel Plan's aims and objectives throughout the lifetime of the plan.

8.3 The Travel Plan Champion will share good news stories and regularly update staff and members on the Travel Plan's progress. They will also ensure that all users are updated on sustainable travel options and upcoming initiatives that encourage these modes. This will be via, but is not limited to:

- Travel Packs
- communal noticeboards
- meetings and email communications
- newsletters
- leaflets in shared and public spaces
- social media
- emails
- in person

9. Monitoring and Reporting

9.1 Bluecoat Sports and the Travel Plan Champion are responsible for the Travel Plan and its actions.

9.2 West Sussex County Council will be informed of the named Travel Plan Champion. The Travel Plan Champion is responsible for monitoring the Travel Plan and organising the travel surveys, which will identify progress towards meeting the targets.

9.3 Full travel surveys will be undertaken at Year 1, 3 and 5, once Phase 1 is occupied.

9.4 The travel surveys will cover all modes of travel including car (driver, shared and passenger), motorbike, bus, train, bike (pushbike and electric) and mode combinations. West Sussex County Council will be consulted on the survey content and timings ahead of their distribution and will receive the results once completed. The surveys will also assess staff awareness of the Travel Plan and uptake of its measures.

9.5 A baseline survey of deliveries will be undertaken within three months of Phase 1 being occupied. It will be arranged by the Travel Plan Champion and repeated at Year 1, 3 and 5.

9.6 The Travel Plan Champion will regularly monitor and review the measures to help identify when there is an issue meeting an objective. If an objective is not being met, or there is an issue delivering a Travel Plan measure, then the Travel Plan Champion, will initially raise this with the management team. The team, in discussion with the Travel Plan Champion, will identify the issue, and agree a new plan of action or decide on a remedial measure to ensure that the target is met. Advice and support will be sought from West Sussex County Council and Reeves Transport Planning, if required.

9.7 The Travel Plan Champion will compile a monitoring and progress report, which will be submitted to West Sussex County Council for review and approval within six weeks of each monitoring point. It will include any changes in site characteristics, collected travel data, detail performance, a review of the measures and any remedial measures that have been introduced, with an up-to-date action plan.

9.8 A final review report will be compiled at five years, which will outline progress made and detail whether Year 5 targets are met and evidence the delivery of measures. If targets are not met, then the Travel Plan Champion, senior management team and Reeves Transport Planning will meet to discuss this and identify, as a team, a package of remedial measures to ensure the long-term sustainability of the development. This list of remedial measures and updated action plan will be included in the final report.

9.9 The final review report will be submitted to West Sussex County Council for approval with a recommendation of additional measures and actions or confirmation, and evidence, that no further action is required.

10. Action Plan

Y1 = within one year of occupancy

Y3 = within three years of occupancy

Y5 = within five years of occupancy

No.	Measure	Year	Responsibility	Estimated Cost
1	Appoint a Travel Plan Champion (TPC) and retain role for five years	COMPLETE	Christ's Hospital	£3000
2	Provide LHA with Travel Plan Champions' contact details	COMPLETE	Christ's Hospital	£0
3	Introduce 47 electrical car charging points	Y1	Christ's Hospital	£50000
4	Provide secure bike storage for staff and visitors	Y1	Christ's Hospital	£TBA
5	Provide bicycle repair kits for bike store	Y1	Christ's Hospital	£80
6	Collate walking, cycling and public transport information and maps	Y1	Travel Plan Champion	£0
7	Include sustainable modes of travel details in all promotional and marketing information for Bluecoat Sports including a 'getting to us' space on the website	Y1	Travel Plan Champion	£250
8	Create a Travel Pack that includes public transport timetables and apps, cycle, and walking maps, Bikeability training, Liftshare and car share info	Y1	Travel Plan Champion	£300
9	Provide all staff and members with Travel Packs	Y1-5	Travel Plan Champion	£0
10	Set up WSCC car share database and promote to Bluecoat Sport and Christ Hospital staff	Y1	Travel Plan Champion	£100
11	Consider car sharing incentives including preferential parking, free refreshments etc	Y1-5	Travel Plan Champion	£0
12	Undertake a peak hour delivery survey for one week duration	Y1	Travel Plan Champion	£250
13	Promote 'gym buddies' travelling together	Y1	Travel Plan champion	£0
14	Consider process for introducing interest free sustainable travel loans for staff	Y1	Travel Plan Champion	£0

No.	Measure	Year	Responsibility	Estimated Cost
15	Offer staff an interest free sustainable travel loan	Y1	Travel Plan Champion	£0
16	Consider flexible working policy to enable start and finish times to support sustainable travel	Y2	Travel Plan Champion	£0
17	Agree and implement process to inform event attendees and sports clubs to car share and use sustainable modes where possible	Y1-2	Travel Plan Champion	£0
18	Establish a Bicycle User Group within 12months of first occupation	Y1	Travel Plan Champion	£300
19	Support the Bicycle User Group and arrange regular meet ups	Y1-5	Travel Plan Champion	£1000
20	Consult with BUG and input results into Travel Plan	Y1-5	Travel Plan Champion	£0
21	Hold a Bike Doctor sessions each year for members and staff	Y1-5	Travel Plan Champion	£2500
22	Provide regular updates on the Travel Plan and sustainable travel to staff using the normal communication channels of emails, online portal, and newsletters	Y1-5	Travel Plan Champion	£0.00
23	Promote and incentivise pledge events to staff such as walk to work month and bike to work week	Y1-5	Travel Plan Champion	£0
24	Undertake travel surveys and include peak hour deliveries	Y1,3&5	Travel Plan Champion	£1800
25	Update Travel Plan with results of survey and collected travel data	Y1-5	Travel Plan Champion	£0
26	Compile an annual review and submit to WSCC	Y1-4	Travel Plan Champion	£0
27	Submit a final review to WSCC	Y5	Travel Plan Champion	£0

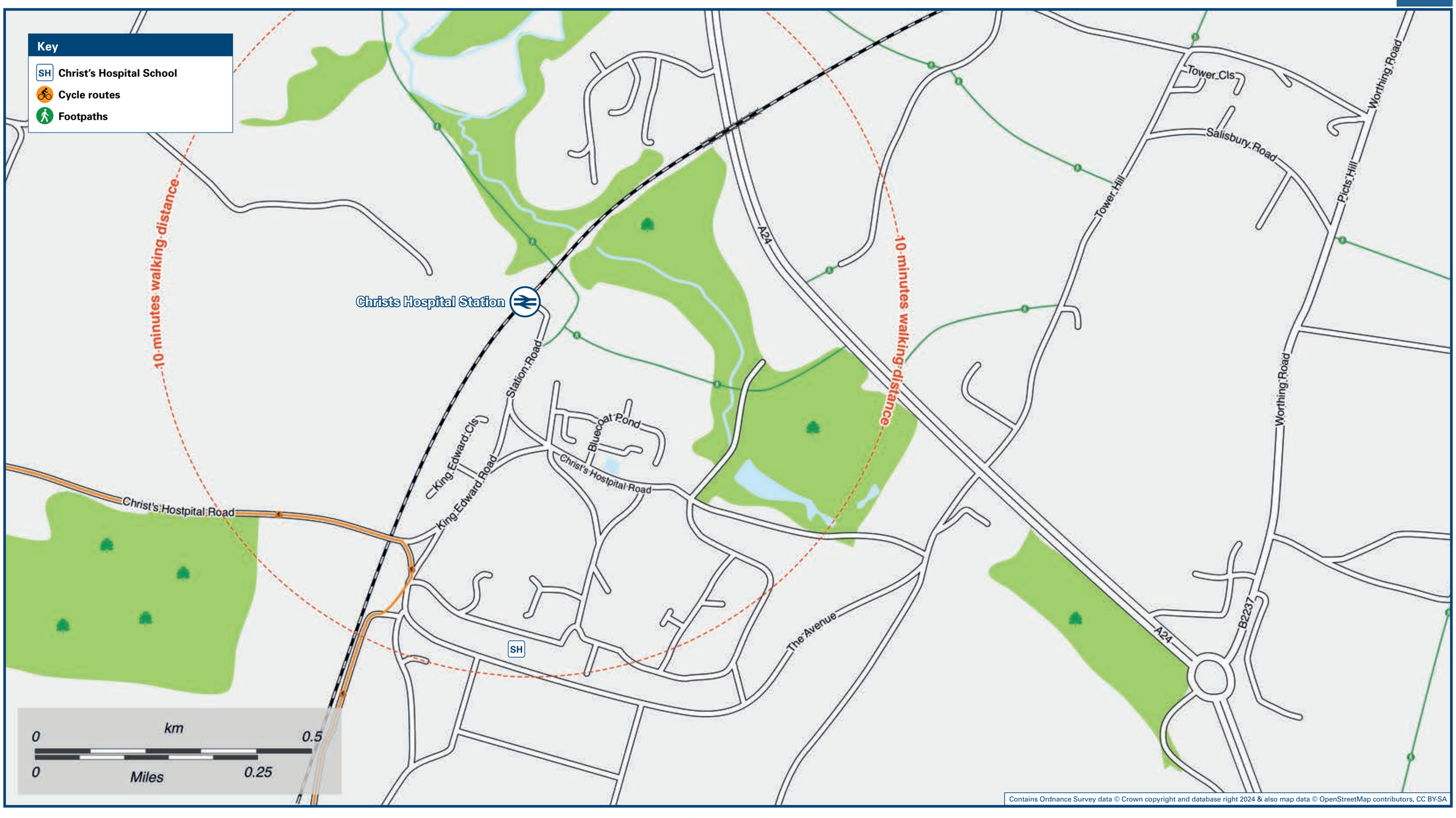
Appendix 1.

Christ’s Hospital Station Onward Journey Info

Christs Hospital Station

Onward Travel Information

Local area map



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Buses



Rail Replacement buses depart from stop {A} on Christs Hospital Road towards Horsham, and from opposite bus stop {A} on Christ's Hospital Road towards Billingshurst and Pulborough.

Information (Data correct at May 2024)

THERE ARE NO FREQUENT BUS SERVICES SERVING CHRISTS HOSPITAL RAILWAY STATION

Bus route 64 operates Mondays and Thurdays from stop A at 11:30 to Horsham and from stop B at 13:37 to Coolham and Loxwood.

Bus route 74 operates Tuesdays from stop A at 10:08, 12:45 & 14:13 to Horsham and from stop B at 10:32, 13:07 & 14:37 to Storrington.

Bus route 74A operates Mondays to Fridays from stop A at 07:08 to Horsham and from stop B at 16:51 to Storrington.

Bus route 74A operates Thursdays from stop A at 12:45 & 14:13 to Horsham and from stop B at 10:32 and 14:37 to Storrington.

Bus routes 64, 74 & 74A are operated by Compass Travel, www.compass-travel.co.uk for more information.

Christs Hospital Station has no taxi rank or cab office. Advance booking is essential, please consider using the following local operators: (Inclusion of this number doesn't represent any endorsement of the taxi firm)

Western Cars Horsham Taxi	RubiCars	First Choice Cars
01403 610 610	07447 554 825	01403 271 271

Further information about all onward travel

Local Cycle Info
For more information about cycle routes.

National Cycle Info
sustrans.org.uk
Sustrans is the UK's leading sustainable transport charity.

Bus Times
See timetable displays at bus stops.
traveline public transport info
www.traveline.info
0871 200 22 33
calls cost 12p per minute plus your phone company's access charge

NextBuses.mobi
Download on the App Store
Find the bus times for your stop.
Search for a bus stop by entering a postcode, street & town or a stop name & town.

PlusBus
plusbus.info
A discount price 'bus pass' that you buy with your train ticket. It gives you unlimited bus travel around your chosen town, on participating buses.

National Rail Enquiries

Online
nationalrail.co.uk

NRE App
Free National Rail Enquiries app for iOS and Android

Social Media
facebook.com/nationalrailenq
@nationalrailenq

Alert Me
You can sign up to Alert Me messages on the National Rail Enquiries website where you can receive train and platform notifications directly to your smart phone.
nationalrail.co.uk/alertme

Contact Centre
03457 48 49 50
Calls cost no more than calls to geographic numbers (01 or 02) and may be recorded.

PlusBike
nationalrail.co.uk/plusbike
For more information.

SOUTHERN

National Rail
Britain's train companies working together

Whilst considerable care has been taken to ensure the information contained on this poster is correct and accurate, National Rail cannot accept responsibility for any loss or inconvenience caused by any errors or omissions, or for loss, damage, injury or inconvenience caused.
For any feedback, please e-mail comments@onwardtravelposters.com

Scan this code with your mobile for full station information.

V14.0 - FAB - 04/2023

Appendix 2.

Bus Timetables

64: Loxwood - Wisborough Green - Billingshurst - Barns Green - Horsham
69: Alfold - Loxwood - Wisborough Green - Billingshurst - Pulborough - Worthing

64
69

Operates only on days shown

	TuF 69	MTh 64
Alfold Crossways	0915*	
Alfold, Crown Inn	0917*	
Loxwood, Spy Lane	▼	1038
Loxwood, Post Office	0921*	1040
Ifold, Stores	0924*	1044
Plaistow, Church	0928*	1049
Mackerells Common	0933	1053
Kirdford, Memorial	0936	1056
Wisborough Green, Three Crowns	0942	1102
Billingshurst, Village Hall	0948	
Billingshurst, Kings Arms	▼	1109
Coolham, Crossroads	▼	1115
Brooks Green	▼	1118
Barns Green, The Hordens	▼	1122
Barns Green, Recreation Ground	▼	1124
Christs Hospital, Bluecoat Pond	▼	1130
Horsham, Bus Station	▼	1138
Horsham, Carfax	▼	1140
Adversane, Blacksmiths Arms	0954	
Pulborough, Sainsburys A29	0959	
Pulborough, Swan Corner	1002	
Hardham, Church	1004	
Coldwaltham, A29, Brookview	1007	
Watersfield Village	1008	
Bury, Squire & Horse	1012	
Bury, Coombe Crescent	1013	
Houghton, George & Dragon	1016	
Arundel, High Street, Norfolk Arms	1023	
Poling Corner	1028	
Patching Village	1034	
Clapham Common	1037	
Offington Corner	1044	
Broadwater Church	1047	
Worthing, High Street, Waitrose	1050	
Worthing, Marine Parade, M&S	1053	

	MTh 64	TuF 69
Worthing, Marine Parade, M&S		1320
Worthing, High Street, Waitrose		1324
Broadwater Church		1329
Offington Corner		1332
Clapham Common		1336**R**
Patching Village		1339**R**
Poling Corner		1342
Arundel, Riverbank		1346
Houghton, George & Dragon		1354**R**
Bury, Coombe Crescent		1356**R**
Bury, Squire & Horse		1358
Watersfield Village		1402
Coldwaltham, A29, Brookview		1406
Hardham, Church		1408
Pulborough, Swan Corner		1410
Pulborough, Sainsburys A29		1413
Adversane, Blacksmiths Arms		1417
Horsham, Bus Station	1325	▼
Horsham, Carfax	1327	▼
Christs Hospital, Bluecoat Pond	1337	▼
Barns Green, Recreation Ground	1341	▼
Barns Green, The Hordens	1343	▼
Brooks Green	1346	▼
Coolham, Crossroads	1350	▼
Billingshurst, Kings Arms	1355	▼
Billingshurst, Jengers Mead	▼	1423
Wisborough Green, Three Crowns	1400	1429
Kirdford, Memorial	1406	1434**R**
Mackerells Common	1408	1437**R**
Plaistow, Church	1412	1441**R**
Ifold, Stores	1416	1445**R**
Loxwood, Post Office	1419	1435**#**
Loxwood, Spy Lane	1421	▼
Alfold, Crown Inn		1439**#**
Alfold Crossways		1441**#**

MTh - Operates Mondays & Thursdays only
TuF - Operates Tuesdays & Fridays only
* - Surrey and West Sussex concessionary passes accepted on this journey from Alfold
R - Serves this point only if required by passengers already on the bus
- These stops may be served up to 14 minutes later

74: Storrington - West Chiltington - Barns Green - Horsham
74A: Storrington - Thakeham - Barns Green - Horsham
74B: Storrington - Thakeham - Shipley - Maplehurst - Horsham

includes 64 journeys from Loxwood to Coolham, Barns Green and Horsham

74 74A 74B

Operates on days shown

	M-F 74A	Tue 74	Tue 74	Tue 74	Thu 74B	M Th 64	Thu 74A	Thu 74A
Storrington, Bus Stand	0643	0935	1212	1340	0935		1219	1347
Thakeham, The Street	0649	▼	▼	▼	0941		1225	1353
W.Chiltington Common, C'rds	▼	0941	1218	1346	▼		▼	▼
W.Chiltington, Queens Head	▼	0944	1221	1349	▼		▼	▼
Danhill, Crossroads	0651	0950	1227	1355	0943		1227	1355
Shipley Village	▼	▼	▼	▼	0948		▼	▼
Buckbarn Crossroads	▼	▼	▼	▼	0953		▼	▼
Maplehurst, White Horse	▼	▼	▼	▼	0959		▼	▼
Nuthurst, Black Horse	▼	▼	▼	▼	1003		▼	▼
Coolham, Crossroads	0654	0953	1230	1358	▼	1115	1230	1358
Brooks Green	0657	0956	1233	1401	▼	1118	1233	1401
Barns Green, The Hordens	0701	1000	1237	1405	▼	1122	1237	1405
Barns Green, Recreation Grnd	0702	1002	1239	1407	▼	1124	1239	1407
Christs Hospital, Bluecoat Pond	0708	1008	1245	1413	▼	1130	1245	1413
Horsham, Bus Stn, Bay A (arr)	0714	1016	1253	1421	1016	▼	1253	1421
Horsham, Bus Stn, Bay A (dep)		1020	1255	1425	1020	1138		
Horsham, Carfax		1022	1257	1427	1022	1140		

	Tue 74	Tue 74	Tue 74	Thu 74A	Thu 74B	M Th 64	Thu 74A	Sch 74A	M-F 74A
Horsham, Bus Station, Bay A (dep)	1020	1255	1425	1020	1255	1325	1425		1635
Horsham, Carfax	1022	1257	1427	1022	1257	1327	1427		1637
Horsham, Station	▼	▼	▼	▼	▼	▼	▼		1640
Horsham, Hospital	▼	▼	▼	▼	▼	▼	▼		1641
Christs Hospital, Bluecoat Pond	1032	1307	1437	1032	▼	1337	1437		1651
Barns Green, Recreation Ground	1038	1313	1443	1038	▼	1341	1443		1657
Barns Green, The Hordens	1040	1315	1445	1040	▼	1343	1445		▼
Brooks Green	1044	1319	1449	1044	▼	1346	1449		1703
Coolham, Crossroads	1047	1322	1452	1047	▼	1350	1452		1706
Nuthurst, Black Horse	▼	▼	▼	▼	1307		▼		▼
Maplehurst, White Horse	▼	▼	▼	▼	1311		▼		▼
Buckbarn Crossroads	▼	▼	▼	▼	1317		▼		▼
Shipley Village	▼	▼	▼	▼	1322		▼		▼
Danhill, Crossroads	1050	1325	1455	1050	1327		1455		1709
W.Chiltington, Queens Head	1056	1331	1501	▼	▼		▼		▼
W.Chiltington Common, Crossroads	1059	1334	1504	▼	▼		▼		▼
Thakeham, The Street	▼	▼	▼	1052	1329		1457		1711
Thakeham, SGS Rock Rd, Grounds	▼	▼	▼	▼	▼		▼	1520**C**	▼
Storrington, Bus Stand	1105	1340	1510	1058	1335		1503	1530	1717
Rackham Street								1538	
Amberley Square								1542**R**	
Amberley Station								1546**R**	
Houghton, Houghton Lane								1548**R**	

C - Operates via Thakeham, Furze Common Road. This section to Thakeham carries school pupils only and not the public
M-F - Operates Mondays to Fridays
Mon - Operates Mondays only
Tue - Operates Tuesdays only
Thu - Operates Thursdays only
M Th - Operates Monday and Thursday only
Sch - Operates schooldays only
R - Request for passengers already onboard

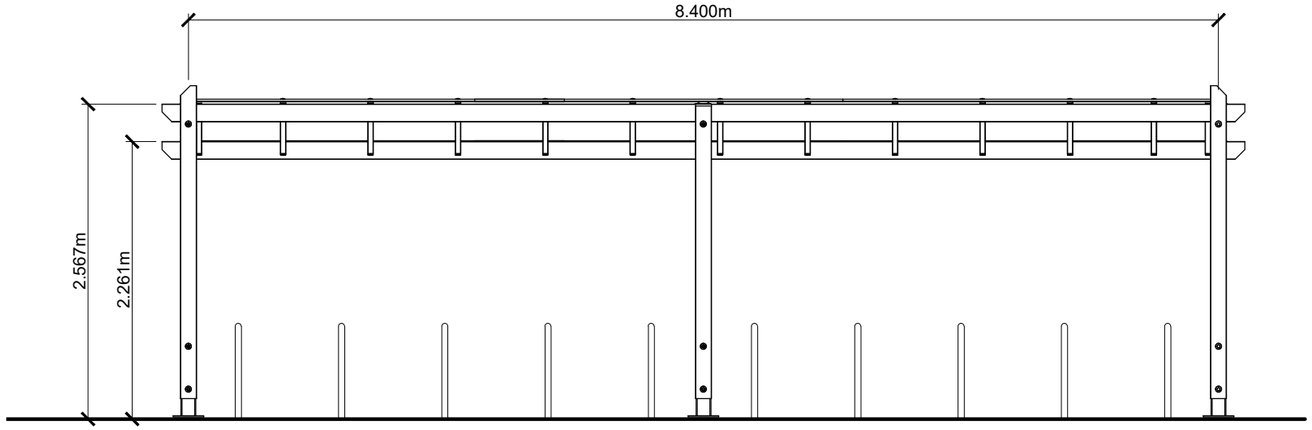
Compasstravel
your local bus company

Appendix 3.

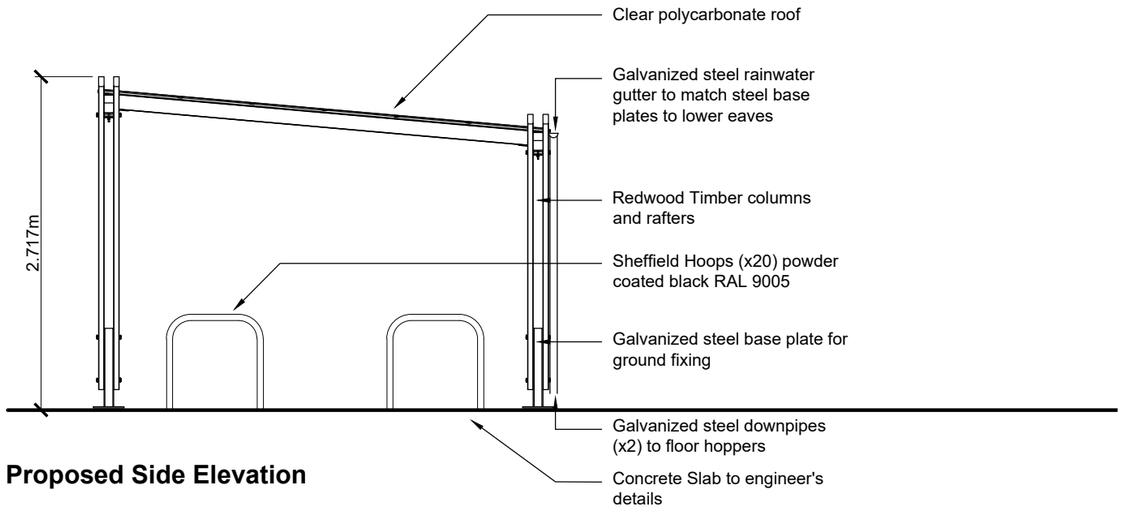
Bike Storage Specification and Location

NOTES

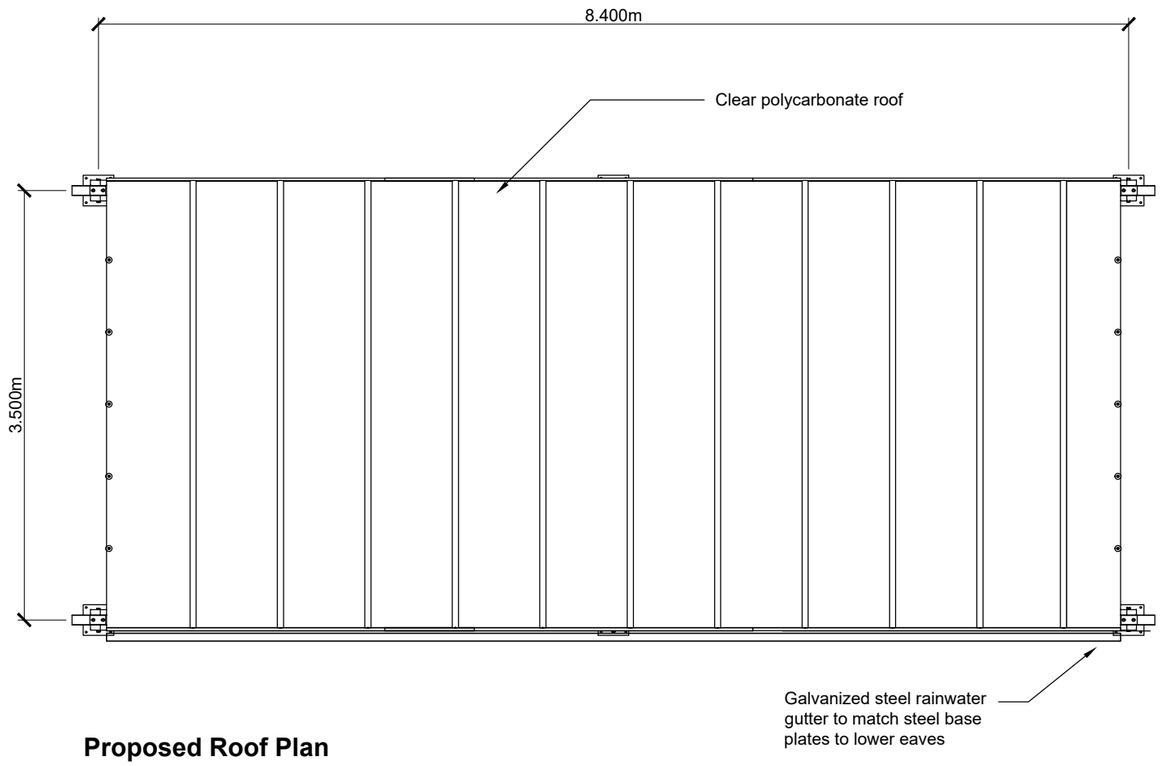
1. No dimensions are to be scaled from this drawing.
2. All dimensions are to be checked on site prior to construction



Proposed Front Elevation



Proposed Side Elevation



Proposed Roof Plan



SCALE 1 : 50



Example Image of Sheldon SCS302 Cycle Shelter - Note: proposed shelter will have only 2No. bays as per plans and elevations

Revision	Date Issued	Details

PLANNING

LK2

Studio 2, Deepdale Enterprise Park,
Deepdale Lane,
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LN2 2LL

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E info@lk2.co.uk
W www.lk2.co.uk

Registered in England 08206944 - Reg. Office : Studio 2, Deepdale Enterprise Park,Deepdale Lane, Nettleham Lincoln, LN2 2LL

Client Logo

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Bluecoat Sports Expansion Project
Phase 1

Drawing Title
Proposed Cycle Shelter Specification
Langleys Sheldon SCS302
Plans and Elevations

Scale	Date	Drawn by	Checked by
1:50 at A3	Sept 2024	AJS	

Project No.	Drawing No.	Revision
893	(90) 018	A00

NOTES

1. No dimensions are to be scaled from this drawing.
2. All dimensions are to be checked on site prior to construction

Cycle Shelter Location

Cycle Shelter Specification

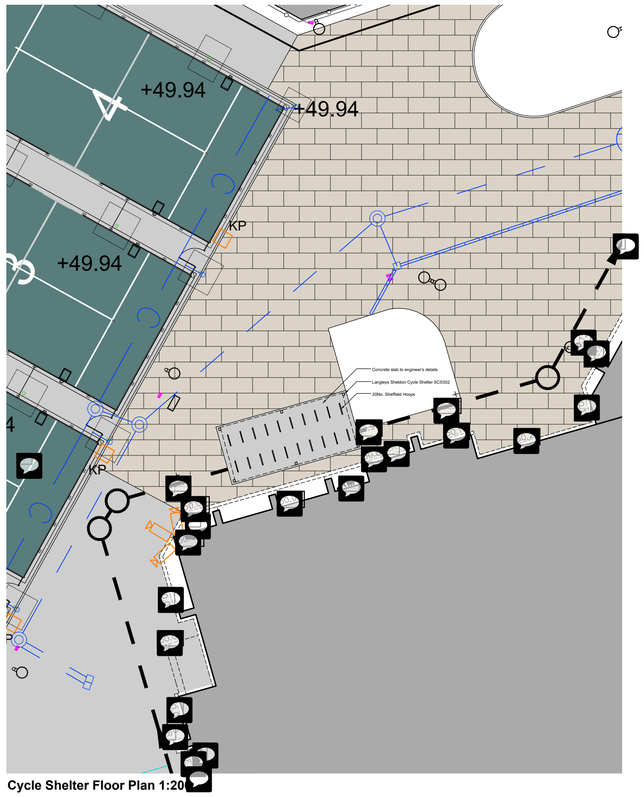
Langley Designs - SCS302, 8400 x 3500mm (double width)
Treated Redwood, Galv

Capacity: 40 Cycles
Dimensions (mm): 8400 x 3500mm Concrete slab size required 8800 x 3900mm.
Configuration : 2No. bays
Fixing Type : Sheffield Hoops x 20 (40No capacity).



Example Image of Sheldon SCS302 Cycle Shelter - Note: proposed shelter will have only 2No. bays as per plans and elevations

Site Plan 1:500



Cycle Shelter Floor Plan 1:200

N

0m 10m 20m 30m 40m 50m
SCALE 1 : 500

0m 5m 10m 15m 20m
SCALE 1 : 200

Revision	Date Issued	Details
---	----------	----------

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Phase 1

Drawing Title
Proposed Cycle Shelter Specification
Langleys Sheldon SCS302
Proposed Site Plans

Scale	Date	Drawn by	Checked by
1:500 at A1	Sept 2024	AJS	

Project No.	Drawing No.	Revision
893	(90) 017	C00

Appendix 4.

Commercial Travel Survey

Travel Plan Questionnaire	
Client Organisation:	
Date:	



Q1	What is your home postcode?							

Q2	Which main type of transport do you typically use to get to and from work (Please tick)

	Car driver
	Car passenger (car share with another employee)
	Car passenger (drop off/pick up by non-employee)
	Bus
	Train
	Motor cycle rider
	Motor cycle passenger (with another employee)
	Motor cycle passenger (drop off/pick up by non-employee)
	Bicycle
	Electric Bicycle
	Walk
	Other

Q3	Did you use any other type of transport in addition to your main type listed in Q2?

	Yes		No (if no, proceed to Q5)

Q4	Which other type of travel did you use to get to and from work? (Please tick)

	Car driver
	Car passenger (car share with another employee)
	Car passenger (drop off/pick up by non-employee)
	Bus
	Train
	Motor cycle rider
	Motor cycle passenger (with another employee)
	Motor cycle passenger (drop off/pick up by non-employee)
	Bicycle
	Electric Bicycle
	Walk
	Other

Q5	What time(s) do you normally **arrive** at work? (Please tick)

Q6	What time(s) do you normally **leave** work? (Please tick)

Q5

06:00	to	06:59
07:00	to	07:59
08:00	to	08:59
09:00	to	09:59
10:00	to	10:59
11:00	to	11:59

Q6

Earlier		
15:00	to	15:59
16:00	to	16:59
17:00	to	17:59
18:00	to	18:59
19:00	to	19:59

12:00	to	12:59
13:00	to	13:59
14:00	to	14:59
Later		

20:00	to	20:59
21:00	to	21:59
22:00	to	22:59
23:00	to	23:59

Q7	Approximately how far do you travel to work? (Please tick box below)

	Less than 1 mile
	Up to 2 miles
	Up to 5 miles
	Up to 10 miles
	Up to 15 miles
	Up 20 20 miles
	Greater than 20 miles

Q8	How long does it take normally to travel to work

	Less than 10minutes
	Up to 20 minutes
	Up to 30 minutes
	Up to 40 minutes
	Greater than 40 minutes

Car Travel (Please complete this section if you drive a car to work or are a passenger

Q9	Why do you normally travel to and from work by car (Please tick the main reason in Q9A and other reasons in Q9B)

Q9A	Q9B	
		Door to door convenience
		Cheaper than public transport
		Quicker than public transport
		Use of company car
		Company parking space available
		Cost of fuel subsidy from employer
		Need car for business use
		Need car for personal use
		Public transport is not generally readily available for my journey
		Public transport is not available when your need it
		Public transport is overcrowded / uncomfortable
		Public transport unreliable / infrequent
		Don't like using public transport for any journey
		It is too far to walk
		It is too far to cycle
		It is too dangerous to walk/cycle
		Need to drop off/pick up family members as part of my commute

Any other reason?

Q10	If a car share scheme was available through your employer would you be willing to join it?

	Yes		No

If you answered yes to Q10 go to Q12 if you answered no go to Q11

Q11	What would be your main reason for not joining a car sharing scheme?

	Car share with someone who is not an employee of this company
	Prefer the privacy of driving alone
	Hours of work vary too much
	Drop off/pick up children on the way to/from work
	Often travel on business during the working day
	Do not travel directly to/from work

Q12	Which of the following ideas would encourage you to use **bus services** when travelling to/from work? (please show preference by marking boxes 1, 2, 3, etc. 1 being most encouraging and 7 being the least encouraging

	Interest free season ticket loans
	Increased frequency of bus services
	Improved security on buses and waiting areas
	Faster/more direct bus services
	Reduced bus fares
	Better quality buses and waiting areas
	Better more accessible timetable information

Q13	Which of the following ideas would encourage you to use **rail services** when travelling to/from work? (please show preference by marking boxes 1, 2, 3, etc. 1 being most encouraging and 7 being the least encouraging

	Interest free season ticket loans
	Increased frequency of rail services
	Improved security at and around train stations
	Faster/more direct rail services
	Better quality trains and waiting areas
	Better more accessible timetable information
	Would never be able to consider the train

Q14	Which of the following ideas would encourage you to **cycle** when travelling to/from work? (please show preference by marking boxes 1, 2, 3, etc. 1 being most encouraging and 7 being the least encouraging

	Better cycling routes
	Better information and route maps
	Improved cycle storage/changing/showering facilities at work
	Locker facilities, including drying facilities
	Interest free loans for a bike
	Provision of cycle safety equipment
	Would never be able to consider cycling

Q15	Which of the following ideas would encourage you to **walk** when travelling to/from work? (please show preference by marking boxes 1, 2, 3, etc. 1 being most encouraging and 5 being the least encouraging

	Better pedestrian routes
	Better information and route maps
	Locker facilities, including drying facilities
	Better footways
	Would never be able to consider walking