

# Application for Lawful Development Certificate for an Existing use or operation

## Town and Country Planning Act 1990 (as amended)

### Publication of applications on planning authority website

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

## Site Location

**Disclaimer:** We can only make recommendations based on the answers given in the questions. If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Address Line 1

Gaydon

Address Line 2

Kennel Lane

Address Line 3

-

Town/City

West Grinstead

County

West Sussex

Postcode

RH13 8LX

Description of site location must be completed if postcode is not known:

Easting (x)

518461

Northing (y)

122683

Description of site location

-

# Applicant Details

## Name/Company

Title

Mrs

First Name

Lauren

Surname

Francis

## Address

Address Line 1

Gaydon

Address Line 2

Kennel Lane

Address Line 3

-

Town/City

West Grinstead

County

West Sussex

Country

-

Postcode

RH13 8LX

**Are you an agent acting on behalf of the applicant?**

☒ Yes

☐ No

## Applicant Contact Details

Primary number

REDACTED

Secondary number

REDACTED

Fax Number

REDACTED

Email address

REDACTED

## Agent Details

### Name/Company

Title

Mr

First Name

Doug

Surname

Wright

Company Name

WPS Planning

### Address

Address Line 1

The Courtyard

Address Line 2

30 Worthing Road

Address Line 3

-

Town/City

Horsham

County

-

Country

-

Postcode

RH12 1SL

## Contact Details

Primary number

REDACTED

Secondary number

REDACTED

Fax number

REDACTED

Email Address

REDACTED

## Site Information

Site Area

42.48 sq. metres

## Reason for Certificate

### Reason for applying for this certificate

- ☒ The existing use of the land or buildings is lawful
- ☐ Some existing building works are lawful
- ☐ Some failure to comply with any condition or limitation subject to which planning permission has been granted is lawful

Use class

C3

Description of the existing use, building works or activity for which a certificate is sought

Use of garage building for residential dwelling

# Grounds for Certificate

## Grounds applicable to operations or activities commenced before 25 April 2024

- ☐ The use began more than 10 years ago
- ☐ The breach of a condition occurred more than 10 years ago
- ☐ The use began within 10 years ago but there has been no permission for the change of use and no enforcement action has been taken
- ☐ The building works were substantially completed more than 4 years ago
- ☒ Other

## Grounds applicable to operations or activities commenced on or after 25 April 2024

- ☐ The use began more than 10 years ago
- ☐ The breach of a condition occurred more than 10 years ago
- ☐ The use began within 10 years ago but there has been no permission for the change of use and no enforcement action has been taken
- ☐ Other

Other grounds details

Use of the building to residential

## Does this application relate to the failure to comply with a condition or limitation on a planning permission?

- ☐ Yes
- ☒ No

Why the use, operations or activity described in this application is lawful and why a certificate should be granted

The building has been used for residential use for more than 4 years

# Supporting Information

Date the use, operations or activity began

01/04/2022

## Has the use, operations or activity been interrupted or discontinued?

- ☐ Yes
- ☒ No

Has there been any material change in the use of the premises since the date referred to above?

- ☐ Yes
- ☒ No

Does this application relate to residential uses?

- ☒ Yes
- ☐ No

Section A – Proposed

Housing Categories

- ☒ Market Housing
- ☐ Social, Affordable or Intermediate Rent
- ☐ Affordable Home Ownership
- ☐ Starter Homes
- ☐ Self-build and Custom Build

Market Housing

Houses

| 1 Bedroom | 2 Bedroom | 3 Bedroom | 4+ Bedroom | Unknown | Total |
|-----------|-----------|-----------|------------|---------|-------|
| 0         | 1         | 0         | 0          | 0       | 1     |

Market Housing Totals

| 1 Bedroom | 2 Bedroom | 3 Bedroom | 4+ Bedroom | Unknown | Total |
|-----------|-----------|-----------|------------|---------|-------|
| 0         | 1         | 0         | 0          | 0       | 1     |

Section B – Existing

Housing Categories

- ☒ Market Housing
- ☐ Social, Affordable or Intermediate Rent
- ☐ Affordable Home Ownership
- ☐ Starter Homes
- ☐ Self-build and Custom Build

Market Housing

Houses

| 1 Bedroom | 2 Bedroom | 3 Bedroom | 4+ Bedroom | Unknown | Total |
|-----------|-----------|-----------|------------|---------|-------|
| 0         | 1         | 0         | 0          | 0       | 1     |

Market Housing Totals

| 1 Bedroom | 2 Bedroom | 3 Bedroom | 4+ Bedroom | Unknown | Total |
|-----------|-----------|-----------|------------|---------|-------|
| 0         | 1         | 0         | 0          | 0       | 1     |

Section C – Overall Totals

|               | 1 Bedroom | 2 Bedroom | 3 Bedroom | 4+ Bedroom | Unknown | Total |
|---------------|-----------|-----------|-----------|------------|---------|-------|
| Proposed      | 0         | 1         | 0         | 0          | 0       | 1     |
| Existing      | 0         | 1         | 0         | 0          | 0       | 1     |
| Net Gain/Loss | 0         | 0         | 0         | 0          | 0       | 0     |

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- ☐ Yes
- ☒ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

Agent

# Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☐ Yes

☒ No

## Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

(a) a member of staff

(b) an elected member

(c) related to a member of staff

(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

☐ Yes

☒ No

## Interest in the Land

Please state the applicant's interest in the land

☒ Owner

☐ Lessee

☐ Occupier

☐ Other

## Ownership Certificates and Agricultural Land Declaration

**Certificates under Article 14 - Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended)**

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of all the land to which this application relates; and has the applicant been the sole owner for more than 21 days?

- ☐ Yes
- ☐ No

## Declaration

I/We hereby apply for Application for Lawful Development Certificate for an Existing use or operation as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

☒ I / We agree to the outlined declaration

|                        |                       |
|------------------------|-----------------------|
| Signed                 | Date                  |
| <div>Doug Wright</div> | <div>08/05/2026</div> |