Horsham District Council

Application for a Lawful Development Certificate for a Proposed Use or Development

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number: 17

Suffix:

Property Name:

Address Line 1: Agate Lane

Address Line 2:

Address Line 3: West Sussex

Town/city: Horsham

Postcode: RH12 4BE

Description of site location must be completed if postcode is not known:

Easting (x): 518521

Northing (y): 132139

Description:

Applicant Details

Name/Company

Title

First name

Katie

Surname

Buck

Company Name

Protective Care Group

Address

Address line 1

Elkstone Studios

Address line 2

Unit 4, Damson Barn

Address line 3

Town/City

Cheltenham

County

West Sussex

Country

United Kingdom

Postcode

GL53 9PQ

Are you an agent acting on behalf of the applicant?

◯ Yes
⊘ No

Contact Details

Primary number

***** REDACTED ******

Secondary number

Fax number

Email address

***** REDACTED ******

Description of Proposal

Does the proposal consist of, or include, the carrying out of building or other operations?

◯ Yes
⊘ No

Does the proposal consist of, or include, a change of use of the land or building(s)?

⊘ Yes
◯ No

If Yes, please give a full description of the scale and nature of the proposed use, including the processes to be carried out, any machinery to be installed and the hours the proposed use will be carried out

change of use from residential dwelling to a children's home, to house 1 child with a care team of 3. The care team support the child 24/7

If Yes, please fully describe the existing or the last known use, with the date when this use ceased

March 2024

Has the proposal been started?

⊘ Yes
◯ No

Grounds for Application

Information about the existing use(s)

Please explain why you consider the existing or last use of the land is lawful, or why you consider that any existing buildings, which it is proposed to alter or extend are lawful

We have spoken to the planning department and we know this change of use is lawful

Please list the supporting documentary evidence (such as a planning permission) which accompanies this application

Select the use class that relates to the existing or last use.

Change of use

Information about the proposed use(s)

Select the use class that relates to the proposed use.

Other

Other (please specify)

residential care home

Is the proposed operation or use

◯ Permanent
⊘ Temporary

If Temporary please give details

We need to provide a home to a young person within our care, on a temporary basis, up to 2 years

Why do you consider that a Lawful Development Certificate should be granted for this proposal?

We have spoken with the planning department who have confirmed that this is what is required to change the property to a residential care home

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

⊘ Yes
◯ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

◯ The agent
⊘ The applicant
◯ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

⊘ Yes
◯ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title

First Name

Surname

***** REDACTED ******

Reference

Date (must be pre-application submission)

11/04/2024

Details of the pre-application advice received

Our CEO, Liza Narracott called the planning department at ask what was needed to use the property as a children's home and she was advised a certificate of lawful use was needed

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:
(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

◯ Yes
⊘ No

Interest in the Land

Please state the applicant's interest in the land

◯ Owner
⊘ Lessee
◯ Occupier
◯ Other

If Lessee or Occupier, please give details of the owner and state whether they have been informed in writing of this application

***** REDACTED ******

Declaration

I/We hereby apply for Lawful development: Proposed use as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.
I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.
I/We also accept that, in accordance with the Planning Portal's terms and conditions:
- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☑ I / We agree to the outlined declaration

Signed

Liza Narracott

Date

15/05/2024