Horsham District Council

Mr Nicholas Sutton
ecopump limited
Lock House
Lock Lane
Partridge Green
West Sussex
RH13 8EG

Our ref:	DISC/26/0303
Your ref:	Condition 2 DC/26/0578
Email:	planning@horsham.gov.uk
Direct Line:	
If Calling Please ask for:	Daniel Holmes
Date:	16th November 2026

Dear Sir/Madam,

Town and Country Planning Act 1990 (as amended)
Town and Country Planning (Development Management Procedure England) Order 2015

Application for Approval of Details Reserved by Condition 2 to approved application DC/26/0578

Lock House Lock Lane Partridge Green West Sussex

The Authority has considered your application, and I can confirm that the submitted information is acceptable pursuant to the following condition:

2. **Pre-Commencement Condition**: No relevant works shall commence until the following details have been submitted to and approved in writing by the Local Planning Authority. The works must not be executed other than in complete accordance with these approved details:

   a) Drawings to a scale not smaller than 1:5 fully describing:
      i) new and/or replacement windows, external doors, and new staircases. These drawings must show:
         - materials
         - decorative/protective finish
         - cross section of frame, transom, mullions, glazing bars, etc
         - formation of openings including reveals, heads, sills, arches, lintels, etc
         - method of opening
         - method of glazing

   b) Drawings to a scale not smaller than 1:20 showing internal drainage routes, noting all necessary cutting, chasing and other alteration to historic fabric.

   c) Schedule identifying all doors, doorcases, windows, joinery, panelling, fireplaces and surrounds, decorative plasterwork and other architectural features that are to be altered, relocated, concealed or removed, fully describing the work proposed.

d) Specification and/or drawings fully describing method of incorporating thermal, fire and sound insulation, describing the effect on the appearance and fabric of historic and architectural features.

Reason: To ensure that the significance of the designated heritage asset, and the character, appearance and integrity of the building, is not prejudiced, thereby preserving the special architectural or historic interest which it possesses, and to comply with Policy 34 of the Horsham District Planning Framework (2015).

Date of approval - 16th November 2026

The development shall be implemented in accordance with the approved plans and details listed in the schedule below.

Schedule of plans/documents:

Plan Type	Description	Drawing Number	Received Date
Plans	Proposed Staircase Plan		07.09.2026

This letter constitutes a legal document which should be regarded as an addendum to the original planning application.

If you have any queries or require further information, please do not hesitate to contact the Case Officer.

Yours faithfully



Emma Parkes
Head of Development and Building Control