Town and Country Planning Act 1990 (as amended)
Town and Country Planning (General Permitted Development) (England) Order 2015
Application for Prior Approval under Schedule 2, Part 3, Class MA

Prior Notification for the change of use from a single open plan office space, to form 1no. two bedroom flat.

Laura House, Unit 11 Jengers Mead Billingshurst West Sussex

Further to the above prior notification which was received on 1 October 2025, I am writing to confirm that **prior approval is required and granted**. The proposal can now proceed subject to the following conditions:

1 **Pre-Occupation Condition**: Prior to the occupation of the dwelling hereby permitted, a scheme for sound attenuation against external noise shall be submitted to and approved by the Local Planning Authority. The scheme shall have regards to the conclusions in the submitted Noise Exposure Assessment (prepared by Falcon Energy Limited, received by the Council on 25.10.2021). The approved sound attenuation works shall be completed before the dwelling is first occupied and the measures shall be retained as such thereafter.

Reason: As this matter is fundamental in the interests of residential amenities by ensuring an acceptable noise level for the occupants of the development in accordance with the National Planning Policy Framework.

All windows within the apartment are double-glazed units, and the external walls are masonry construction with an insulated cavity. As part of the internal upgrade works, the internal face of these walls has been further enhanced with an additional layer of insulation, installed alongside a resilient bar system and new plasterboard, in accordance with the details previously submitted with the planning application.

To address the acoustic concerns associated with installing traditional trickle vents in the existing windows, background ventilation is instead being provided through Vent-Axia acoustically-dampened units. These have been installed in accordance with the details previously submitted with the planning application. These achieve the required ventilation rates while maintaining the necessary acoustic performance. Product information is provided in the link below:

https://asset.eezybridge.com/nc/ba7b9546-29dd-40c4-87a7-885627281b87/VA_Freshvent_Catalogue.pdf