



Statement of Community Involvement

Expansion of Woodview School, Five Oaks

March 2026

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ACKNOWLEDGMENT

Salutem LD BidCo IV Limited (The Applicant) would like to thank everyone who has worked in partnership and contributed to the formulation of the proposals being put forward for the proposed development.

The Applicant has met various individuals and organisations during the community consultation and engagement process who have shared their views on the emerging designs and proposals. They have played a role in helping to shape its future; as a result, a better scheme will be submitted for planning approval.

The Applicant looks forward to meeting, and working with, more people and communities as it continues to develop relationships and deliver the proposed development.

1. EXECUTIVE SUMMARY

- 1.1 Salutem LD BidCo IV Limited (the Applicant) appointed Marengo Communications, an independent specialist public consultation company, to undertake the pre-application community, and stakeholder consultation for an expansion of the existing school including the construction of new single storey classrooms and facilities, a sports hall, playground, parking, landscaping, drainage, and associated development, following demolition of redundant school buildings.



The site

- 1.2 The Applicant has been committed to consultation and collaboration from the outset and has developed a comprehensive consultation and engagement programme for the scheme. It has sought throughout to create an engagement process that is thorough, honest, and transparent and which fully accords with the Horsham District Council Statement of Community Involvement (adopted September 2020), keeping the community up to date and involved throughout.
- 1.3 Originally founded in 2017, Salutem Care and Education quickly expanded its footprint in healthcare and education, becoming a leading provider of care and support services for individuals with diverse needs. The Woodview provision opened in September 2022 with its first group of Year 7 pupils. As of September 2023, there are both Year 7 and Year 8 groups following a bespoke Woodview curriculum.

Woodview School currently supports 43 students, and Salutem are proud of the positive progress and outcomes the school has enabled to date. Their plans seek to build on this

success by expanding the provision to accommodate at least 60 pupils in future years. The proposed site is within the grounds of the existing Ingfield Manor School with access from Ingfield Manor Drive.

- 1.4 The objective of the engagement process has been to ensure that the community has an opportunity to understand and help shape the proposals in order to create a better proposal and bring substantial benefits to the area.
- 1.5 A thorough consultation strategy was developed to facilitate constructive engagement with the local community and provide local stakeholders with opportunities to view and give feedback on the proposals.

- 1.6 The Applicant has used a range of consultation methods including:

- **Consultation website** (Appendix 1e): A digital consultation website was created and has been live since 9th February 2026. At the time of writing the dedicated webpage on the Ingfield Manor School website has been visited 144 times.

The webpage was central to engagement with the community and can be found at www.ingfieldmanorschool.co.uk/woodview/consultation.

- **Key stakeholders** were written to directly to inform them of the public consultation, to invite them to the in-person event, and to solicit feedback and questions.
- An **in-person open evening** was held on the Friday 13th February 2026 at Ingfield Manor School, Ingfield Manor Drive, Five Oaks, Billingshurst RH14 9AX. This event had 13 in-person attendees and 10 online attendees.
- **Feedback form** (Appendix 1d): Paper copies of the feedback form were available at the presentation for completion on the day or return later by freepost or email, the form was also made easy to access and complete on the website giving the opportunity for the community to document their thoughts directly to the project team. Forms could also be requested by contacting the project team.
- **Community Newsletter Invite** (Appendix 1b): An invitation was posted to a total of 242 local residential and business addresses surrounding the site for consultation event. This contained information on the consultation, including the date, venue, and various ways residents could learn more and channels through which they could provide their feedback, both in person and virtually. The consultation area can be seen in Appendix 1a.

- 1.7 Views and comments expressed in response to information given and discussions about the proposals have been recorded and this Statement of Community Involvement provides a summary of the issues that have been raised throughout the consultation process.

2. APPROACH TO CONSULTATION

- 2.1 The Applicant has been determined to maintain a high standard for an honest, transparent, and meaningful consultation process. It has undertaken a comprehensive programme of engagement with residents and key stakeholders.
- 2.2 The Applicant is also committed to an on-going process that continues throughout the planning process and into the long-term future of the development.
- 2.3 The Applicant was keen to ensure the consultation strategy put in place delivered a series of key aims to assist with the evolution and development of the proposals:
- To raise awareness of the emerging proposals for the redevelopment of the site and discuss the public benefits.
 - To undertake consultation to ensure feedback from the local residents, where possible, could be incorporated into the final proposals.
 - To build a relationship with the local community.
 - To enable constructive dialogue between local stakeholders, the community, the project team and the Applicant.
 - To ensure everyone who wanted to take part in the consultation was able to by being as accessible and inclusive as possible.
- 2.4 A consultation process, whereby initial principles were shared prior to the submission, has ensured that the local community have been given opportunities to understand and influence the final proposals.
- 2.5 The programme outlined in this Statement of Community Involvement (SCI) reflects the principles for consultation in the Localism Act (November 2011) and in the revised National Planning Policy Framework (NPPF) (update published in December 2024). Paragraph 40 of the NPPF (December 2024) states that early engagement has “significant potential to improve the efficiency and effectiveness of the planning application system for all parties.” It also indicates that good quality pre-application discussion “enables better coordination between public and private resources and improved outcomes for the community.”
- 2.6 This document also embraces fully the Statement of Community Involvement (SCI) prepared by Horsham District Council (adopted September 2020).
- 2.7 The consultation strategy and process that Marengo Communications has undertaken in relation to the proposed redevelopment has been developed with both local policy and the above aims in mind. Specifically, the consultation has been delivered through a number of activities, which can be summarised as:
- **Personal contact and briefings of stakeholders:**
These ensure a full understanding of the aspirations behind, and the details of, the proposals.
 - **Open evening:**
The nature of this event was for the Applicant to share the draft proposal for discussion and feedback.

- ***Printed communications.***

Community invitations that provided information on the proposals, were sent to over 240 surrounding addresses in advance of the public consultation.

- ***Website.***

There was a dedicated webpage setup for the Woodview School development consultation (www.ingfieldmanorschool.co.uk/woodview/consultation) this provided easy access to information about the project. There was also the opportunity to give comment or contact the team with any questions. (Image of the website can be found in Appendix 1e.)

2.8 Throughout the process, various methods of communication were open to members of the community and the wider area, providing further information to residents, businesses, and stakeholders on request. These included the following:

- Community helpline telephone number: 0800 689 5209
- Email address: WVConsultation@salutemsharedservices.co.uk
- Website: www.ingfieldmanorschool.co.uk/woodview/consultation

3. STAKEHOLDER ENGAGEMENT

- 3.1 This section sets out the stakeholders that have been consulted during the consultation process. Stakeholders were kept updated throughout the consultation programme. The Applicant sent emails to political and community stakeholders inviting them to the Open Evening and presentation of the proposals. Written correspondence was shared with:

- **Horsham District Council**

Cabinet Members:

Cllr Martin Boffey	Leader of the Council
Cllr Ruth Fletcher	Portfolio Holder - Planning and Infrastructure

Ward Members for the site:

Cllr Sam Bateman	Billingshurst Ward
Cllr Mark Baynham	Billingshurst Ward
Cllr John Trollope	Billingshurst Ward

Neighbouring Ward Members:

Cllr Richard Landeryou	Rudgwick Ward
Cllr Kasia Greenwood	Itchingfield, Slinfold and Warnham Ward
Cllr Trica Youtan	Itchingfield, Slinfold and Warnham Ward

- **West Sussex County Council**

Cllr Amanda Jupp	Billingshurst Division Member
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- **Parish Councils**

Billingshurst Parish Council
Slinfold Parish Council

- **Community Stakeholder**

The Weald Community School and Sixth Form, Billingshurst

4. PRE-SUBMISSION PUBLIC CONSULTATION

- 4.1 The table below summarises the promotional and supporting activities undertaken during the consultation phase. The objective of these activities was to raise awareness of the consultation and to ensure clear and consistent information was provided, in line with the consultation objectives.

These included:

Activity	Detail
Stakeholder correspondence	Stakeholders were corresponded with during in the consultation process. They were invited to consultation Open Evening by email. A copy of the Community Newsletter invitation was sent by email.
Direct mail to residents	A community invitation was distributed to 242 residential and business addresses around the site. This informed local people about the development, the website and of the consultation event. A copy of the Community Newsletter invitation is included in Appendix 1b.

- 4.2 Stakeholders and residents took part in consultation event. Including:

- Cllr Douglas Waller, Chair of the Planning and Environment Committee, Billingshurst Parish Council

4.3 Open evening

As part of the consultation phase, the Applicant hosted an open evening with a presentation on the proposals for the expansion of Woodview School. The open evening took place on a single day, followed by a two-week consultation period to allow for post-exhibition feedback to be collected.



Photos taken at the open evening

An outline of the open evening is summarised in the table below:

	Detail
Open Evening	The exhibition was held on: • Monday Friday 13th February 2026 6pm, for a 6.15pm start At Ingfield Manor School, Ingfield Manor Drive, Five Oaks, Billingshurst RH14 9AX
Purpose	• To introduce proposals for Woodview School to the community. • Understand how people feel about the site. • Answer any questions people may have. • Receive feedback on the proposals.
Format	The open evening included a presentation by members of the project team for attendees to learn about the proposals. The presentation was also available as a virtual livestream. Attendees were invited to feedback to the project team in a range of ways: • By completing a feedback form on the day, online via the website, by post or by email • During the Q & A with the project team
Attendance	A total of 23 people (13 in-person, 10 virtually) attended the consultation event.
Website	A dedicated webpage was created on the Ingfield Manor School website for the consultation period. See Appendix 1e.
Consultation Deadline	Closing date for feedback was the 22nd February 2026.

4.4 **Consultation Feedback**

Stakeholders, residents, and members of the wider community who took part in the public consultation event were encouraged to complete a feedback form, to record their views on key aspects of the proposals, in order to obtain structured feedback.

The form contained one closed and two open questions on the proposals, to allow for individual comments and feedback (see Appendix 1d for a copy of the feedback form).

The analysis set out in this section is drawn from 7 sets of feedback collected during the public consultation period, through all feedback mechanisms:

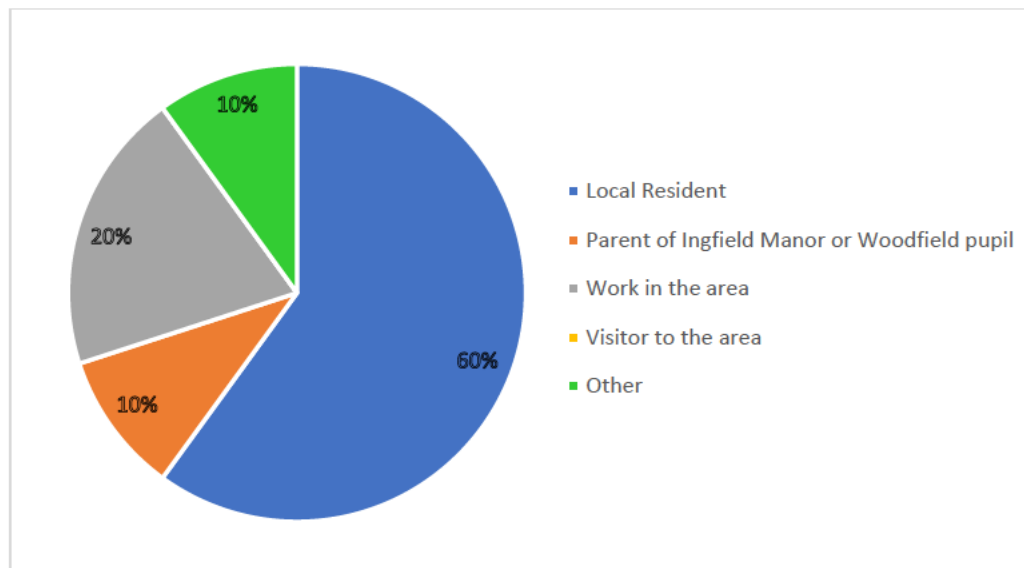
- 0 responses received through feedback forms completed at the in-person open evening.
- 0 responses received through postal submission of completed feedback form.
- 6 responses received through feedback form submission via the project website.
- 1 response received through feedback form submission via email
- 0 bespoke feedback comments received via email

4.5 **Feedback Form Responses**

The data presented below is from responses to the questions on the feedback form (all formats), unless otherwise indicated.

The feedback form consisted of three questions, one demographic question and two open questions allowing for individual feedback.

Q1. What is your connection to the local area?



The majority of those who completed the feedback form indicated that they were local residents, two of these indicated that they also work in the area.

Q2. What do you like about our proposals for expanding Woodview School?

The response to this question from all those who provided feedback was very positive, with comments noting that the proposals are something that they are happy to support, that is long of overdue, and a positive move for a derelict site. Futureproofing of the school, eco-friendly buildings, and the preservation of the woodland and green spaces were also seen as positive.

Presented below are the comments made in response to this question, presented verbatim.

- ❖ “Overall a good idea and good to tidy up the site that has been an eyesore and vandal attraction for some year”
- ❖ “I think the re development of the old buildings is a good idea, and will be good for the children at the school.”
- ❖ “I have no problem supporting extra education facilities and development of the existing derelict site is over due.”
- ❖ “It’s great that the school is expanding, I’m very much in support of that, and of replacing the derelict buildings with something modern that doesn’t require encroaching on the woodland. It also looks like the building will pay attention to sustainability in construction and operation, which is great.”
- ❖ “Future proofing the school is really positive.”
- ❖ “Improvement of the area which is now derelict. Better quality buildings and eco-friendly. Preservation of woodland and green spaces. Better facilities for the pupils, staff and other workers at the school.”
- ❖ “Great Plan for disabled education”

Q3. Is there anything that you would change about our proposals, or that you think we haven’t considered?

There were several considerations mentioned these are summarised below:

- Speed of cars on the drive/ bridleway – dangerous
- Single story building is out of keeping with the existing school buildings
- Shared travel - Travel arrangements need to consider the child’s needs
- Community use of sports facilities – out of school hours only
- Classrooms – consider sound levels and building acoustics i.e. hearing-aid friendly classrooms
- Will public rights of way be impacted by this development.?
- Possibility of surfacing adjacent FP connection to A29 S106

Below are the suggestions and considerations in full provided by the feedback:

- ❖ “Yes ,the driveway is now much busier than ever before , I have lived here since before the school was established and only in the last couple of years has the traffic on the drive /bridleway become so fast and rude , it will cause an accident soon if the taxis aren’t taught to respect and share the drive with others .”
- ❖ "I and others I have spoken to have concerns about the recent increase in taxi deliveries and collections of the pupils. The taxi drivers are generally discourteous and frighteningly fast when using the driveway which is also a bridle way and footpath.

When it was parents delivering the children they used to slow down and let the children look at the horses and dogs and we would wave and smile which seemed lovely interaction, now they are sped past without a thought for the other users.

Please address this before someone is injured."

- ❖ "The proposed design for the single story building is ugly and out of keeping to the existing school buildings. A design using a pitch roof would be more sympathetic to the area."
- ❖ "Nothing to change in the detail so far. I would like you to ensure that when the project moves to implementation the contractor uses drivers trained in sharing the road with vulnerable road users, especially horse riders, and that they communicate regularly with local residents about when work will start and throughout."
- ❖ "We live a long way from the school and my daughter already struggles with the journey. I am concerned that you mentioned trying to alter travel arrangements to have more pupils arriving together. This would significantly increase journey time and have a detrimental effect on my daughter, which would also have a knock on effect on the rest of the family. Travel arrangements need to be about the child's needs, not traffic congestion.

Could you confirm that community use of the sports facilities would be outside school hours, as this feels like a safeguarding issue otherwise.

Please could you also take sound levels and building acoustics into consideration when constructing classrooms. My daughter has hearing difficulties and one benefit from her current classroom is that it is isolated from the other classrooms. In the new building, with classrooms next to each other, there is potential for noise from other year groups to contribute to the background noise. Perhaps you could consult with the audiology technician who supports the children with hearing aids and radio aids at Ingfield regarding designing hearing-aid friendly classrooms."

- ❖ "Volume of works traffic exiting and entering the school site. The A29 is already a very busy road and the roundabout has seen accidents and a fatality. This will be disruptive to residents living by the entry and potentially difficult for those walking in the lane/driveway to the school.

Are the public rights of way impacted by this development. These are very well used by locals, particularly as we have no green space in the hamlet like a green or recreation ground.

Working hours of the contractors - will these be limited to normal working days and not weekends and evenings?

Length of disruption whilst project evolves? How many months is this going to last?

Will residents genuinely have the option to use community space at the school or is this just "developer speak" ?"

- ❖ "Bridleway Sharing driveway especially construction traffic re Highway Code 215 and post construction traffic movements.

Vulnerable roads users Pedestrians, Horse riders, cyclists

Possibility of surfacing adjacent FP connection to A29 S106."

5. RESPONSE TO FEEDBACK

- 5.1 The table below summarises the key themes arising from feedback during the consultation and the respective response from the Applicant.

Key Theme	Applicant Response
Who are Salutem?	Originally founded in 2017, Salutem Care and Education quickly expanded its footprint in healthcare and education, becoming a leading provider of care and support services for individuals with diverse needs. During this period, we have focused on innovation and quality, continuously improving our services and facilities to enhance the well-being and life outcomes of the individuals we support. With a strong commitment to person-centred care and a dedicated team of professionals, we solidified our reputation as a trusted partner in delivering care and education services to communities across England and Wales.
What are you trying to achieve with these proposals?	Since opening as a specialist hub in September 2022, Woodview has been making a real difference to children and young people with speech, communication, and language needs (SCLN). Many of our students join us from mainstream primary schools, but benefit from a smaller, more nurturing school setting. Demand for this type of specialist support continues to grow locally. To ensure more children and families can benefit from what Woodview offers, we are looking to expand the school by creating additional classrooms and improved facilities. The ability to communicate is the most fundamental life skill for children, directly affecting their ability to learn, to develop friendships, and their future life chances. We want to be able to offer this to more children and young people in our area. To do that, we need to expand the school to create space for additional classrooms and facilities. By investing in Woodview, we are investing in brighter futures for children across our community.

Where are you proposing to build?	The site is located within the grounds of Ingfield Manor School, near Five Oaks, Billingshurst. This is a brownfield site that has been previously developed to accommodate seven two-storey houses, garages, and a three-storey hostel building. These buildings have not been used for a long time, and are now in poor condition, with the gardens overgrown. Woodview currently has some classrooms, but there are too many trees nearby to accommodate the new facilities. In 2019, planning permission was granted for a 16-bed residential care home, which would have included the demolition of the existing derelict buildings.
What are you proposing?	Our proposals to expand the school are to demolish the existing buildings on the site and build a new extension to the existing Woodview School. Development will be restricted to the northern part of the site, which is currently buildings and hardstanding. This will protect the woodland area to the south from being developed. The plans include: • Four phases of development, delivering new classrooms and facilities for children with SCLN • Sports hall • Drop-off and pick-up area • Improvements to pedestrian access • Car parking • School playground • Drainage improvements • Landscaping and planting The proposed school buildings are one storey, minimising their height and visual impact, while ensuring safe disability access throughout. We have chosen the site of the former three-storey hostel building for the sports hall, as this is the tallest of the existing buildings and will therefore reduce visual impact.
Is this needed?	There is a clear and growing need for additional specialist places for children with SCLN in West Sussex and other neighbouring authorities.

	Woodview students require a dedicated, purpose-built environment that brings together the specialist facilities needed to fully meet their speech, language and communication needs. At present, the provision is spread across three separate temporary buildings on the Ingfield Manor site, which limits our ability to deliver a cohesive, well-integrated therapeutic and educational offer. Consolidating the provision into a single, specially designed building will enable us to create a calm, consistent, and fully accessible space where teaching, speech and language therapy, occupational therapy, and regulated learning environments can work seamlessly together. This development is therefore essential to ensuring that Woodview pupils have the appropriate, high quality setting they need and deserve.
How will pupils be getting to school, and how will you be managing transport?	As part of the planning application, a travel plan will be agreed with West Sussex Council. Pupils will largely be travelling to and from school by minibus and taxi. As such, there should be no noticeable increase in traffic. Parking and a bus loop will be provided on site to accommodate staff, disabled, and visitor parking.
How many pupils will be going to the new expanded school?	If granted planning permission, we expect to be able to support at least 60 pupils.
How will the site be accessed?	The school is accessed directly from the roundabout at Five Oaks, on Stane Street. The access lane passes through the school site to provide access to Slinfoldland Farm to the west. The proposed development is accessed from a short road called Woodland Close, which runs into the site allowing access to the abandoned buildings.
How will you be looking after the local environment in terms of landscape and ecology?	It is really important to us that we responsibly look after our environment, and create a space where people can enjoy nature. We have undertaken a range of surveys and assessments on existing plants, wildlife, and the landscape, which have helped us design our proposals. For that reason, we have chosen the abandoned buildings on our site as the location for our

	school expansion, as this will minimise the impact on the green areas. The overwhelming majority of trees will be retained, with only a small number requiring removal to bring the development forward. Our plans will improve the existing habitat for wildlife and encourage biodiversity, which will not only benefit plants and animals, but also create a pleasant environment for our pupils, and create opportunities for them to learn about nature.
How will you manage drainage on the site?	Our designs will carefully manage rain and surface water, using sustainable drainage systems to hold water and release it gradually over time. The development includes drainage ponds and swales to help direct and manage water. This will ensure that the drainage situation is no worse than it is at the moment, and we believe it will deliver improvements.
What benefits will these proposals have for the community?	Expanding Woodview School will help us to support more children with SCLN, giving them the best opportunity to flourish in a safe, quiet, and pleasant learning environment. In addition to this, we are hoping to be able to make some of our facilities, such as the new sports hall, available for use by the community outside of school hours. This should offer a new place for local clubs and groups to use for meetings and activities.
When will you be submitting a planning application?	We are expecting to submit a planning application to Horsham District Council in Spring 2026. From there, a Council planning officer will review the application and consult with other Council officers on topics such as ecology, landscaping, transport. The application will be published on the Council's planning portal, where members of the public will be able to review the documents and leave comments.
When will construction begin, how long will it take?	This will depend on when and if planning permission is granted. Our proposals are to build the new facilities in four phases. If planning permission is granted, we will keep the community updated on construction.

6. CONCLUSION AND NEXT STEPS

- 6.1 As outlined through this document, the Applicant has carried out a programme of pre-application engagement and consultation. This programme has increased awareness of the plans and offered residents and stakeholders a chance to comment on the proposals before the application is submitted.
- 6.2 The Applicant has sought to include a range of stakeholders and individuals, to fully represent the local community in this consultation. However, whilst making substantial efforts to do so through a wide variety of methods, it is not always possible to engage with all interested parties.
- 6.3 This consultation has both met and exceeded the requirements laid out as part of the NPPF, the Localism Act and SCI prepared by Horsham District Council.
- 6.4 The Applicant has been prepared to listen to points raised in the consultation and amend plans accordingly wherever possible. The feedback although limited was very positive, all feedback about the expansion was that it was overdue and good for the school. There were concerns with the most mentioned being the traffic and speed of cars.
- 6.5 Throughout the consultation process, The Applicant has been clear of its intention to create genuine dialogue and relationships with the local community.
- 6.6 The Applicant will ensure the submission of the application does not mark the end of community engagement and will continue to discuss the proposals with the local community.

Appendix 1: Pre-Submission Public Consultation

1a. Consultation Mailing Area

242 addresses



1b. Community Invitation

Sent by Royal Mail to residents and businesses, 9th February 2026

**SALUTEM** WE ARE
CARE & EDUCATION HUMAN KIND

Proposals for expanding Woodview School, Five Oaks



We are pleased to share our emerging plans with you for expanding our provision at **Woodview School**.

This newsletter has been prepared to provide you with an overview of our plans and what they will mean for our school community.

Once complete, we will be able to provide enhanced, specialist support for a greater number of students with speech, language and communication needs (SLCN). The expanded provision will strengthen our integrated model in which speech and language therapy, occupational therapy and high-quality teaching are brought together within a nurturing and purpose-designed environment.

Woodview currently supports 43 students, and we are proud of the positive progress and outcomes the school has enabled to date. Our plans seek to build on this success by expanding the provision to accommodate at least 60 pupils in future years.

If you have any questions about our plans or would like to find out more, we are holding a consultation event at 6pm on Friday 13th February at Ingfield Manor School. For more information, please visit our website at:

ingfieldmanorschool.co.uk/woodview/consultation

We are consulting until Sunday 22nd February, so please make sure you provide us with your feedback before then.

Since opening as a specialist hub in September 2022, Woodview has been making a real difference to children and young people with SCLN.

Many of our students join us from mainstream primary schools, and have benefitted from a smaller, more nurturing school setting. Demand for this type of specialist support continues to grow locally. To ensure more children and families can benefit from what Woodview offers, we are looking to expand the school by creating additional classrooms and improved facilities.

The ability to communicate is the most fundamental life skill for children, directly affecting their ability to learn, to develop friendships, and their future life chances. We want to be able to offer this to more children and young people in our area. To do that, we need to expand the school to create space for additional classrooms and facilities. By investing in Woodview, we are investing in brighter futures for children across our community.

 ingfieldmanorschool.co.uk/woodview/consultation 0800 689 5209

The Proposals



Our proposals to expand the school are to demolish the existing buildings on the site and build a new extension to the existing Woodview School.

Development will be restricted to the northern part of the site, which is currently buildings and hardstanding. This will protect the woodland area to the south from being developed.

The plans include:



Four phases of development, delivering new classrooms and facilities for children with SCLN



A sports hall



A drop-off and pick-up area



Improvements to pedestrian access



Car parking



A school playground



Drainage improvements



Landscaping and planting

The proposed school buildings are one storey, minimising their height and visual impact, while ensuring safe disability access throughout. We have chosen the site of the former three-storey hostel building for the sports hall, as this is the tallest of the existing buildings and will therefore reduce visual impact.

As part of the planning application, a travel plan will be agreed with West Sussex Council. Pupils will largely be travelling to and from school by minibus and taxi. As such, there should be no noticeable increase in traffic. Parking and a bus loop will be provided on site to accommodate staff, disabled, and visitor parking.

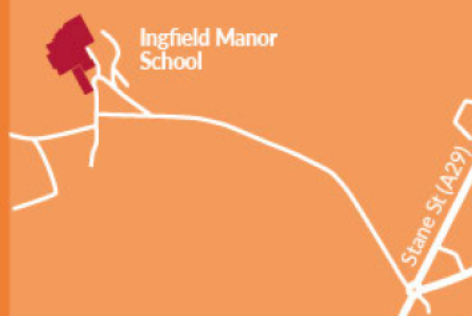


View of a similar single-storey school building

Feedback & Next Steps

As part of our consultation, we are holding an open evening.

- 📅 Friday 13th February 2026
6pm, for a 6.15pm start
- 📍 Ingfield Manor School, Ingfield Manor Drive,
Five Oaks, Billingshurst RH14 9AX
- 🚗 Parking available on site



There will be a short presentation from members of the project team explaining the proposals in greater detail, followed by an opportunity for you to ask any questions you may have.

We are consulting on our proposals until Sunday 22nd February, so please make sure you let us know your thoughts before then.

Once the feedback deadline has passed, we will review all comments and consider them before finalising our designs and submitting a planning application to Horsham District Council, who will decide whether to grant planning permission.

We expect to submit our planning application in late February/early March 2026.

You can give your feedback in the following ways:

- 🌐 Completing a feedback form on the website at ingfieldmanorschool.co.uk/woodview/consultation
- ✉ Emailing us at WVConsultation@salutemsharedservices.co.uk
- ☎ Calling our community helpline number on 0800 689 5209

About Salutem

Originally founded in 2017, Salutem Care and Education quickly expanded its footprint in healthcare and education, becoming a leading provider of care and support services for individuals with diverse needs.

During this period, we have focused on innovation and quality, continuously improving our services and facilities to enhance the well-being and life outcomes of the individuals we support.

With a strong commitment to person-centred care and a dedicated team of professionals, we solidified our reputation as a trusted partner in delivering care and education services to communities across England and Wales.

🌐 ingfieldmanorschool.co.uk/woodview/consultation

☎ 0800 689 5209

1c. Consultation Presentation

**SALUTEM** WE ARE HUMANKIND
CARE & EDUCATION

Welcome

Thank you for coming to our public consultation event on our proposals to expand provision at Woodview

**SALUTEM** WE ARE HUMANKIND
CARE & EDUCATION

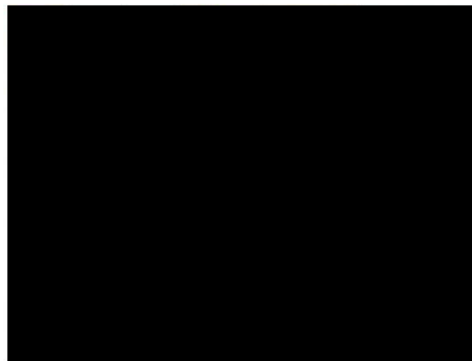
Introductions

- John Godden MBE, CEO, Salutem
- Andrew Lillington, Head of Group Development, Salutem
- David Gregory, Divisional Director of Education, Salutem
- James Winchester, Regional Director of Education, Salutem
- Liz Brown, Principal, Ingfield Manor School
- James Williams, Associate, Vail Williams (planning)
- Simon Schofield, Marengo Communications (public consultation)
- David McMurtary, Motion (transport)



About Salutem Care and Education

- Leading provider of care and support services for people with diverse needs, founded in 2017
- What we do
- Our Values



Salutem Voices

My name is Anthony





What We Are Trying to Achieve

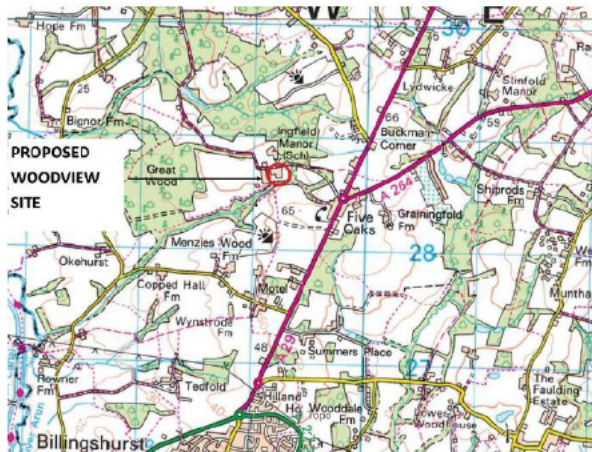
- Make a difference for more children and young people
- Meet growing demand for specialist support
- Expand Woodview to provide more classrooms and facilities



About the Site

The proposed site is within the grounds of the existing Ingfield Manor School

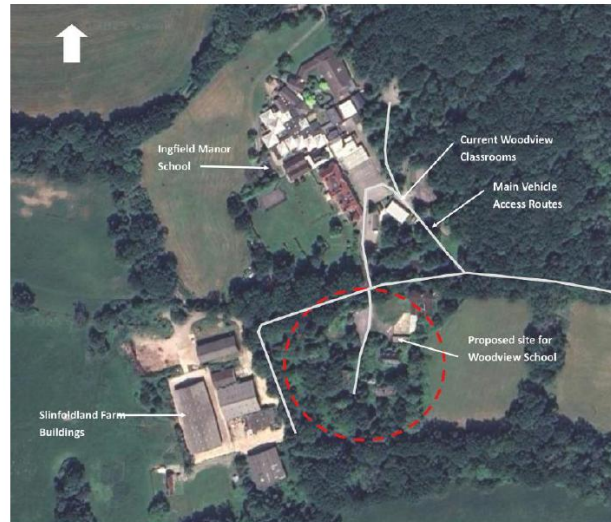
The site is off Ingfield Manor Drive, which comes off the Horsham Road roundabout, north of Billingshurst and west of Five Oaks





About the Site

- Brownfield site
- Currently seven two-storey houses, garages, and a three-storey hostel building
- Buildings are in poor condition



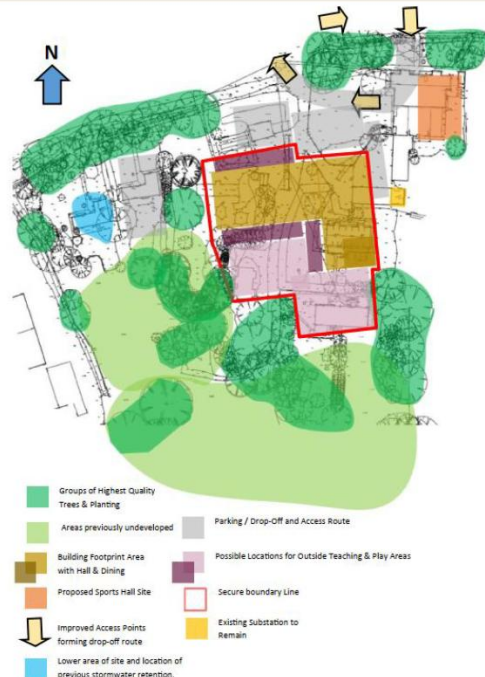
Our Proposals

- Four phases of development, delivering new classrooms and facilities for children with Speech, Language, and Communication Needs (SLCN)
- Sports hall
- Drop-off and pick-up area
- Improvements to pedestrian access
- Car parking
- School playground
- Drainage improvements
- Landscaping and planting



Ecology, Landscaping, and Drainage

- Surveys
- Minimising Impact
- Improvements
- Drainage

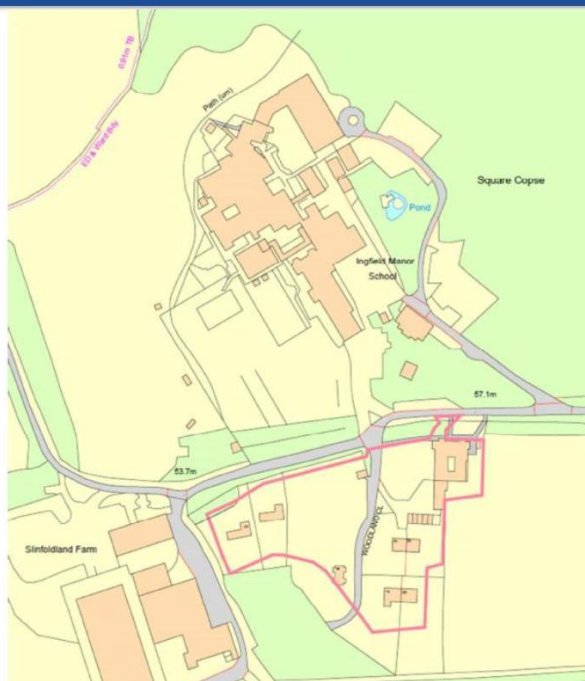




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Transport and Access

- Access
- Travel Plan
- Travelling to and from school



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Community Benefits

- Expanding offer for SLCN provision
- Sports hall





Feedback and Next Steps

- Consulting until Sunday 22nd February – please provide your feedback
- Planning application submission late February/early March



Thank You Questions?

1d. Feedback Form

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FEBRUARY 2026 PUBLIC CONSULTATION FEEDBACK FORM

Thank you for taking part in our consultation. Please do take the time to fill in this feedback form once you have had the chance to look at the information available here today or on our website (www.ingfieldmanorschool.co.uk/woodview/consultation), once completed please return to us at Freepost CONSULTATION REPLY (no stamp required). Alternatively, the form is available online for you to complete.

If you have any questions that weren't answered today or you would like to send your comments via email, please send to WVConsultation@salutemcare.com. For anything else please call our community helpline on 0800 689 5209 (9-5pm weekdays).

The deadline for feedback submission is Sunday 22nd February 2026.

YOUR DETAILS (Please use block capitals)

First Name Last Name

Address

Post Code Phone

Email

☐ Tick to opt in to be kept updated as the application progresses.

1. What is your connection to the local area?

☐ Local resident ☐ Parent of Ingfield Manor or Woodview pupil

☐ Work in the area ☐ Visitor to the area ☐ Other

2. What do you like about our proposals for expanding Woodview School?

Please turn over ➡

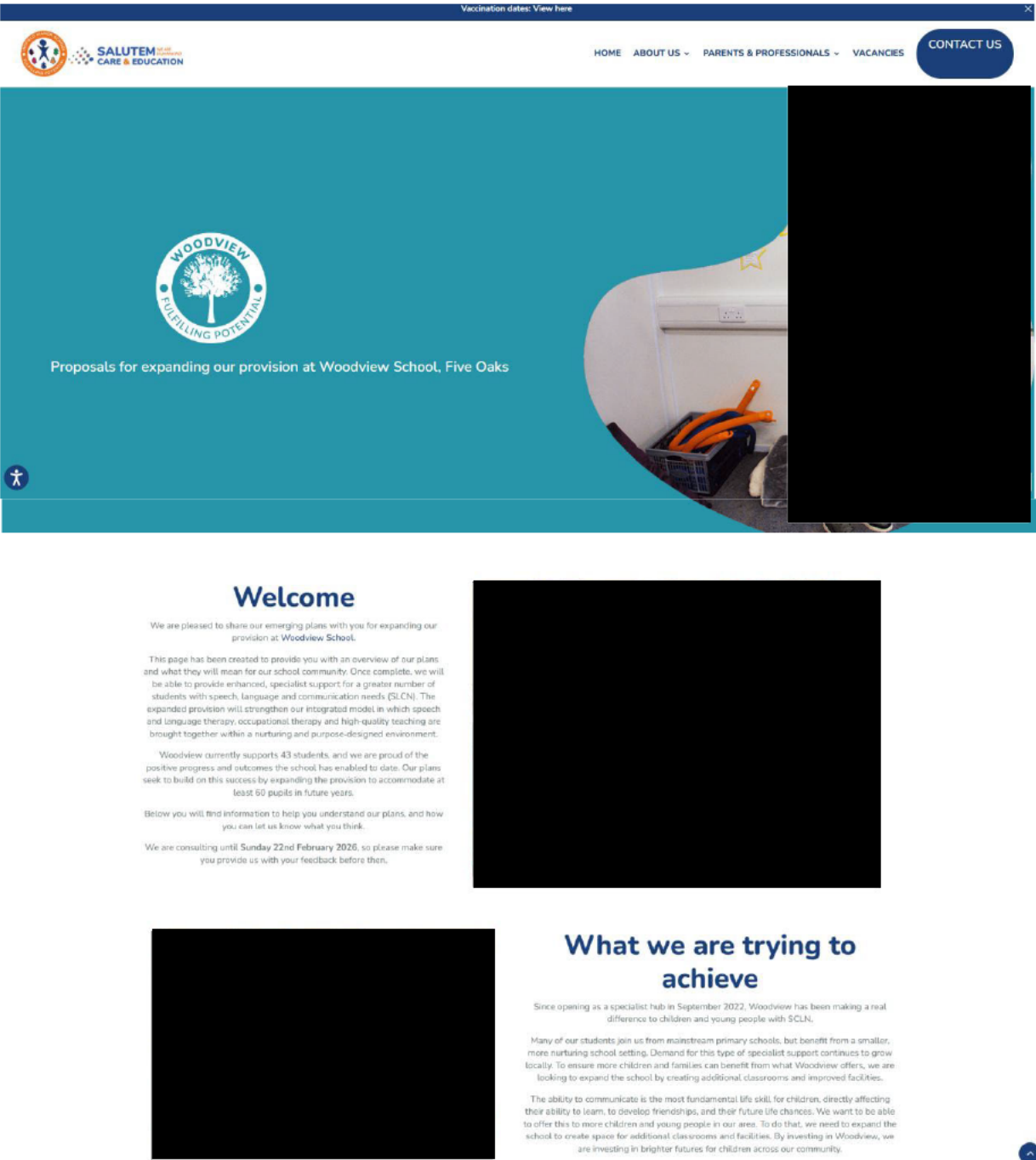
3. Is there anything that you would change about our proposals, or that you think we haven't considered?



Thank you for taking the time to complete this form.

Your details are being collected by Marengo Communications Limited, for and on behalf of Solihull solely in regard to their current proposals. Your feedback will be used anonymously and given to the Council at the time of the planning application. To opt out from receiving updates, email us at info@marengocomms.com. To find out more about how we will handle your information, please read our Privacy Notice (www.marengocomms.com/privacy). A hard copy is available upon request.

1e. Website



About the Site

The site is located within the grounds of **Ingfield Manor School**, near Five Oaks, Billingshurst.

This is a brownfield site that has been previously developed to accommodate seven two-storey houses, garages, and a three-storey hostel building. These buildings have not been used for a long time, and are now in poor condition, with the gardens overgrown.

Woodview currently has some classrooms, but there are too many trees nearby to accommodate the new facilities.

In 2019, planning permission was granted for a 16-bed residential care home, which would have included the demolition of the existing buildings.



The Proposals

Our proposals to expand the school are to demolish the existing buildings on the site and build a new extension to the existing Woodview School. Development will be restricted to the northern part of the site, which is currently buildings and hardstanding. This will protect the woodland area to the south from being developed.

The plans include:

- Four phases of development, delivering new classrooms and facilities for children with SCLN
- Sports hall
- Drop-off and pick-up area
- Improvements to pedestrian access
- Car parking
- School playground
- Drainage improvements
- Landscaping and planting

The proposed school buildings are one storey, minimising their height and visual impact, while ensuring safe disability access throughout. We have chosen the site of the former three-storey hostel building for the sports hall, as this is the tallest of the existing buildings and will therefore reduce visual impact.



View of a similar single-storey school building

Landscape and Ecology

It is really important to us that we responsibly look after our environment, and create a space where people can enjoy nature.

We have undertaken a range of surveys and assessments on existing plants, wildlife, and the landscape, which have helped us design our proposals.

For that reason, we have chosen the abandoned buildings on our site as the location for our school expansion, as this will minimise the impact on the green areas. The overwhelming majority of trees will be retained, with only a small number requiring removal to bring the development forward.

Our plans will improve the existing habitat for wildlife and encourage biodiversity, which will not only benefit plants and animals, but also create a pleasant environment for our pupils, and create opportunities for them to learn about nature.



Drainage

Our designs will carefully manage rain and surface water, using sustainable drainage systems to hold water and release it gradually over time. The development includes drainage ponds and swales to help direct and manage water. This will ensure that the drainage situation is no worse than it is at the moment, and we believe it will deliver improvements.

Transport and Access

The school is accessed directly from the roundabout at Five Oaks, on Stane Street. The access lane passes through the school site to provide access to Sinfoldland Farm to the west.

The proposed development is accessed from a short road called Woodland Close, which runs into the site allowing access to the abandoned buildings.

As part of the planning application, a travel plan will be agreed with West Sussex Council. Pupils will largely be travelling to and from school by minibus and taxi. As such, there should be no noticeable increase in traffic. Parking and a bus loop will be provided on site to accommodate staff, disabled, and visitor parking.



Community Benefits

Expanding Woodview School will help us to support more children with SCLN, giving them the best opportunity to flourish in a safe, quiet, and pleasant learning environment.

In addition to this, we are hoping to be able to make some of our facilities, such as the new sports hall, available for use by the community outside of school hours. This should offer a new place for local clubs and groups to use for meetings and activities.



Community Engagement

As part of the consultation, we will be holding an open evening on Friday 13th February 2026 from 6pm, for a 6.15pm start at Ingfield Manor School.

Ingfield Manor Drive, Five Oaks, Billingshurst, RH14 9AX

Parking available on site.

There will be a short presentation from members of the project team explaining the proposals in greater detail, followed by an opportunity for you to ask any questions may have.

We are consulting on our proposals until Sunday 22nd February 2026, so please do make sure you let us know your thoughts before then.

Feedback & Next Steps

You can give your feedback in the following ways:

- Complete the below feedback form
- Email us at WVConsultation@salutemcare.com
- Call our community helpline number on 0800 689 5209

Once the feedback deadline has passed, we will review all comments and consider them before finalising our designs and submitting a planning application to Horsham District Council, who will decide whether to grant planning permission.

We expect to submit our planning application in spring 2026.

Submit your feedback

Name

Email Address

What is your connection to the local area? *

- ☐ Select All
- ☐ Parent of Ingfield Manor or Woodview pupil
- ☐ Local resident
- ☐ Work in the area
- ☐ Visitor to the area
- ☐ Other

Select all that apply.

What do you like about our proposals for expanding Woodview School? *

Is there anything that you would change about our proposals, or that you think we haven't considered? *

☐ Please tick to consent to your data being stored in line with our privacy policy

[View our privacy policy](#)

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Ingfield Manor School
Ingfield Manor Drive
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