Horsham District Council

Householder Application for Planning Permission for works or extension to a dwelling

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

Colne House

Address Line 1

Nyetimber Copse

Address Line 2

Address Line 3

West Sussex

Town/city

West Chiltington

Postcode

RH20 2NE

Description of site location must be completed if postcode is not known:

Easting (x)

508119

Northing (y)

117101

Description

Applicant Details

Name/Company

Title

Mr

First name

Fred

Surname

Underwood

Company Name

Address

Address line 1

Colne House Nyetimber Copse

Address line 2

Address line 3

Town/City

West Chiltington

County

West Sussex

Country

Postcode

RH20 2NE

Are you an agent acting on behalf of the applicant?

- [x] Yes
- [ ] No

Contact Details

Primary number

Secondary number

Fax number

Email address

***** REDACTED ******

Agent Details

Name/Company

Title

Mr

First name

Carl

Surname

Moore

Company Name

Carl Moore Architectural Design

Address

Address line 1

18 Parklands Avenue

Address line 2

Goring-by-Sea

Address line 3

Town/City

Worthing

County

Country

United Kingdom

Postcode

BN12 4NH

Contact Details

Primary number

***** REDACTED ******

Secondary number

Fax number

Email address

***** REDACTED ******

Description of Proposed Works

Please describe the proposed works

Proposed Single Storey Rear / Side Extension

Has the work already been started without consent?

◯ Yes
⊘ No

Materials

Does the proposed development require any materials to be used externally?

⊘ Yes
◯ No

Please provide a description of existing and proposed materials and finishes to be used externally (including type, colour and name for each material)

Type:
Walls

Existing materials and finishes:
Facing brickwork

Proposed materials and finishes:
Facing brickwork to match

Type:
Roof

Existing materials and finishes:
Concrete plain roof tiles

Proposed materials and finishes:
Concrete plain roof tiles and single ply membrane to flat roof

Type:
Windows

Existing materials and finishes:
White UPVC

Proposed materials and finishes:
White UPVC

Type:
Doors

Existing materials and finishes:
White UPVC

Proposed materials and finishes:
White UPVC

Are you supplying additional information on submitted plans, drawings or a design and access statement?

◯ Yes
⊘ No

Trees and Hedges

Are there any trees or hedges on the property or on adjoining properties which are within falling distance of the proposed development?

◯ Yes
⊘ No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal?

◯ Yes
⊘ No

Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway?

◯ Yes
⊘ No

Is a new or altered pedestrian access proposed to or from the public highway?

◯ Yes
⊘ No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way?

◯ Yes
⊘ No

Parking

Will the proposed works affect existing car parking arrangements?

◯ Yes
⊘ No

Biodiversity net gain

Paragraph 13 of Schedule 7A of the Town and Country Planning Act 1990 sets out that every planning permission granted for the development of land in England shall be deemed to have been granted subject to the 'biodiversity gain condition' requiring development to achieve a net gain of 10% of biodiversity value.

This is subject to exemptions, an exemption applies in relation to planning permission for a development which is the subject of a householder application, within the meaning of article 2(1) of the Town and Country Planning (Development Management Procedure) (England) Order (2015)*.

Applicants for planning permission are required to make a statement as to whether they believe the biodiversity gain condition will apply if permission is granted, please confirm:

☑ It is my belief that if permission is granted for the development to which this application relates the biodiversity gain condition would not apply

*A 'householder application' means an application for planning permission for development for an existing dwellinghouse, or development within the curtilage of such a dwellinghouse for any purpose incidental to the enjoyment of the dwellinghouse which is not an application for change of use or an application to change the number of dwellings in a building.

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

◯ Yes
⊘ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

◯ The agent
⊘ The applicant
◯ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

◯ Yes
⊘ No

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:
(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

◯ Yes
⊘ No

Ownership Certificates and Agricultural Land Declaration

Certificates under Article 14 - Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended)

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of all the land to which this application relates; and has the applicant been the sole owner for more than 21 days?

◯ Yes
⊘ No

Can you give appropriate notice to all the other owners/agricultural tenants? (Select 'Yes' if there are no other owners/agricultural tenants)

◯ Yes
⊘ No

If No, and you cannot trace all the other owners/agricultural tenants, can you give the appropriate notice to one or more owner/agricultural tenant?

⊘ Yes
◯ No

Certificate Of Ownership - Certificate C

I certify/The applicant certifies that:

- **Neither Certificate A or B can be issued for this application**
- **All reasonable steps have been taken to find out the names and addresses of the other owners (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of the land or building, or of a part of it, but I have/the applicant has been unable to do so.**

The steps taken were:

The applicant has attempted to obtain the names of the owners. However the applicant has given notice to each neighbour as required.

I have/the applicant has given the requisite notice to the persons specified below being persons who, on the day 21 days before the date of this application, were owners/agricultural tenants of any part of the land to which this application relates.

Owner/Agricultural Tenant

Name of Owner/Agricultural Tenant:
***** REDACTED ******

House name:
Number Four

Number:

Suffix:

Address line 1:
Nyetimber Copse

Address Line 2:

Town/City:
West Chiltington

Postcode:
RH20 2NE

Date notice served (DD/MM/YYYY):
15/11/2025

Person Family Name:

Name of Owner/Agricultural Tenant:
***** REDACTED ******

House name:
Windflowers

Number:

Suffix:

Address line 1:
Nyetimber Copse

Address Line 2:

Town/City:
West Chiltington

Postcode:
RH20 2NE

Date notice served (DD/MM/YYYY):
15/11/2025

Person Family Name:

Name of Owner/Agricultural Tenant:
***** REDACTED ******

House name:
Bahati

Number:

Suffix:

Address line 1:
Nyetimber Copse

Address Line 2:

Town/City:
West Chiltington

Postcode:
RH20 2NE

Date notice served (DD/MM/YYYY):
15/11/2025

Person Family Name:

Name of Owner/Agricultural Tenant:
***** REDACTED ******

House name:
Wood Knoll

Number:

Suffix:

Address line 1:
Nyetimber Copse

Address Line 2:

Town/City:
West Chiltington

Postcode:
RH20 2NE

Date notice served (DD/MM/YYYY):
15/11/2025

Person Family Name:

Name of Owner/Agricultural Tenant:
***** REDACTED ******

House name:
Tumbleweed Cottage

Number:

Suffix:

Address line 1:
Nyetimber Copse

Address Line 2:

Town/City:
West Chiltington

Postcode:
RH20 2NE

Date notice served (DD/MM/YYYY):
15/11/2025

Person Family Name:

Name of Owner/Agricultural Tenant:
***** REDACTED ******

House name:
Moneyspinner

Number:

Suffix:

Address line 1:
Nyetimber Copse

Address Line 2:

Town/City:
West Chiltington

Postcode:
RH20 2NE

Date notice served (DD/MM/YYYY):

15/11/2025

Person Family Name:

Name of Owner/Agricultural Tenant:
***** REDACTED ******

House name:
Mississauga

Number:

Suffix:

Address line 1:
Nyetimber Copse

Address Line 2:

Town/City:
West Chiltington

Postcode:
RH20 2NE

Date notice served (DD/MM/YYYY):
15/11/2025

Person Family Name:

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated)

United Kingdom

On the following date (which must not be earlier than 21 days before the date of the application) (DD/MM/YYYY)

15/11/2025

Person Role

- [x] The Applicant
- [ ] The Agent

Title

Mr

First Name

Fred

Surname

Underwood

Declaration Date

13/11/2025

- [x] Declaration made

Declaration

I/We hereby apply for Householder planning permission as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.
I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.
I/We also accept that, in accordance with the Planning Portal's terms and conditions:
- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☑ I / We agree to the outlined declaration

Signed

Carl Moore

Date

13/11/2025