

From: Kevin.Beer <Kevin.Beer@horsham.gov.uk>
Sent: 29 June 2026 10:59:14 UTC+01:00
To: "Matthew.Porter" <Matthew.Porter@horsham.gov.uk>
Cc: "Stephanie.Bryant" <Stephanie.Bryant@horsham.gov.uk>
Subject: DC/26/0322 - Steyning Grammar School

Hi Matthew,

Sorry that I didn't get back to you on this end of last week.

The comments from the agent dated 28.05.26 are accepted and we recommend the following conditions:

1. The hours of operation shall be restricted to the following times:

Monday to Thursday – 09:00 to 21:00

Friday's – 09:00 to 22:00

Saturday's – 09:00 to 17:00

Sunday's and recognised Public Holidays – 10:00 to 16:00

2. Prior to commencement a lighting scheme shall be submitted for the approval of the Local Planning Authority in accordance with the Institute of Lighting Professional's Guidance notes for the reduction of obstructive light. The scheme must be designed by a suitably qualified person in accordance with the recommendations for environmental zone E2 in the ILP document "Guidance Notes for the Reduction of Obtrusive Light GN01-21.
3. Before commencement of operation of the approved lighting scheme the applicant shall appoint a suitably qualified member of the institute of lighting professionals (ILP) to validate that the lighting scheme as installed conforms to the recommendations for environmental zone E3 in the ILP document "Guidance Notes for the Reduction of Obtrusive Light GN01-21. The validation report shall be submitted to and approved by the local planning authority and the approved details and attenuation measures shall be permanently retained and maintained in working order for the duration of the use and their operation.
4. The use hereby permitted shall not commence until an operational management plan has been submitted and approved in writing by the local planning authority. This should include but not be limited to, hours of operation, management responsibilities during all operating hours. The plan must also include details of the person or role responsible for recording and rectifying any significant issues as they are reported and how those details will be publicised and made available to the public. All complaints shall be logged and recorded in a suitable manner, along with any corrective action carried out to address the matters raised. The use hereby permitted shall thereafter be operated in accordance with the approved details and the record of complaints shall be produced on any reasonable request of a suitably authorised officer of the Council.
5. No playing of live or recorded amplified music or other amplified sound, including use of public address systems, shall be permitted.

6. All works of demolition, construction, and ancillary activities, including deliveries and dispatch, shall be restricted to 08:00-18:00 hours on Monday to Friday, from 08:00 to 13:00 hours on Saturdays and at no time on Sundays or Bank Holidays.

Kind regards

Kevin

Kevin Beer

Environmental Protection Officer (Pollution)

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A banner from the UK Government. On the left, a 3D illustration of a house with the text "LANDLORDS GET ON TOP OF THE RENTING CHANGES" on its side. In the center, a white house icon with the text "Renting is changing" and the UK Government crest below it. On the right, a dark green box with white text: "Get on top of the renting changes", "New rights and responsibilities for landlords in England.", and "Click here to learn more...".