Horsham District Council

Application for Tree Works: Works to Trees Subject to a Tree Preservation Order (TPO) and/or Notification of Proposed Works to Trees in a Conservation Area

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Tree Location

Please provide the address of the site where the tree(s) stands (full address if possible)

Number

Suffix

Property Name

Foxhill

Address Line 1

Westward Lane

Address Line 2

Address Line 3

West Sussex

Town/city

West Chiltington

Postcode

RH20 2PA

Description of site location must be completed if postcode is not known:

Easting (x)

508159

Northing (y)

116521

If the location is unclear or there is not a full postal address, describe as clearly as possible where it is

(for example, 'Land to rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road')

Applicant Details

Name/Company

Title

Mr

First name

Samuel

Surname

Smith

Company Name

TreeSmiths Ltd

Address

Address line 1

8 Staples Close

Address line 2

Address line 3

Town/City

Horsham

County

Country

United Kingdom

Postcode

RH123UL

Are you an agent acting on behalf of the applicant?

- [x] Yes
- [ ] No

Contact Details

Primary number

***** REDACTED ******

Secondary number

***** REDACTED ******

Fax number

Email address

***** REDACTED ******

Agent Details

Name/Company

Title

Mr

First name

Sam

Surname

Smith

Company Name

TreeSmiths Ltd

Address

Address line 1

8 Staples Close

Address line 2

Address line 3

Town/City

Horsham

County

Country

United Kingdom

Postcode

RH123UL

Contact Details

Primary number

***** REDACTED ******

Secondary number

***** REDACTED ******

Fax number

Email address

***** REDACTED ******

What Are You Applying For?

Based on the type of work proposed and the location and protected status of the trees involved, there are various details and supporting information that will need to be supplied in order for the Local Planning Authority to determine the application.

Are you seeking consent for works to tree(s) subject to a Tree Preservation Order?

◯ Yes
⊘ No

Are you wishing to carry out works to tree(s) in a conservation area?

⊘ Yes
◯ No

Documents and plans (for any tree)

A sketch plan clearly showing the position of trees listed in the question 'Identification of Tree(s) and Description of Works' MUST be provided when applying for works to trees covered by a Tree Preservation Order.

A sketch plan is also advised when notifying the LPA of works to trees in a conservation area (see guidance notes).

It would also be helpful if you provided details of any advice given on site by an LPA officer.

Are you providing additional information in support of your application (e.g. an additional schedule of work for the question 'Identification of Tree(s) and Description of Works')?

◯ Yes
⊘ No

Identification of Tree(s) and Description of Works

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out

1)
1x Large Beech (Fagus Sylvatica) Hedge running from the front garden all the way through to the right hand corner of the back garden to be trimmed on the inside face as hard as possible without creating gaps or patchy areas as discussed.
The top will be trimmed as hard as possible back to previous points as discussed using high level tripod steps and our Mercedes Unimog as carried out previously creating a well balanced boxed hedge.

2)
1x Row of Lawson Cyprus situated to the right hand corner of the driveway to trim the inner face using our mercedes Unimog Cherry Picker and hedge cutters.
Also to include reducing the top of all trees to the low point (approx 2/3m off in height) as discussed using our mobile cherry picker, this will create a well balanced uniformed appearance as you approach the main house

3)
1x Large Golden Conifer in the back garden and central to the lawn to have the right side (Lower) trimmed in to match the existing canopy, creating a well balanced symmetrical shape throughout.

4)
1x Medium Eucalyptus situated in the back garden to have the upper canopy reduced by approximately 5ft using approved climbing techniques. The lower branches would be ‘Lifted’ to allow greater head space and improved visual. We would then trim any branches that are out of shape as a result of the reduction (this would be a sympathetic cut on the sides).

5)
1x Large Maple tree located at the bottom of the back garden and adjacent to the garden room to be climbed and reduced by approximately 20% (1.5m) of the upper canopy to minimise the size and greatly enhance the light to the borders below. The overall shape will be well balanced throughout and more in keeping with the size of garden it resides in.

6)
1x Medium Oak tree located at the bottom of the back garden to be climbed and reduced by approximately 15% (1m) of the upper canopy to minimise the size and greatly enhance the light to the borders below. The overall shape will be well balanced throughout, this will be reduced in a sympathetic fashion to maintain the overall natural shape of said Oak tree.

You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work.

Where trees are protected by a Tree Preservation Order, please number them as shown in the First Schedule to the Tree Preservation Order where this is available. You should use the same numbering on your sketch plan (see below for sketch plan requirements).

Please provide the following information:

- Tree species
- The number used on the sketch plan; and
- A description of the proposed works.

Where trees are protected by a Tree Preservation Order you must also provide:

- Reasons for the work; and where trees are being felled
- Proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.

e.g. Oak (T3) – Whole crown reduction to 12m above ground level, to provide sufficient clearance to property.

Sketch plan requirements

Your plan needs to show the precise location of the tree(s) in relation to nearby property/roads/boundaries. It should, therefore:

- indicate the main features of the site where the tree(s) stand and its surroundings; in particular, you should:
  - mark and name surrounding roads
  - sketch in buildings, including adjoining properties
  - add house numbers or names
- mark the position of the tree(s) to which you want to carry out work and identify them by the number shown in the Tree Preservation Order where possible; if you use a different number, please make sure that this can be matched with your description of the tree(s)
- if there are many trees on the site, make clear which tree(s) are included in this application by:
  - marking all trees on the plan, but only numbering those to which you want to carry out work
  - showing the approximate distance between the application tree(s) and buildings
  - adding other relevant features on the site (e.g. greenhouse, paths)

If it is impossible to identify the tree(s) accurately on the plan (e.g. because they are part of a woodland or group of trees), please identify their approximate location on the plan and provide details of how the tree(s) are marked on site (e.g. high visibility tape, tree tags, paint, etc); trees must not be marked by scarring or cutting into the bark.

Tree Ownership

Is the applicant the owner of the tree(s)?

- [x] Yes
- [ ] No

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:
(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- [ ] Yes
- [x] No

Declaration

I/We hereby apply for Tree works: Trees in conservation areas/subject to TPOs as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.
I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.
I/We also accept that, in accordance with the Planning Portal's terms and conditions:
- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

- [x] I / We agree to the outlined declaration

Signed

Benjamin Smith

Date

23/07/2024