PlanningPortal

RETROSPECTIVE

# Householder Application for Planning Permission for works or extension to a dwelling

Town and Country Planning Act 1990 (as amended)

**ivacy Notice**

is form is provided by Planning Portal and based on the requirements provided by Government for the sole purpose of submitting ormation to the Local Planning Authority in accordance with the legislation detailed on this form and 'The Town and Country Planning evelopment Management Procedure) (England) Order 2015 (as amended).

ease be aware that once you have downloaded this form, Planning Portal will have no access to the form or the data you enter into it. y subsequent use of this form is solely at your discretion, including the choice to complete and submit it to the Local Planning Authorit agreement with the declaration section.

on receipt of this form and any supporting information, it is the responsibility of the Local Planning Authority to inform you of its ligations in regards to the processing of your application. Please refer to its website for further information on any legal, regulatory and mmercial requirements relating to information security and data protection of the information you have provided.

**ocal Planning Authority details:**

Horsham District Council

Planning Received
16 JUL 2024
Name:
Ref: DC/24/1128

**ublication on Local Planning Authority websites**

ormation provided on this form and in supporting documents may be published on the authority's planning register and website. ease ensure that the information you submit is accurate and correct and does not include personal or sensitive information. ou require any further clarification, please contact the Local Planning Authority directly.

Your Ref. DC18/1395.

## 1. Applicant Name and Address

| | |
|---|---|
| tle: | Mr. |
| First name: | WILLIAM |
| ast name: | CUFFE |
| ompany ptional): | |
| nit: | |
| House number: | 4 |
| House suffix: | |
| ouse ame: | |
| ddress 1: | TRUNDLE MEAD |
| ddress 2: | |
| ddress 3: | |
| own: | HORSHAM |
| ounty: | |
| ountry: | RH12 2LY |

## 2. Agent Name and Address

| | |
|---|---|
| Title: | |
| First name: | |
| Last name: | N/A |
| Company (optional): | |
| Unit: | |
| House number: | |
| House suffix: | |
| House name: | |
| Address 1: | |
| Address 2: | |
| Address 3: | |
| Town: | |
| County: | |
| Country: | |

lease describe the proposed works:

RETROSPECTIVE APPLICATION FOR AMENDMENTS TO ALREADY APPROVED NO DC/18/1395

(1) WINDOW SIZE 1ST FLOOR FRONT REDUCED IN SIZE
(2) PROPOSED GARAGE FOUND TO BE USELESS AS SUCH, NOW BECOMES DRESSING ROOM TO BEDROOM 1

as the work already started? ☑ Yes ☐ No

Yes, please state when the work was started (DD/MM/YYYY): (date must be pre-application submissio

as the work already been completed? ☑ Yes ☐ No

Yes, please state when the work was completed (DD/MM/YYYY): (date must be pre-application submissior

## . Site Address Details

ease provide the full postal address of the application site.

nit: House number: 4 House suffix:

ouse ame:

ddress 1: TRUNDLE MEAD

ddress 2:

ddress 3:

own: HORSHAM

ounty:

ostcode ptional): RH12 2LY

escription of location or a grid reference.
nust be completed if postcode is not known):

asting: Northing:

escription:

## 5. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ☑ Yes ☐ No

If Yes, please complete the following information about the advic you were given. (This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much as possible: ☐

Officer name: PAULINE OLIVE

Reference:

Date (DD/MM/YYYY): (must be pre-application submission)

Details of the pre-application advice received:

a new or altered vehicle access
oposed to or from the public highway? ☐ Yes ☑ No

a new or altered pedestrian access
oposed to or from the public highway? ☐ Yes ☑ No

o the proposals require any diversions,
tinguishments and/or creation of public
ghts of way? ☐ Yes ☑ No

Yes to any questions, please show details on your plans or
rawings and state the reference number(s) of the plan(s)/
rawing(s)

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development? ☐ Yes ☑ No

If Yes, please mark their position on a scaled plan and state the reference number of any plan(s)/drawing(s):

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? ☐ Yes ☑ No

If Yes, please show on your plans which trees by giving them numbers e.g. T1, T2 etc, state the reference number of the plan(s) drawing(s) and indicate the scale.

## . Parking

ill the proposed works affect existing car parking arrangements? ☐ Yes ☑ No

Yes, please describe:

## . Authority Employee / Member

is an important principle of decision-making that the process is open and transparent. For the purposes of this question, "related to" eans related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would nclude that there was bias on the part of the decision-maker in the local planning authority.

o any of the following statements apply to you and/or agent? ☐ Yes ☑ No

With respect to the authority, I am:
(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

Yes, please provide details of their name, role and how you are related to them.

applicable, please state what materials are to be used externally. Include type, colour and name for each material:

| | Existing (where applicable) | Proposed AS BEFORE ① Ref DC18/1395 | Not applicable | Don Kno |
|---|---|---|---|---|
| /alls | | ② See Attach | ☐ | ☐ |
| oof | | | ☐ | ☐ |
| /indows | | ③ See 1 | ☐ | ☐ |
| oors | | 4 4 | ☐ | ☐ |
| oundary treatments .g. fences, walls) | | | ☐ | ☐ |
| ehicle access and ard-standing | | | ☐ | ☐ |
| ghting | | | ☐ | ☐ |
| thers lease specify) | | | ☐ | ☐ |

e you supplying additional information on submitted plan(s)/drawing(s)/design and access statement? ☐ Yes ☑ No

Yes, please state references for the plan(s)/drawing(s)/design and access statement:

## 1. Biodiversity Net Gain

aragraph 13 of Schedule 7A of the Town and Country Planning Act 1990 sets out that every planning permission granted for the evelopment of land in England shall be deemed to have been granted subject to the 'biodiversity gain condition' requiring developmer achieve a net gain of 10% of biodiversity value.

his is subject to exemptions, an exemption applies in relation to planning permission for a development which is the subject of a ouseholder application, within the meaning of article 2(1) of the Town and Country Planning (Development Management Procedure) ngland) Order (2015)*.

pplicants for planning permission are required to make a statement as to whether they believe the biodiversity gain condition will appl permission is granted, please confirm:

☐ It is my belief that if permission is granted for the development to which this application relates the biodiversity gain condition would not apply

A "householder application" means an application for planning permission for development for an existing dwellinghouse, or evelopment within the curtilage of such a dwellinghouse for any purpose incidental to the enjoyment of the dwellinghouse which is no application for change of use or an application to change the number of dwellings in a building.

**One Certificate A, B, C, or D, must be completed with this application form**

**CERTIFICATE OF OWNERSHIP - CERTIFICATE A**

**Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14**

ertify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the wner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, o part of, an agricultural holding**

**OTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the pplication relates but the land is, or is part of, an agricultural holding.**

*'owner" is a person with a freehold interest or leasehold intere with at least 7 years left to run.*
*"agricultural holding" has the meaning given by reference to the definition of "agricultural tenant" in section 65(8) of the Act.*

| igned - Applicant: | Or signed - Agent: | Date (DD/MM/YYYY |
|---|---|---|
| [redacted] | | 16/07/2024 |

**CERTIFICATE OF OWNERSHIP - CERTIFICATE B**

**Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14**

certify/ The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the d days before the date of this application, was the owner* and/or agricultural tenant** of any part of the land or building to which th pplication relates.

*'owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.*
*"agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990*

| Name of Owner / Agricultural Tenant | Address | Date Notice Served |
|---|---|---|
| | | |
| | | |
| | | |
| | | |
| | | |

| igned - Applicant: | Or signed - Agent: | Date (DD/MM/YYYY |
|---|---|---|
| | | |

ease read the following checklist to make sure you have sent all the information in support of your proposal.
ilure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all formation required by the Local Planning Authority (LPA) has been submitted.

- ne original and 3 copies* of a completed and dated pplication form: ☑
- The correct fee: £328-00 ☐
- ne original and 3 copies* of the plan which identifies the land which the application relates drawn to an identified scale nd showing the direction of North: ☐
- The original and 3 copies* of a design and access statement if proposed works fall within a conservation area or World Heritage Site, or relate to a Listed Building: ☐
- ne original and 3 copies* of other plans and drawings or formation necessary to describe the subject of the application: ☐
- The original and 3 copies* of the completed, dated Ownership Certificate (A, B, C or D – as applicable) and Article 14 Certificate (Agricultural Holdings): ☐

National legislation specifies that the applicant must provide the original plus three copies of the form and supporting documents (a tal of four copies), unless the application is submitted electronically or, the LPA indicate that a smaller number of copies is required. PAs may also accept supporting documents in electronic format by post (for example, on a CD, DVD or USB memory stick). ou can check your LPA's website for information or contact their planning department to discuss these options.

## 4. Declaration

we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional formation. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the enuine opinions of the person(s) giving them.

igned - Applicant: [redacted] Or signed - Agent: Date (DD/MM/YYYY): 16/07/2024 (date cannot b pre-applicatic

## 5. Applicant Contact Details

elephone numbers

ountry code: [redacted] Extension ber:

ountry code:

ountry code:

mail address (optional):

## 16. Agent Contact Details

Telephone numbers

Country code: National number: Extensior number:

Country code: Mobile number (optional): None.

Country code: Fax number (optional):

Email address (optional):

## 7. Site Visit

an the site be seen from a public road, public footpath, bridleway or other public land? ☑ Yes ☐ No

the planning authority needs to make an appointment to carry ut a site visit, whom should they contact? *(Please select only one)* ☐ Agent ☑ Applicant ☐ Other (if different from th agent/applicant's details)

Other has been selected, please provide:

ontact name: Telephone number: [redacted]

mail address: