Horsham District Council

Application for a Non-Material Amendment Following a Grant of Planning Permission

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

Hatches House

Address Line 1

East Street

Address Line 2

Address Line 3

West Sussex

Town/city

West Chiltington

Postcode

RH20 2JY

Description of site location must be completed if postcode is not known:

Easting (x)

509246

Northing (y)

118467

Description

Applicant Details

Name/Company

Title

Mr & Mrs

First name

M

Surname

Minchell

Company Name

Address

Address line 1

Hatches House, East Street

Address line 2

Address line 3

West Sussex

Town/City

West Chiltington

County

Country

Postcode

RH20 2JY

Are you an agent acting on behalf of the applicant?

- [x] Yes
- [ ] No

Contact Details

Primary number

***** REDACTED ******

Secondary number

Fax number

Email address

***** REDACTED ******

Agent Details

Name/Company

Title

Mr

First name

Harry

Surname

Groucott

Company Name

MH Architects Limited

Address

Address line 1

Ground Floor

Address line 2

Bicentennial Building

Address line 3

Southern Gate

Town/City

Chichester

County

Country

United Kingdom

Postcode

PO19 8EZ

Contact Details

Primary number

***** REDACTED ******

Secondary number

Fax number

Email address

***** REDACTED ******

Eligibility

Does the applicant have an interest in the part of the land to which this amendment relates?

- [x] Yes
- [ ] No

If the applicant is not the sole owner, has notification under Article 10 of the Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended) been given?

- [ ] Yes
- [ ] No
- [x] Not applicable

Description of Your Proposal

Please provide the description of the approved development as shown on the decision letter

Conversion of outbuildings to separate two storey dwelling

Reference number

DC/20/0514

Date of decision

06/05/2020

What was the original application type?

Householder planning permission

For the purpose of calculating fees, which of the following best describes the original development type?

- [x] **Householder development:** Development to an existing dwelling-house or development within its curtilage
- [ ] **Other:** Anything not covered by the above category

Non-Material Amendment(s) Sought

Please describe the non-material amendment(s) you are seeking to make

1. Height of roof over kitchen raised to maintain full height of existing store wall.
2. Extent of doors to sunken terrace reduced
3. Brick chimney removed.
4. Additional glazed door added to utility/wc.
5. Bedroom 2 ensuite removed.
6. Sunken terrace extended.
7. Bedroom 4 added.
8. Rooflight added and location altered
9. Lead rolled roof added above ensuite to new bedroom 4.

Please state why you wish to make this amendment

During demolition elements of the existing fabric were in a very poor state of repair and could not be retained. Therefore a number of changes are proposed.

Are you intending to substitute amended plans or drawings?

- [x] Yes
- [ ] No

If yes, please complete the following details

Old plan/drawing numbers

21-030 100 P02 Location and Site Plan
21-030 110 P03 Plans
21-030 120 P03 Elevations 1 of 2
21-030 121 P03 Elevations 2 of 2
21-030 122 P02 Sections

New plan/drawing numbers

21-030 100 P04 Location and Site Plan
21-030 110 P04 Plans
21-030 120 P06 Elevations 1 of 2
21-030 121 P06 Elevations 2 of 2
21-030 122 P05 Sections

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- [x] Yes
- [ ] No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- [x] The agent
- [ ] The applicant
- [ ] Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- [ ] Yes
- [x] No

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:
(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

◯ Yes
⊘ No

Declaration

I/We hereby apply for Non-Material Amendment as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.
I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.
I/We also accept that, in accordance with the Planning Portal's terms and conditions:
- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☑ I / We agree to the outlined declaration

Signed

Kelly Male

Date

30/08/2024