



Horsham District Council

Application for Removal or Variation of a Condition following Grant of Planning Permission or Listed Building Consent

Town and Country Planning Act 1990 (as amended); Planning (Listed Buildings and Conservation
Areas Act) 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number	
Suffix	
Property Name	Wood Grange
Address Line 1	Henfield Road
Address Line 2	
Address Line 3	West Sussex
Town/city	Cowfold
Postcode	RH13 8DT

Description of site location must be completed if postcode is not known:

Easting (x)	Northing (y)
521237	122067

Description

Applicant Details

Name/Company

Title

Mr

First name

K

Surname

Shaw

Company Name

KJS Property Holdings

Address

Address line 1

Wood Grange Henfield Road

Address line 2

Address line 3

Town/City

Cowfold

County

West Sussex

Country

Postcode

RH13 8DT

Are you an agent acting on behalf of the applicant?

- ☒ Yes
- ☐ No

Contact Details

Primary number

Secondary number

Fax number

Email address

Agent Details

Name/Company

Title

Mr

First name

Ben

Surname

Kirk

Company Name

Manorwood

Address

Address line 1

suite 114

Address line 2

26 The Hornet

Address line 3

26 The Hornet

Town/City

Chichester

County

Country

United Kingdom

Postcode

PO19 7BB

Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

***** REDACTED *****

Description of the Proposal

Please provide a description of the approved development as shown on the decision letter

Conversion of Lodge to 2No 2-bedroom flats and associated alterations. Erection of 2No. detached 3 bedroom dwellings, and erection of a detached garage building with office above. Associated landscape works

Reference number

DC/24/0511

Date of decision (date must be pre-application submission)

03/06/2025

Please state the condition number(s) to which this application relates

Condition number(s)

Variation of Condition 1 and removal of Condition 5 of DC/24/0511 to vary plan numbers to introduce an integrated solar roof system and make changes to the approved site layout and landscaping, and to remove the requirements in relation to water neutrality and to make minor consequential amendments to conditions 9,10,11 and 14.

Has the development already started?

☐ Yes

☒ No

Condition(s) - Variation/Removal

Please state why you wish the condition(s) to be removed or changed

Variation of Condition 1 and removal of Condition 5 of
DC/24/0511 to vary plan numbers to introduce an integrated
solar roof system and make changes to the approved site layout
and landscaping, and to remove the requirements in relation to
water neutrality and to make minor consequential amendments
to conditions 9,10,11 and 14.

If you wish the existing condition to be changed, please state how you wish the condition to be varied

Variation of Condition 1 and removal of Condition 5 of
DC/24/0511 to vary plan numbers to introduce an integrated
solar roof system and make changes to the approved site layout
and landscaping, and to remove the requirements in relation to
water neutrality and to make minor consequential amendments
to conditions 9,10,11 and 14.

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- ☐ Yes
- ☒ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☒ The agent
- ☐ The applicant
- ☐ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- ☐ Yes
- ☒ No

Ownership Certificates and Agricultural Land Declaration

Certificates under Article 14 - Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended)

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of all the land to which this application relates; and has the applicant been the sole owner for more than 21 days?

- ☒ Yes
- ☐ No

Is any of the land to which the application relates part of an Agricultural Holding?

- ☐ Yes
- ☒ No

Certificate Of Ownership - Certificate A

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

** "agricultural holding" has the meaning given by reference to the definition of "agricultural tenant" in section 65(8) of the Act.

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person Role

- ☐ The Applicant
☒ The Agent

Title

Mr

First Name

Ben

Surname

Kirk

Declaration Date

04/02/2026

☒ Declaration made

Declaration

I/We hereby apply for Removal/Variation of a condition as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

Ben Kirk

Date

04/02/2026