

Maintenance Schedule

Land off Athelstan Way, Horsham

For

Albert Brazil

Rev - P

Reference **C3852**

Date **29th September 2025**

Revision	Date of Issue	Comments	Prepared By	Checked By
P	29/09/2025	Initial Issue	KCK	CS

Contents

1	MAINTENANCE.....	3
----------	-------------------------	----------

1 Maintenance

1.1 Introduction

- 1.1.1 During construction, the Contractor will be responsible for maintaining the drainage and SuDS (Sustainable Drainage Systems). The occupier will take on the responsibility of these duties as laid out in this report.
- 1.1.2 The maintenance schedule for the proposed development will be split down into two separate categories; SuDS features and regular private drainage.

1.2 SuDS at Land off Athelstan Way, Horsham

- 1.2.1 As listed above, in section 5.1.2, the SuDS features used on site will be **Attenuations tank and Detention basin**.
- 1.2.2 The SuDS features have been designed for easy maintenance and comprise:
- Regular Day-to-Day care – litter collection, regular gardening to control vegetation growth and checking inlets where water enters the SuDS features
 - Occasional tasks – checking the SuDS features and removing any silt that builds up in the SuDS feature
 - Remedial work – repairing damage where necessary

1.3 SuDS Drainage Maintenance Specification

1.3.1 Attenuation Tank

In order to maintain the functioning of the attenuation tanks, the following maintenance requirements should be adhered to:

Table 21.3 Operation and maintenance requirements for attenuation storage tanks		
Maintenance Schedule	Required Action	Typical Frequency
Regular Maintenance	Inspect and identify any areas that are not operating correctly. If required, take remedial action	Monthly for 3 months, then annually
	Remove debris from the catchment surface (where it may cause risks to performance)	Monthly
	For systems where rainfall infiltrates into the tank from above, check surface of filter for blockage by sediment, algae, or other matter; remove and replace surface infiltration medium as necessary.	Annually
	Remove sediment from per-treatment structures and/or internal forebays	Annually, or as required
Remedial Actions	Repair/rehabilitate inlets, outlet, overflows and vents	As required
Monitoring	Inspect/check all inlets, outlets, vents, and overflows to ensure that they are in good condition and operating as designed	Annually
	Survey inside of tank for sediment build-up and remove if necessary	Every 5 years or as required

1.3.2 Detention Basin

In order to maintain the functioning of the Infiltration Basin, the following maintenance requirements should be adhered to:

Table 21.3 Operation and maintenance requirements for Detention Basins		
Maintenance Schedule	Required Action	Typical Frequency
Regular Maintenance	Remove litter, debris, and trash	Monthly
	Cut the grass – for landscaped areas	Monthly (during growing season) or as required
	Cut the meadow grass in and around basin	Half yearly (spring, before nesting season, and autumn)
	Inspect marginal and bankside vegetations and remove nuisance plants (for the first 3 years)	Monthly (at start, then as required)
Occasional maintenance	Reseed areas of poor vegetation growth	Annually, or as required
	Prune and trim trees and remove cuttings	As required
	Remove sediment from pre-treatment system when 50% full	As required
Remedial actions	Repair erosion or other damage by reseeding or re-turfing	As required
	Realign the rip-rap	As required
	Repair / rehabilitate inlets, outlets and overflows	As required
	Rehabilitate infiltration surface using scarifying and spiking techniques if performance deteriorates	As required
	Relevel uneven surface and reinstate design levels	As required
Monitoring	Inspect inlets, outlets and overflows for blockages and clean if required	Monthly
	Inspect banksides, structure, pipework etc for evidence of physical damage	Monthly
	Inspect inlets and pre-treatment systems for silt accumulation; establish appropriate silt removal frequencies	Half Yearly
	Inspect infiltration surface for compaction and ponding	Monthly

1.4 General Drainage Maintenance Specification

1.4.1 Inlet Structures and Inspection Chambers

- Inlet structures such as rainwater downpipes, road gullies and channel drains should be free from obstruction at all times to allow free flow through the SuDS
- Inspection Chambers and Rodding Eyes are used on bends or where pipes come together. They allow access and cleaning to the system if necessary.

Inlet Structures and Inspection Chambers	
Regular Maintenance	Frequency
Inlet Structures Inspect rainwater downpipes, channel drains and road gullies, removing obstructions and silt as necessary. Check that there is no physical damage. Trim vegetation 1m min surround to structures and keep area free from silt and debris	Monthly
Inspection Chambers and below ground control chambers. Remove cover and inspect, ensuring that the water is flowing freely and that the exit route for water is unobstructed. Remove debris and silt. Undertake inspection after leaf fall in Autumn	Annually
Occasional Maintenance Check topsoil levels are 20mm above edges of chambers to avoid mower damage.	As necessary
Remedial Work Repair physical damage if necessary	As required

1.4.2 Below ground drainage pipes

- Below ground drainage pipes convey water to the SuDS system. They should always be free from obstruction to allow free flow.

Below Ground Drainage Pipes	
Regular Maintenance	Frequency
Inspect and identify any areas that are not operating correctly. If required, take remedial action.	Monthly for 3 months then annually
Remove debris from the catchment surface (where it may cause risks to performance)	Monthly
Remove sediment from pre-treatment inlet structures and inspection chambers.	Annually or as required
Maintain vegetation to designed limits within the vicinity of below ground drainage pipes and tanks.	Monthly or as required
Remedial Work	
Repair physical damage if necessary	As required
Monitoring	
Inspect all inlets, outlets and vents to ensure that they are in good conditions and operating as designed.	Annually
Survey inside of pipe runs for sediment build up and remove if necessary.	Every 5 years or as required