



**Horsham
District
Council**

DELEGATED APPLICATIONS - ASSESSMENT SHEET

APPLICATION NO./ADDRESS:

DC/26/0700

18 Collingwood Road, Horsham, West Sussex, RH12 2QW

DESCRIPTION:

Conversion of loft into habitable living space with the installation of a rear dormer and 3no. rooflights to the front elevation. (Lawful Development Certificate - Proposed).

SITE:

Detached Dwellinghouse	☒		Yes	No
Semi-Detached / Terrace Dwellinghouse	☐	Article 2(3) Land	☐	☒
		PD rights removed on previous permission	☐	☒

ASSESSMENT:

Class B – additions etc to the roof of a dwellinghouse

Permitted development

B. The enlargement of a dwellinghouse consisting of an addition or alteration to its roof.

B.1 Development not permitted:-

Criteria	Yes	No
(a) permission to use the dwellinghouse as a dwellinghouse has been granted only by virtue of Class G, M, MA, N, P, PA or Q of Part 3 of this Schedule (changes of use);	☐	☒
(b) any part of the dwellinghouse would, as a result of the works, exceed the height of the highest part of the existing roof;	☐	☒
(c) any part of the dwellinghouse would, as a result of the works, extend beyond the plane of any existing roof slope which forms the principal elevation of the dwellinghouse and fronts a highway;	☐	☒
(d) the cubic content of the resulting roof space would exceed the cubic content of the original roof space by more than— (i) 40 cubic metres in the case of a terrace house, or (i) 50 cubic metres in any other case;	☐	☒

(e)	it would consist of or include— (i) the construction or provision of a verandah, balcony or raised platform, or (ii) the installation, alteration or replacement of a chimney, flue or soil and vent pipe;	☐	☒
(f)	the dwellinghouse is on article 2(3) land.	☐	☒
(g)	the dwellinghouse is built under Part 20 of this Schedule (construction of new dwellinghouses).;	☐	☒
(h)	the existing dwellinghouse has been enlarged in reliance on the permission granted by Class AA (enlargement of a dwellinghouse by construction of additional storeys).	☐	☒

B.2 Development is permitted by Class A subject to the following conditions—

		Yes	No	N/A
(a)	the materials used in any exterior work must be of a similar appearance to those used in the construction of the exterior of the existing dwellinghouse;	☒	☐	☐
(b)	the enlargement must be constructed so that— (i) other than in the case of a hip-to-gable enlargement or an enlargement which joins the original roof to the roof of a rear or side extension— (aa) the eaves of the original roof are maintained or reinstated; and (bb) the edge of the enlargement closest to the eaves of the original roof is, so far as practicable, not less than 0.2 metres from the eaves, measured along the roof slope from the outside edge of the eaves; and (ii) other than in the case of an enlargement which joins the original roof to the roof of a rear or side extension, no part of the enlargement extends beyond the outside face of any external wall of the original dwellinghouse;	☒	☐	☐
(c)	any window inserted on a wall or roof slope forming a side elevation of the dwellinghouse must be— (i) obscure-glazed, and (ii) non-opening unless the parts of the window which can be opened are more than 1.7 metres above the floor of the room in which the window is installed.	☐	☐	☒

The proposed front rooflights would be considered against **Class C** (*other alterations to the roof of a dwellinghouse*) and no conflict with the relevant limitations or conditions has been identified.

Recommendation: Application Permitted

Reason:

- 1 The development would be permitted by Classes B and C of Part 1 within Schedule 2 of the Town and Country (General Permitted Development) (England) Order 2015, as amended.
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Plans list for: DC/26/0700

(The approved plans will form Condition 1 on the Decision Notice of all Permitted applications)

Schedule of plans/documents approved:

Plan Type	Description	Drawing Number	Received Date
Floor plan	Existing ground	001	29.04.2026
Floor plan	Existing first floor	003	29.04.2026
Elevation plan	Existing	003	29.04.2026
Floor plan	Proposed first	004	29.04.2026
Floor plan	Proposed second	005	29.04.2026
Elevation plan	Proposed	006	29.04.2026
Elevation plan	Proposed, volume calculations	007	29.04.2026
Block plan	Proposed	011	29.04.2026
Location plan		012	29.04.2026

DELEGATED

Case Officer sign/initial Marie Riggs Date: 15.06.2026

Authorising Officer sign/initial Guy Everest Date: 23.06.2026