



Horsham District Council

Application for Removal or Variation of a Condition following Grant of Planning Permission or Listed Building Consent

Town and Country Planning Act 1990 (as amended); Planning (Listed Buildings and Conservation
Areas Act) 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number	18
Suffix	
Property Name	
Address Line 1	Croft Way
Address Line 2	
Address Line 3	West Sussex
Town/city	Horsham
Postcode	RH12 2AS

Description of site location must be completed if postcode is not known:

Easting (x)	Northing (y)
516356	131332

Description

Applicant Details

Name/Company

Title

Mrs

First name

Sarah

Surname

Flint

Company Name

Address

Address line 1

18 Croft way, Horsham

Address line 2

Address line 3

Town/City

Horsham

County

Country

GB

Postcode

RH12 2AS

Are you an agent acting on behalf of the applicant?

- ☐ Yes
- ☒ No

Applicant Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

***** REDACTED *****

Description of the Proposal

Please provide a description of the approved development as shown on the decision letter

The building is a garden office. 7 by 8 metres.

Reference number

Application no for planning permission was DC/24/1837.
Reference PP-15066614

Date of decision (date must be pre-application submission)

07/04/2025

Please state the condition number(s) to which this application relates

Condition number(s)

Conditions no 3.

I am not requesting full commercial use. I am merely wanting the same incidental use that comes usually with a garden building. so that I may see 1 or 2 people at a time 2 or 3 hours on a Monday, Tuesday, Wednesday and Friday . There would be no weekend use, no unsociable hours (nothing before 9.30am or after 5pm) no noise and no on street parking as I have room on my drive.

Has the development already started?

- ☒ Yes
- ☐ No

If Yes, please state when the development was started (date must be pre-application submission)

07/08/2024

Has the development been completed?

- ☒ Yes
- ☐ No

If Yes, please state when the development was completed (date must be pre-application submission)

01/09/2025

Condition(s) - Variation/Removal

Please state why you wish the condition(s) to be removed or changed

I would like permission to occasionally do a 121 or 221 rehab pilates session from home. This would enable me to be at home for the children when necessary. This is something all of my colleagues already do from their home garden buildings.

I had believed I already had this kind of incidental use until my neighbour complained. This must be the same neighbour who is harassing me by taking photos of people who park on my drive including my friends. The same couple also objected to our house build and home office building and I'd like them to be reassured that this can not possibly affect them.

I can send a statement from another neighbour who is equally as close to my home office as the neighbour I believe to have complained if you feel this would be helpful.

If you wish the existing condition to be changed, please state how you wish the condition to be varied

I just want to be able to use my home building as hundreds or other people in Horsham already do. Seeing clients occasionally, having them park on my drive and silently come and go. I am very respectful that is it a residential street.

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☒ Yes

☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

☐ The agent

☒ The applicant

☐ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☐ Yes

☒ No

Ownership Certificates and Agricultural Land Declaration

Certificates under Article 14 - Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended)

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of all the land to which this application relates; and has the applicant been the sole owner for more than 21 days?

E.g. All the land is owned by a single individual

☒ Yes

☐ No

Is any of the land to which the application relates part of an Agricultural Holding?

☐ Yes

☒ No

Certificate Of Ownership - Certificate A

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

** "agricultural holding" has the meaning given by reference to the definition of “agricultural tenant” in section 65(8) of the Act.

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person Role

- ☒ The Applicant
☐ The Agent

Title

Mrs

First Name

Sarah

Surname

Flint

Declaration Date

07/07/2026

☒ Declaration made

Declaration

I/We hereby apply for Removal/Variation of a condition as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

Sarah Flint

Date

13/07/2026