From: Baranowicz, Elwira <Elwira.Baranowicz@Angliangroup.com>
Sent: 02 April 2025 12:37:07 UTC+01:00
To: "Halima.Chowdhury" <Halima.Chowdhury@horsham.gov.uk>
Subject: RE: DC/25/0311, 30 Potters Place, Horsham,
Attachments: EXISTING PLAN AND ELEVATIONS REV B.PDF, PROPOSED PLAN AND ELEVATIONS REV B.PDF

Dear Halima,

You welcome and thank you for your confirmation.

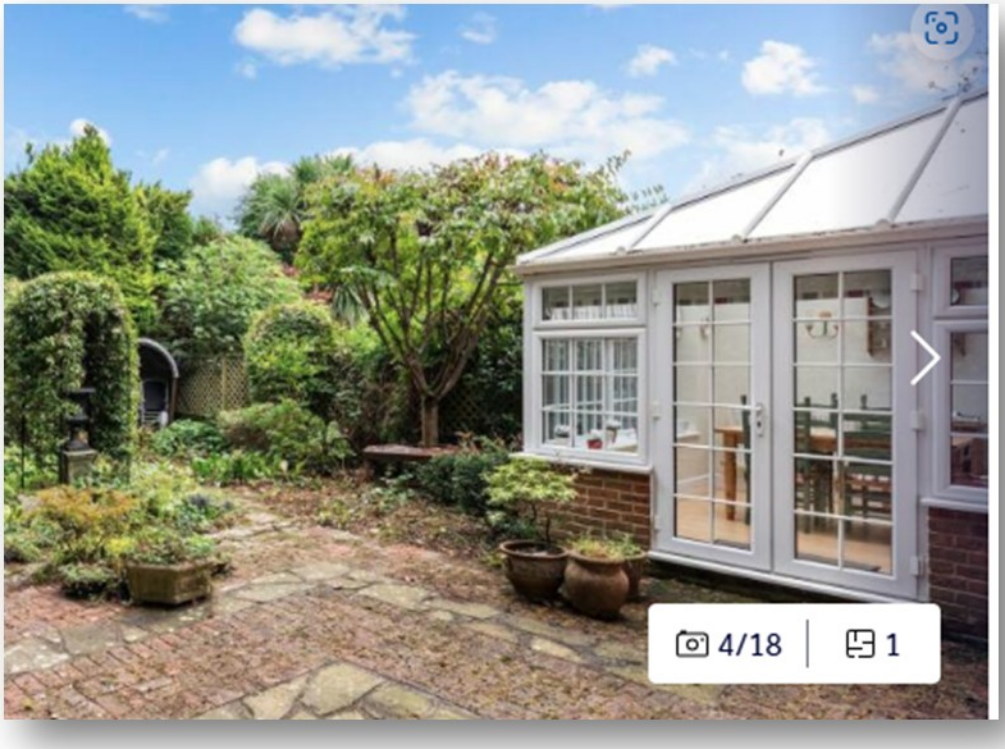
Please find below a photo of the front of the properties no 29 & 30 and the rear elevation/ existing conservatory for neighbouring property number 29 as requested, all found on Rightmove.

With regards to our plans, please find attached our existing and proposed plans.


1/18
1


14/18
1





If you could kindly confirm that we have now provided all the necessary information, that would be great.

Kind Regards,

Elwira Baranowicz

Planning Administrator
+441603422917

From: Halima.Chowdhury <Halima.Chowdhury@horsham.gov.uk>
Sent: 02 April 2025 12:16
To: Baranowicz, Elwira <Elwira.Baranowicz@Angliangroup.com>
Subject: RE: DC/25/0311, 30 Potters Place, Horsham,

Dear Mrs Elwira Baranowicz

DC/25/0311,
30 Potters Place, Horsham,
Erection of a replacement rear conservatory.

Thank you for your email below.

Yes, please provide the photos you have found on Right Move, these photos would be very useful.

I really appreciate your kind co-operation.

Kind regards

Halima Chowdhury

Planning Officer

Telephone: 01403 215059

Email: Halima.Chowdhury@horsham.gov.uk

Horsham District Council

From: Baranowicz, Elwira <Elwira.Baranowicz@Angliangroup.com>
Sent: 02 April 2025 09:29
To: Halima.Chowdhury <Halima.Chowdhury@horsham.gov.uk>
Subject: RE: DC/25/0311, 30 Potters Place, Horsham,

Dear Halima,

Thank you for your email.

Please be advised that I have contacted our customer on Monday, and I received the below photos of the property.

I trust the photos are sufficient as I also asked our surveyor if he would be able to re visit the site asap and take additional photos. Unfortunately, he has surveys booked in different locations and he wouldn't be able to visit our customer until next week.

With regards to photos of the immediate neighbouring property's rear elevations our customer does not feel comfortable, and she is not sure how take the photos of someone else's house. I found some photos of the next-door property/ extension (no 29) on Rightmove, would you like me to send them as well?

Lastly, I have now requested for our plans to be amended and will send them to you once complete, which would be within few days.











I look forward to hearing from you.

Kind Regards,

Elwira Baranowicz
Planning Administrator
+441603422917

From: Halima.Chowdhury <Halima.Chowdhury@horsham.gov.uk>
Sent: 01 April 2025 19:10
To: Baranowicz, Elwira <Elwira.Baranowicz@Angliangroup.com>
Subject: RE: DC/25/0311, 30 Potters Place, Horsham,

Dear Mrs Elwira Baranowicz

DC/25/0311,
30 Potters Place, Horsham,
Erection of a replacement rear conservatory.

I refer to your email below.

The Council's site visit procedure has changed and site visits are only conducted for certain case files but not for all planning applications. Therefore, the requested photos would assist with assessing this application. If your surveyor is unable to obtain the requested photos you could ask the applicant to take the necessary photos from the bottom of their rear garden by capturing as much of the eastern and western neighbouring property's rear elevations.

I am willing to accept the requested information beyond 04th April 2025.

Kind regards

Halima Chowdhury

Planning Officer

Telephone: 01403 215059

Email: Halima.Chowdhury@horsham.gov.uk



Horsham District Council

From: Baranowicz, Elwira <Elwira.Baranowicz@Angliangroup.com>
Sent: 01 April 2025 11:32
To: Halima.Chowdhury <Halima.Chowdhury@horsham.gov.uk>
Subject: FW: DC/25/0311, 30 Potters Place, Horsham,
Importance: High

Hi Halima,

Can you please clarify the below, as we do show all our customer's property elevations on our drawings.

Having reviewed the content of this case file, the submitted plans only partially show the existing and proposed side elevation. Please kindly provide metrically scaled plans showing the full existing and proposed side elevation plans in context of the main dwelling.

I would be grateful if you could clarify why all the below is required, as we are replacing an existing structure, and our surveyor wouldn't normally walk around the neighbourhood and take pictures of the neighbours rear gardens. I thought that this could been seen and ascertain during the site visit carried out by case officer.

We wouldn't be able to provide the information by 4th April as our surveyor doesn't leave local to our customer.

The photos showing examples of similar proposal nearby.
- The photos of both of the immediate neighbouring property's rear elevations.
- If there are any windows / doors present on the neighbour's elevations (walls) please specify the following;
    - On which elevations (walls) are the windows / doors present on the neighbour's property?
    - What rooms do these windows / doors serve on the neighbour's property?

I look forward to hearing from you.

Kind Regards,

Elwira Baranowicz
Planning Administrator
+441603422917

From: Baranowicz, Elwira <Elwira.Baranowicz@angliangroup.com>
Sent: 31 March 2025 14:24
To: Halima.Chowdhury <Halima.Chowdhury@horsham.gov.uk>
Subject: RE: DC/25/0311, 30 Potters Place, Horsham,
Importance: High

Hi Halima,

Can you please clarify the below, as we do show all our customer's property elevations on our drawings.

Having reviewed the content of this case file, the submitted plans only partially shows the existing and proposed side elevation. Please kindly provide metrically scaled plans showing the full existing and proposed side elevation plans in context of the main dwelling.

Kind Regards,

Elwira Baranowicz
Planning Administrator
+441603422917

From: Halima.Chowdhury <Halima.Chowdhury@horsham.gov.uk>
Sent: 28 March 2025 14:40
To: Baranowicz, Elwira <Elwira.Baranowicz@angliangroup.com>
Subject: DC/25/0311, 30 Potters Place, Horsham,

Dear Mrs Elwira Baranowicz

DC/25/0311,
30 Potters Place, Horsham,
Erection of a replacement rear conservatory.

I refer to the above planning application, I am writing to inform you that I am the case officer dealing with this case file.

Having reviewed the content of this case file, the submitted plans only partially shows the existing and proposed side elevation. Please kindly provide metrically scaled plans showing the full existing and proposed side elevation plans in context of the main dwelling.

Also, please kindly provide timed and dated site photos showing the front, sides and rear of the property. Please ensure the photos show the full house from the ground up to the ridge of the roof of the house.

Additionally, please provide timed and dated site photos of the following:

- The photos showing examples of similar proposal nearby.
- The photos of both of the immediate neighbouring property's rear elevations.
- If there are any windows / doors present on the neighbour's elevations (walls) please specify the following;
    - On which elevations (walls) are the windows / doors present on the neighbour's property?
    - What rooms do these windows / doors serve on the neighbour's property?

Please kindly provide the requested information by 04th April 2025. I really appreciate your kind co-operation.

Kind regards

Halima Chowdhury

Planning Officer

Telephone: 01403 215059

Horsham District Council
50 YEARS

Email: Halima.Chowdhury@horsham.gov.uk



PLEASE NOTE: We have moved, please see the new Council address below.
Horsham District Council, Albery House, Springfield Road, Horsham, West Sussex RH12 2GB
Telephone: 01403 215100 (calls may be recorded) www.horsham.gov.uk Chief Executive: Jane Eaton

The Council will only accept service of documents by email if they are sent to legal@horsham.gov.uk during our office opening hours. Any documents sent to individual email addresses will not in any circumstances be accepted. Communications received outside our office opening hours will be regarded as being served on the next working day
Please contact us in advance if your email, including any attachments, is going to exceed 30MB.

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