Horsham District Council

Application for a Non-Material Amendment Following a Grant of Planning Permission

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

Friendly Cottage

Address Line 1

Park Road

Address Line 2

Address Line 3

West Sussex

Town/city

Slinfold

Postcode

RH13 0SD

Description of site location must be completed if postcode is not known:

Easting (x)

511733

Northing (y)

131096

Description

Applicant Details

Name/Company

Title

Mr

First name

Peter

Surname

Allsop

Company Name

Address

Address line 1

Friendly Cottage

Address line 2

Park Road

Address line 3

Town/City

Slinfold

County

West Sussex

Country

United Kingdom

Postcode

RH13 0SD

Are you an agent acting on behalf of the applicant?

◯ Yes
⊘ No

Contact Details

Primary number

***** REDACTED ******

Secondary number

***** REDACTED ******

Fax number

Email address

***** REDACTED ******

Eligibility

Does the applicant have an interest in the part of the land to which this amendment relates?

- [x] Yes
- [ ] No

If the applicant is not the sole owner, has notification under Article 10 of the Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended) been given?

- [ ] Yes
- [ ] No
- [x] Not applicable

Description of Your Proposal

Please provide the description of the approved development as shown on the decision letter

Demolition of existing attached garage, and erection of replacement attached garage with storage space above. Erection of a two storey rear extension and associated alterations to the roof including provision of 4no roof lights and PV Solar panels.

Reference number

DC/23/1283

Date of decision

06/09/2023

What was the original application type?

Householder planning permission

For the purpose of calculating fees, which of the following best describes the original development type?

- [x] **Householder development:** Development to an existing dwelling-house or development within its curtilage
- [ ] **Other:** Anything not covered by the above category

Non-Material Amendment(s) Sought

Please describe the non-material amendment(s) you are seeking to make

1. Lowering of 2 x existing ground floor windows (on North & West elevations) to bring overall height of openings in line with other ground floor windows.
2. Garage Door style amended from Roller garage door to a side hinged pair of garage doors with top windows.
3. External door on West Elevation moved over by 600mm South & adjacent window removed.
4. Confirmation of details of proposed solar panel layout - total of 18 integrated black solar panels split across South, East & West elevations.

Please state why you wish to make this amendment

1. The alignment of the height of the ground floor window openings creates a more symmetrical and aesthetically pleasing appearance upon approach to the property, enhancing it's charm and character. It would also appear that this amendment would be restoring these 2 window openings back to their original dimensions from when the property was initially built. Internally this change will allow more natural light into the north facing entrance hall.

2. We believe that the proposed style (side hinged pair of garage doors with top windows) will be more in keeping with the existing style & character of the property than the originally proposed roller door.

3. Having worked through the layout for the Utility Room it has become clear that the current position of the external door & window on the West Elevation leads to a large amount of unusable functional space. By removing the side window, repositioning the door 600mm further over to the South and incorporating glass panes into the door it is possible to maximise the floor space internally & maintain good levels of natural light.

4. Initial application included approximate positions for solar panels which were to be confirmed, the proposed layout has now been confirmed and details are shown on the attached amended drawings. The black solar panels will all be an integrated system sitting flush with the roof tiles to optimise the overall aesthetic as well as reducing the number of roof tiles required. The layout has been recommended based on offsetting as much of the forecast energy usage of the property as possible.

Are you intending to substitute amended plans or drawings?

- [x] Yes
- [ ] No

If yes, please complete the following details

Old plan/drawing numbers

676-104, REV E
676-105, REV E
676-106, REV E

New plan/drawing numbers

676-104, REV F
676-105, REV F
676-106, REV F

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- [x] Yes
- [ ] No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- [ ] The agent
- [x] The applicant
- [ ] Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

◯ Yes
⊘ No

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:
(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

◯ Yes
⊘ No

Declaration

I/We hereby apply for Non-Material Amendment as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.
I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.
I/We also accept that, in accordance with the Planning Portal's terms and conditions:
- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☑ I / We agree to the outlined declaration

Signed

Peter Allsop

Date

10/02/2025