

Community Use Statement – School Sports Hall - March 2026

1. Purpose

Community engagement plays a vital role in our mission to prepare learners for adulthood, independence and, where possible, employment.

Our aim is to build meaningful, sustainable relationships with community groups, individuals, potential partners and employers. The school is therefore committed to supporting the health, wellbeing, and social development of the wider community by making its sports hall available for community use outside of core school hours. This statement outlines the principles, conditions, and expectations governing such use.

2. Availability

The sports hall is available for hire during evenings, weekends and school holidays, subject to school requirements, maintenance schedules, and prior bookings. School activities will always take priority.

3. Eligible Users

Use of the facility is open to:

- Local sports clubs and teams
- Community groups and organisations
- Youth groups and charities
- Individuals or informal groups (subject to approval)

All users must be over 18 or supervised by a responsible adult. Salutem reserves the right to refuse any bookings on the basis of safeguarding concerns, inappropriate or unsafe use of the premises, non-compliance with school policies, or any other reasonable operational considerations.

4. Booking and Fees

All bookings must be made in advance through the school's lettings process. A schedule of fees is available upon request and reflects operational costs, including staffing, utilities, and maintenance. Concessions may be considered for charitable or community-focused organisations.

5. Safeguarding and Supervision

All groups using the sports hall must:

- Ensure appropriate supervision at all times

- Adhere to safeguarding requirements, particularly where children or vulnerable individuals are involved
- Provide evidence of relevant DBS checks and insurance where applicable

6. Health and Safety

Users are required to:

- Comply with all health and safety regulations
- Follow emergency procedures as outlined on site
- Use equipment safely and only for its intended purpose
- Report any accidents, damage, or hazards immediately

The school reserves the right to refuse access if safety requirements are not met.

7. Conduct and Behaviour

All users must:

- Respect the school premises, staff, and neighbouring community
- Avoid excessive noise, anti-social behaviour, or misuse of facilities
- Leave the premises clean, tidy, and secure after use

Any damage caused must be reported and may result in charges.

8. Insurance and Liability

All external hirers must hold appropriate public liability insurance. The school accepts no responsibility for personal injury, loss, or damage to property brought onto the premises, except as required by law.

9. Access and Security

Access to the sports hall will be controlled by authorised staff. Users must:

- Arrive and leave within agreed times
- Not access restricted areas of the school
- Follow all site security procedures

10. Equality and Inclusion

The school promotes equal access and welcomes bookings from all sections of the community. Discrimination, harassment, or exclusionary practices will not be tolerated.

11. Review and Amendments

This community use statement will be reviewed periodically and may be updated to reflect changes in policy, legislation, or operational requirements.

12. Contact Information

For bookings or further information, please contact the school office or lettings coordinator.

This statement reflects the school's commitment to being a valued community resource while ensuring the safety, security, and integrity of its facilities.