Horsham District Council

# Householder Application for Planning Permission for works or extension to a dwelling

Town and Country Planning Act 1990 (as amended)

**Publication of applications on planning authority websites**

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

## Site Location

**Disclaimer:** We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number: 21

Suffix:

Property Name:

Address Line 1: Barleycroft

Address Line 2:

Address Line 3: West Sussex

Town/city: Cowfold

Postcode: RH13 8DP

### Description of site location must be completed if postcode is not known:

Easting (x): 521218

Northing (y): 122377

Description:

## Applicant Details

### Name/Company

Title

First name

Jan

Surname

Green

Company Name

### Address

Address line 1

21 Barleycroft

Address line 2

Address line 3

Town/City

Cowfold

County

West Sussex

Country

Postcode

RH13 8DP

Are you an agent acting on behalf of the applicant?

- [x] Yes
- [ ] No

### Contact Details

Primary number

Secondary number

Fax number

Email address

## Agent Details

### Name/Company

Title

Mrs

First name

Sara

Surname

Rudkin

Company Name

Sara Rudkin Architect

### Address

Address line 1

5  Thornden

Address line 2

Cowfold

Address line 3

Town/City

Horsham

County

Country

United Kingdom

Postcode

RH13 8AG

## Contact Details

Primary number

***** REDACTED ******

Secondary number

Fax number

Email address

***** REDACTED ******

## Description of Proposed Works

Please describe the proposed works

1. Remove conservatory, construct single storey rear extension with flat roof.
2. Loft conversion with rear roof extension
3. Side Garage Extension
4. Entrance door to be relocated from side to front elevation.

Has the work already been started without consent?

◯ Yes
⊘ No

## Materials

Does the proposed development require any materials to be used externally?

⊘ Yes
◯ No

Please provide a description of existing and proposed materials and finishes to be used externally (including type, colour and name for each material)

**Type:**
Roof

**Existing materials and finishes:**
House:- plain tiles Garage:- Bitumen

**Proposed materials and finishes:**
Roof extension:- plain tiles to match existing. Flat roof:- GRP or bitumen

**Type:**
Walls

**Existing materials and finishes:**
House and Garage :- Facing brickwork

**Proposed materials and finishes:**
House and Garage :- Facing brickwork to match existing.

**Type:**
Windows

**Existing materials and finishes:**
House:- White UPVC double glazed windows. Garage :- White painted galvanised steel window with timber subframe.

**Proposed materials and finishes:**
Extension:- White UPVC double glazed windows similar to existing. Rooflights by Velux.

**Type:**
Doors

**Existing materials and finishes:**
Entrance door at side to be removed . Materials:- white UPVC double glazed Garage door:- steel up and over door colour yellow - to be replaced.

**Proposed materials and finishes:**
New door at Front to clients choice. New wider garage door to clients choice.

**Type:**
Vehicle access and hard standing

**Existing materials and finishes:**
Drive finish :- Tarmac

**Proposed materials and finishes:**
Drive extension to be in tarmac to match existing.

**Type:**
Boundary treatments (e.g. fences, walls)

**Existing materials and finishes:**
Fencing treatment to boundaries.

**Proposed materials and finishes:**
Boundaries:- keep as existing.

Are you supplying additional information on submitted plans, drawings or a design and access statement?

- [x] Yes
- [ ] No

If Yes, please state references for the plans, drawings and/or design and access statement

Green-23-01 Location Plan Site plan and photos
Green-23-02 Existing Plans sections and elevations
Green-23-03 Proposed Plans sections and elevations

## Trees and Hedges

Are there any trees or hedges on the property or on adjoining properties which are within falling distance of the proposed development?

◯ Yes
⊘ No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal?

◯ Yes
⊘ No

## Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway?

◯ Yes
⊘ No

Is a new or altered pedestrian access proposed to or from the public highway?

◯ Yes
⊘ No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way?

◯ Yes
⊘ No

## Parking

Will the proposed works affect existing car parking arrangements?

⊘ Yes
◯ No

If Yes, please describe:

Garage to be improved with side extension and wider garage door to make it more accessible.
Drive to be widened slightly please see site plan.

## Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

◯ Yes
⊘ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

◯ The agent
⊘ The applicant
◯ Other person

## Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

◯ Yes
⊘ No

## Authority Employee/Member

**With respect to the Authority, is the applicant and/or agent one of the following:**
**(a) a member of staff**
**(b) an elected member**
**(c) related to a member of staff**
**(d) related to an elected member**

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

◯ Yes
⊘ No

## Ownership Certificates and Agricultural Land Declaration

### Certificates under Article 14 - Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended)

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of all the land to which this application relates; and has the applicant been the sole owner for more than 21 days?

⊘ Yes
◯ No

Is any of the land to which the application relates part of an Agricultural Holding?

◯ Yes
⊘ No

### Certificate Of Ownership - Certificate A

**I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding****

*** "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.**

**** "agricultural holding" has the meaning given by reference to the definition of "agricultural tenant" in section 65(8) of the Act.**

**NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.**

Person Role

- [x] The Applicant
- [ ] The Agent

Title

First Name

Jan

Surname

Green

Declaration Date

27/01/2024

- [x] Declaration made

## Declaration

I/We hereby apply for Householder planning permission as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.
I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.
I/We also accept that, in accordance with the Planning Portal's terms and conditions:
- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

- [x] I / We agree to the outlined declaration

Signed

Sara Rudkin

Date

27/01/2024