

Part A
Licensing Act 2003 Premises Licence

Horsham District Council
*working in partnership to secure a better
quality of life for all*

Public Health and Licensing
Albery House, Springfield Road
Horsham, West Sussex
RH12 2GB
01403 215578



**Horsham
District
Council**

Premises Licence Number

LI/19/0500/PREM

Part 1 – Premises Details

Postal address of premises, or if none, ordnance survey map reference or description, including Post Town, Post Code

**M Bar
19 Piries Place
Horsham
West Sussex
RH12 1EH
Tel: 01403 891 660**

Where the licence is time limited the dates

Not Applicable

Licensable activities authorised by the licence

**Live and Recorded Music
Entertainment of a similar description
Late Night Refreshment
Sale by Retail of Alcohol**

Times the licence authorises the carrying out of licensable activities

Sale by Retail of Alcohol:
Sunday to Thursday ~ 10:00hrs to 00:00hrs,
Friday and Saturday ~ 10:00hrs to 01:30hrs
Sunday Bank Holidays, Christmas Eve and New Year's Eve ~ 08:00hrs to 02:00hrs

Live and Recorded Music
Sunday to Thursday ~ 10:00hrs to 23:00hrs
Friday and Saturday ~ 23:00hrs to 02:00hrs
Sunday Bank Holidays, Christmas Eve and New Year's Eve ~ 08:00hrs to 02:00hrs

Late Night Refreshment:
Sunday to Thursday ~ 23:00hrs to 00:00hrs,
Friday and Saturday ~ 23:00hrs to 01:30hrs
Sunday Bank Holidays, Christmas and New Year's Eve ~ 08:00hrs till 02:00hrs

The opening hours of the premises

Sunday to Thursday ~ 08:00hrs to 00:30hrs
Friday and Saturday ~ 08:00hrs to 02:00hrs
Sunday Bank Holidays, Christmas and New Year's Eve ~ 08:00hrs till 02:00hrs

Where the licence authorises supplies of alcohol whether these are on and / or off supplies

Alcohol sold for consumption On and Off the premises

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

**The M Bar & Kitchen Limited
Unit 3
Jubilee Estate
Horsham
West Sussex
RH13 5UE**

Registered number of holder, for example company number, charity number (where applicable)

16308328

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

**Sophie Burstow
Great Ventors Farm
Brighton Road
Monksgate
RH13 6JD**

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

Personal Licence Number: PERS/3629/24

Licensing Authority: Horsham District Council

This licence is issued specific to and pursuant of the legislation/regulations stipulated and does not constitute a licence/approval/consent for any other purpose whatsoever, including any other legislation administered by Horsham District Council.

The recipient of this licence is responsible for ensuring that all other necessary licences/ approvals/consents/planning permissions and ancillary authorisations are obtained separately and accordingly.

Mandatory Conditions

All Premises Licence authorising supply of alcohol

The licence is granted subject to the Mandatory conditions for sale of alcohol as set out in the Licensing Act 2003 as amended by the Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010 and Order 2014.

1. No supply of alcohol may be made under the Premises Licence –
 - (a) At a time when there is no Designated Premises Supervisor in respect of the Premises Licence; or
 - (b) At a time when the Designated Premises Supervisor does not hold a Personal Licence or his Personal Licence is suspended.
2. Every supply of alcohol under the Premises Licence must be made, or authorised by a person who holds a Personal Licence.

Irresponsible promotions

- (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
- (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises –
 - (a) Games or other activities which require or encourage, or are designed to require or encourage, individuals to–
 - (i) Drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) Drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) Provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries significant risk of undermining a licensing objective;
 - (c) Provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner that which carries significant risk of undermining a licensing objective;
 - (d) Selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;

(e) Dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

Free Tap Water

The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

Age Verification Policy

- (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
- (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either
 - (a) a holographic mark, or
 - (b) an ultraviolet feature.

Availability of Certain Measures of Alcohol

The responsible person must ensure that—

(a) Where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—

- (i) Beer or cider: ½ pint;
- (ii) Gin, rum, vodka or whisky: 25 ml or 35 ml; and
- (iii) Still wine in a glass: 125 ml; and

(b) These measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

(c) Where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

Minimum Pricing

- (1) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
- (2) For the purposes of the condition set out in 3 above—

(a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979

(b) “permitted price” is the price found by applying the formula $-P = D + (D \times V)$ Where –

i) P is the permitted price,

ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence –

i) the holder of the premises licence,

ii) the designated premises supervisor (if any) in respect of such a licence, or

iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) “valued added tax” means value added tax charged in accordance with the Value Added Tax Act 1994(b).

(3) Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that subparagraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

(4) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax. The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Film Licensed Premises

Exhibition of films:

(a) Where a premises licence authorises the exhibition of films, the licence must include a condition requiring the admission of children to the exhibition of any film to be restricted in accordance with the following paragraphs.

(b) Where the film classification body is specified in the licence, unless paragraph c below applies, admission of children must be restricted in accordance with any recommendation by that body:

(c) Where,

(i) the film classification is not specified in the licence, or

(ii) the Licensing Authority has notified the holder of the licence that this paragraph applies to the film in question, admission of children must be restricted in accordance with any recommendation made by the Licensing Authority.

(d) In this section: -"children" means persons aged under 18; and "film classification body" means the person or persons designated as the authority under section 4 of the Video Recordings Act 1984 (authority to determine suitability of video works for classification).

Premises which have Door Supervision Requirements

This applies to all premises except theatres, cinemas, bingo halls and casinos.

(1) Where a premises licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, each such individual must:

(a) be authorised to carry out that activity by a licence granted under the Private Security Industry Act 2001; or

(b) be entitled to carry out that activity by virtue of section 4 of the Act.

(2) But nothing in subsection (1) requires such a condition to be imposed:

(a) in respect of premises within paragraph 8(3)(a) of Schedule 2 to the Private Security Industry Act 2001 (c12) (premises with premises licences authorising plays or films); or

(b) in respect of premises in relation to:

(i) any occasion mentioned in paragraph 8(3)(b) or (c) of that Schedule (premises being used exclusively by club with club premises certificate, under a temporary event notice authorising plays or films or under a gaming licence), or

(ii) any occasion within paragraph 8(3)(d) of that Schedule (occasions prescribed by regulations under that Act).

(3) For the purposes of this section:

(a) "security activity" means an activity to which paragraph 2(1)(a) of that Schedule applies, and, which is licensable conduct for the purposes of that Act, (see Section 3(2) of that Act) and

(b) paragraph 8(5) of that Schedule (interpretation of references to an occasion) applies as it applies in relation to paragraph 8 of that Schedule.

Annex 2 – Conditions consistent with the Operating Schedule

General Licensing Objectives

Prevention of crime and disorder

1. Digital CCTV and appropriate recording equipment to be installed in accordance with Home Office Guidelines relating to UK Police Requirements for Digital CCTV System (PSDB Publication Number 09/05), operated and maintained throughout the premises internally and externally to cover all public areas, including the entrances to the premises and the smoking area down the side of the premises.
2. Digital CCTV and appropriate recording equipment to be installed in accordance with Home Office Guidelines relating to UK Police Requirements for Digital CCTV System (PSDB Publication Number 09/05), operated and maintained throughout the premises internally and externally to cover all public areas, including the entrances to the premises. The system shall be on and recording at all times the premises licence is in operation.
3. The CCTV cameras and recording equipment must be of sufficient quality to work in all lighting levels inside the premises at all times.
4. CCTV footage will be stored for a minimum of 31 days.
5. The management will give full and immediate cooperation and technical assistance to the Police in the event that CCTV footage is required for the prevention and detection of suspected or alleged crime.
6. The CCTV images will record and display dates and times, and these times will be checked regularly to ensure their accuracy.
7. Subject to GDPR guidance and legislation, the management of the premises will ensure that key staff are fully trained in the operation of the CCTV and will be able to download selected footage onto a disk (or other electronic portable device acceptable to Sussex Police) for the police without difficulty or delay and without charge to Sussex Police.
8. Any breakdown or system failure will be notified to the police immediately & remedied as soon as is practicable. In the event of the CCTV system hard drive being seized as evidence as part of a criminal investigation by Sussex Police or for any other reason, the premises will be expected to install a replacement hard drive or a temporary replacement drive as soon as practicable.
9. Security Industry Authority (SIA) trained and licensed door staff will be employed from 21:30 until at least 30 minutes after the last member of public has left, and the premises is closed, on Friday and Saturday nights, Bank Holiday Sundays, Christmas Eve and New Year's Eve. There shall be a minimum of one door supervisor to every 100 or part 100 customers plus one additional Door Supervisor at the main entrance.
10. At all other times, the DPS/Manager will undertake a risk assessment to determine the requirement for SIA trained and licensed door supervisors. Where the risk assessment identifies the need for SIA door staff, these will be provided at the times and in the numbers deemed by the risk assessment to be appropriate in the circumstances. The risk assessment is to be in written form and kept at the premises for at least 6 months and made available to Sussex Police, and officers of other Responsible Authorities, upon request.
11. Those performing the role of SIA Door Supervisor will not perform any other role when engaged for the purpose of Door Supervision activities

12. The premises licence holder will produce a dispersal policy which shall include the management process for concluding licensable activities; encouraging a gradual and managed exit from the premises & the immediate area. This policy will be provided to Sussex Police, and officers of other Responsible Authorities, upon request.
13. The premises licence holder will produce a drugs policy which will include the necessity to search customers for illegal and banned substances. This policy will be provided to Sussex Police, and officers of other Responsible Authorities, upon request.
14. The DPS/Manager will undertake a risk assessment to determine the requirement for drinks to be decanted into non-glass vessels. The risk assessment shall include the times and areas of the premises where this shall apply. The risk assessment is to be in written form and kept at the premises for at least 6 months and made available to the Police upon request.
15. The Premises will be an active member of a Pub Watch Scheme or similar Group where there is one in operation.
16. The External Area shall be at the front of the premises, adjacent to the entrance. This shall be clearly defined by way of substantial barrier. No entertainment of any sort will be permitted in the External Area
17. Garden guest will be asked to go inside from 22:45, ensuring no guest are outside with drinks after 23:00, from 23:00 guest will be permitted to smoke in the designated smoking area with drinks to be left inside, max of 15 guests in the smoking area at any one time.
18. Canopy to be retracted.
19. No customer shall be admitted or readmitted to the premises at any time after 01:00am, with the exception only of persons smoking in the External Area.
20. No food orders shall be taken from members of the public for thirty (30) minutes before closing.
21. Sales of alcohol for consumption off the premises (Off Sales) will only be made in sealed containers.
22. There will be no "Off sales" of alcohol after 23.00 hours.
23. No open vessels shall be allowed off the premises.
24. Whenever the premises are in use after 23.00 the external doors and windows shall remain closed except for access and egress of staff and customers.

Public Safety

None Offered

Prevention of Public Nuisance

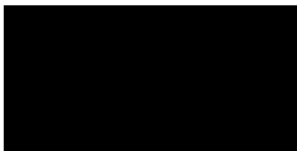
1. Speakers outside will be switched off at 23:00, front doors to be fully closed after 23:00, door staff and managers on door to ensure doors are closed after use.

Protection of children from harm

1. All persons under the age of 18 must leave the premises by 21.00 hours.

2. The age verification policy for the premises will be "Challenge 25". Signage advertising the "Challenge" policy will be displayed in prominent locations in the premises and shall include the point of sale and the area where the alcohol is displayed, as a minimum.
3. All staff members engaged, or to be engaged, in selling alcohol on the premises shall receive full training pertinent to the Licensing Act, specifically in regards to age-restricted sales, and the refusal of sales to persons believed to be under the influence of alcohol or drugs. Induction training must be completed prior to engaging in any sale of alcohol. Refresher training shall be conducted thereafter at intervals of no more than eight (8) weeks.
4. All restricted sales training undertaken by staff members shall be fully documented and signed by the employee and the DPS. These records shall be kept at the premises for a minimum of twenty four (24) months, and shall be made immediately available upon request to officers of any responsible authority.
5. Staff responsible for the sale of alcohol must sign a written document with authorisation from the Designated Premises Supervisor.
6. The premises shall at all times maintain and operate a sales refusals log and an incident log, which will be kept to record all refusals and incidents of crime or disorder. These shall be reviewed and signed by the Designated Premises Supervisor at intervals of no more than four (4) weeks. Feedback shall be given to staff to ensure these are used on each occasion that a refusal or incident occurs at the premises. These records shall be kept at the premises for a minimum of twenty four (24) months, and made immediately available upon request to the Local Authority Licensing Officers and Sussex Police Officers or Licensing staff.

Annex 3 – Conditions attached after a hearing by the Licensing Authority :

<i>Signed by Head of Public Health and Licensing</i>	<i>Date Granted</i>
 Marc Rankin 18 August 2025	16 October 2019

ATTACHED

proposed first floor