

Relocation of existing farmyard manure storage, construction of a silage clamp and construction of a slurry lagoon incorporating importation and use of materials and all associated engineering works
at

Danefold Farm
Littleworth Lane
Partridge Green
RH13 8NA

Prepared by P J Brown (Civil Engineering) Ltd
July 2026



Appendices

1. LA planning decision notice (approved) & delegated officers report
2. EA consultation (no objection)
3. Design statement
4. Desktop study & Risk assessment
5. Material tracking system & schematic
6. Source site 1 – 8,000m³ - Land opposite 69 Sargent Way, Broadbridge Heath, Horsham, RH12 3NT. Ground investigation report GEA30091-26-117 April 2026

Materials Management Plan (MMP) Form - October 2014

This form should be completed once the lines of evidence have been marshalled in relation to suitability for use, certainty of use and quantity required.

The answers to the questions posed within this form, together with the supporting information will constitute the MMP and must be provided to the Qualified Person.

A Qualified Person may comment on draft versions of this MMP but will not complete the Declaration until all the relevant documents, demonstrating lines of evidence have been provided for each site.

The person / organisation who will pay the Declaration fee should confirm that they have read and understand the Terms and Conditions relating to the payment of the Declaration fee to CL:AIRE. These can be found on the CL:AIRE website.

The person / organisation agreeing to pay the Declaration Fee - Name, organisation and contact details inc. email address -	P.J. Brown (Civil Engineering) Ltd. [REDACTED]
--	---

Yes I confirm I have read and understood the Terms & Conditions.

Each question must be answered. If the question is not applicable please state this and provide a brief explanation.

1. Specify the scenario to which this MMP relates, as described in the Definition of Waste: Development Industry Code of Practice (DoW CoP) (1, 2, 3 or 4):

- ☐ 1. Reuse on the Site of Origin
- YES ☐ 2. Direct Transfer of clean naturally occurring soil / mineral materials
- ☐ 3. Cluster Project
- ☐ 4. Combination of any of the above

In the case of a combination of reuse scenarios, please describe it below (e.g. (i) Reuse on Site of Origin and Direct Transfer of clean naturally occurring unpolluted soils, (ii) Reuse on the Site of Origin with Direct Transfer of clean naturally occurring soil to x number of development sites etc:

(NB: A Declaration is required for reuse on the Site of Origin and for any 2-site arrangement i.e. there is no facility for a combination Declaration)

2. Organisation and name of person preparing this MMP	PJ Brown (Civil Engineering) Ltd Burlands Charlwood Road Ifield wood Crawley West Sussex RH11 0JZ 
---	---

Document Control	
Date issued	27/07/2026
Revision date	
Summary of revision 1	

Insert additional lines to the table above for any subsequent revisions.

Note - revisions to the MMP do not trigger an additional Declaration by a Qualified Person unless an additional site is added to the project.

Revisions to the MMP must be recorded and summarised in the Document Control box above.

Site Details	
3. Site / Project name(s)	Danefold farm
Reuse / receiving site name:	Danefold farm Littleworth Lane Partridge Green RH13 8NA
Donor site name (if Direct Transfer)	SS1 – Land opposite 69 Sargent Way, Broadbridge Heath, Horsham, RH12 3NT

Landowners	
4a. Name of Landowner(s) (full address and contact details) – where excavated materials are to be reused	Danefold Farms Danefold House Littleworth Lane Partridge Green RH13 8NA [REDACTED]
4b. Name of Landowner(s) (full address and contact details) – where excavated materials are arising from	Vistry South East Linden House Guards Avenue Caterham Surrey CR3 5XL [REDACTED]

Summary and objectives	
5a. Provide a brief description of the planned project and how excavated materials are to be reused.	Relocation of existing farmyard manure storage, construction of a silage clamp and construction of a slurry lagoon incorporating importation and use of materials and all associated engineering works

General Plans and Schematics	
6. <u>Attach</u> a location plan for the site(s) and a plan of the site(s) which identifies where different materials are to be excavated from, stockpile locations (if applicable), where materials are to be treated (if applicable) and where materials are to be reused.	Plan Document Reference(s): Source site 1 Land opposite 69 Sargent Way, Broadbridge Heath, Horsham, RH12 3NT. Ground investigation report GEA30091-26-117 April 2026 attached as appendix 6 Donor site: A location plan is included in the SI/GI report. Naturally occurring subsoil will be excavated from the foundations and drainage trenches etc. and stockpiled on site. The soil will then be loaded away from the stockpile. Receiving site: Location plan – see Design Statement Appendices.
7. <u>Attach</u> a schematic of proposed materials movement. Where there is only one source area and one placement area briefly describe it. For all other projects a schematic is required.	Description & Schematic Document Reference: receiver site schematic attached as Appendix 5 The soil will be loaded at the donor site and transported in tipper lorries to the receiving site where it will be placed using plant.

Parties Involved and Consultation – if more than one party please provide additional details for them and identify the location that they will be working e.g. where a site is zoned	
8a. Main earthworks contractor(s) (full address and contact details) – Where excavated materials are to be reused	P J Brown (Civil Engineering) Ltd Burlands Charlwood Road Crawley West Sussex RH11 0JZ. [REDACTED] W: www.pjbrown.co.uk
8b. Main earthworks contractor(s) (full address and contact details) - Where excavated materials are arising from	HGH Groundworks Ltd Washington House Pulborough RH20 2JN [REDACTED]
9. Treatment contractor(s) (full address and contact details) – for treatment on site of origin, or at a Hub site within a fixed STF / Cluster Project	No treatment required.
10. Where wastes and materials are to be transported between sites, provide details of the transport contractor(s) (full address, contact details and waste carriers registration details (if applicable)	P J Brown (Civil Engineering) Ltd, Burlands Farm, Charlwood Road Ifield Wood Crawley West Sussex, RH11 0JZ. Waste Carriers Licence Number CBDU333986.
11. Provide Local Authority contact details (full address and named contacts) where excavated materials are to be reused	Ms Alice Johnson (case officer) Horsham District Council Albery House Springfield Road

	Horsham RH12 2GB [REDACTED]
12a. For the site where materials are to be reused and for Hub Site locations provide Environment Agency contact details (full address and named contacts):	For the attention of local Area Waste Team Solent and South Downs Office Guildbourne House Worthing BN11 1LD [REDACTED]
For all Cluster Projects: 12b. Attach any relevant documentation from the EA relating to the excavation and reuse of the materials to demonstrate no objection to the proposals (see 3.37 of DoW CoP) If the EA has not been consulted please explain why (see paragraph 3.39 of the DoWCoP).	EA consultation (no objection) attached as Appendix 2

Lines of Evidence	
There is no one single factor that can be used to decide that a substance or object is waste, or when it is, at what point it ceases to be waste; as complete a picture as possible has to be created. The following sections require completion to ensure the correct decision is made. If a requested item is not relevant it is important to clearly state why this is so (e.g. no planning permission required because permitted development status exists).	
Suitable for use criteria	
13. Please describe or provide copies of the required specification(s) for the materials to be reused on each site.	Clean naturally occurring soil and mineral material, materials need to be non-contaminated, clean subsoils capable of being laid in layers of 200 to 300 mm and compacted. The design and specification of the over all scheme can be seen in Appendix 3 Design Statement
Where contamination is suspected or known to be present 14a. Please provide copies of or relevant extracts from the risk assessment(s) that has been used to determine the specification for use on the site. This must relate to the place where materials are to be used. This must be in terms of (i) human health (ii) controlled waters and (iii) any other relevant receptors. If a risk assessment is not relevant for a particular receptor given the site setting please explain why below:	None suspected.
14b. Please attach any relevant documentation from the LA relating to the excavation and reuse of the materials to demonstrate no objection (see 3.37 of the CoP)	The work at the receiving site benefits from full planning permission LA Document references: Please see Appendix 1

14c. Please attach any relevant documentation from the EA relating to the excavation and reuse of the materials to demonstrate no objection (see 3.37 and Table 2 of the CoP)	Direct Transfer – Not consulted. See Table 2 of DoWCoP. Receiving site not contaminated EA consultation (no objection) attached as Appendix 2
14d. Please attach any relevant documentation from any other regulators (if relevant) relating to the excavation and reuse of the materials to demonstrate no objection (see 3.37 of the CoP)	N/A
Where contamination is not suspected 15a. Please attach copies or relevant extracts from the Desk Top Study that demonstrates that there is no suspicion of contamination.	The landowner of the receiver site has confirmed the receiving development site has had no previous contaminative uses. Source site 1 - Source site 1 Land opposite 69 Sargent Way, Broadbridge Heath, Horsham, RH12 3NT. Ground investigation report GEA30091-26-117 April 2026 attached as appendix 6
15b. Please attach copies of or relevant extracts from the site investigation/testing reports that adequately characterise the clean materials to be used (if appropriate).	See 15a above
15c. Please attach copies of any other relevant information (if available) confirming that land contamination is not an issue.	
NB: It is your responsibility to assess the nature of the material to be used and that it fits within the limitations of the scenario under which it is to be used	

Certainty of use	
Various lines of evidence are required to demonstrate that the materials are certain to be used. This includes: ○ The production of this MMP ○ An appropriate planning permission (or conditions that link with the reuse of the said materials) ○ An agreed Remediation Strategy(ies) ○ An agreed Design Statement(s) ○ Details of the contractual arrangements Please identify in the following sections what lines of evidence relate to the site(s) where the materials are to be used.	
16a. Planning Permission(s) relating to the site where materials are to be reused Please provide a copy of the relevant planning permission	LA Decision Notice (approved) & officers report Appendix 1
16b. Explain how the reuse of the excavated materials fits within the planning permission(s) for each site.	The excavated materials will be used to engineer the specified levels to complete the approved development
16c. If planning permission is not required for any one site please explain why below e.g. permitted development, clean up of a chemical spill, surrender of an Environmental Permit, re-contouring within the existing permission.	N/A
Where contamination is suspected or is known to be present 17. Please provide a copy of any Remediation Strategy (ies) that have been agreed with relevant regulators.	N/A

<i>Where contamination is not suspected</i> 18. Please provide a copy of any Design Statement(s) that have been agreed (e.g. with the planning authority or in the case of permitted developments the client).	Decision Notice attached Appendix 1 Design Statement attached Appendix 3
--	---

Quantity of Use																																							
19. Please provide a breakdown of the excavated materials for each site and how much will be placed at each site or sub area of each site. Where this is not specific to a single readily identifiable source refer to an annotated plan, schematic or attach a tabulated summary.	Total of an estimated 41,715m3 of clean material to be transported to Receiver site (Danefold farm) this volume has been calculated using autocad software See Design Statement Appendix 2 – Cross Sections <table><tr><th>Source site</th><th>Site name</th><th>Volume declared</th><th>Cumulative volume</th><th>Site status</th></tr><tr><td>SS1</td><td>Sargent Way, Broadbridge Heath</td><td>8,000</td><td>0</td><td></td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td>Cumulative total</td><td>0</td><td></td></tr><tr><td></td><td></td><td>Volume needed</td><td>41715</td><td></td></tr><tr><td></td><td></td><td>Volume remaining</td><td>41715</td><td></td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr></table>				Source site	Site name	Volume declared	Cumulative volume	Site status	SS1	Sargent Way, Broadbridge Heath	8,000	0									Cumulative total	0				Volume needed	41715				Volume remaining	41715						
Source site	Site name	Volume declared	Cumulative volume	Site status																																			
SS1	Sargent Way, Broadbridge Heath	8,000	0																																				
		Cumulative total	0																																				
		Volume needed	41715																																				
		Volume remaining	41715																																				
20a. How has consolidation/compaction being considered in the above mass balance calculations?	The classification and compaction requirements of acceptable earthworks materials is defined in Tables 6/1 and 6/4 of Volume 1 of the Specification for Highways Works, 600 Series Earthworks.																																						
20b. How has loss due to treatment being considered in the above mass balance calculations (if applicable)?	N/A																																						
20c. How has the addition of treatment materials being considered in the above mass balance calculations (if applicable)? Note - An exact figure is not required but one that is reasonable in the circumstances and can be justified if challenged.	N/A																																						

Contingency arrangements	
Explain what is to happen in the following situations and identify the appropriate clauses in the contract(s) (Such clauses must be provided to the Qualified Person, preferably as a summary document): or	
21a. What is to happen to, and who is to pay for out of specification materials?	The ultimate responsibility lies with PJ Brown (Civil Engineering)ltd, material will be placed directly and can be seen to be suitable for use (both visually and from the SI report) and there should not be any 'out of specification' materials. If any material is found to be out of spec it will not be taken to the receiving site, it will instead be taken to an alternative disposal/recovery facility. If any is accepted it will be returned to the source site or removed to an appropriately authorized facility within 48 hours. Paid for by PJ Brown (Civil Engineering)ltd
21b. What is to happen to, and who is to pay for any excess materials?	Only the volume of material required at Danefold Farm (41,715m3) will be imported from the donor sites. Any excess material will be taken to an alternative authorised facility. Paid for by PJ Brown (Civil Engineering)ltd
21c. What happens if the project programme slips in relation to excavated materials or materials under -going treatment?	No critical programme issues identified at this time. If any are identified subsequently either additional Donor sites will be identified and utilised and additional plant employed at the site, subject to vehicle restrictions that may be imposed in the planning permission.
21d. Other identified risk scenarios for the project (relating to excavated materials)?	N/A

The Tracking System	
Where contamination is suspected or known to be present, state the procedures put in place to:	
22a. For all sites please describe the tracking system to be employed to monitor materials movements.	Material tracking system attached as Appendix 5
<i>Where contamination is suspected or known to be present, state the procedures put in place to:</i> 22b. Prevent contaminants not suitable for the treatment process being accepted	NA – Not contaminated
<i>Where contamination is suspected or known to be present, state the procedures put in place to:</i> 22c. Prevent cross contamination of materials not in need of treatment, wastes awaiting treatment and treated materials	N/A – Not contaminated
<i>Where contamination is suspected or known to be present, state the procedures put in place to:</i> 22d. Demonstrate that materials that do not require treatment and successfully treated materials reach their specific destination	N/A – Not contaminated
<i>Where contamination is suspected or known to be present, state the procedures put in place to:</i> 22e. Ensure that waste for off-site disposal or treatment is properly characterised and goes to the correct facility	Any waste that may be generated will be characterised, coded and taken to an appropriately authorized facility in accordance with relevant waste legislation e.g. Duty of Care Regulations

23. Please attach a copy of the tracking forms / control sheets that are to be used to monitor materials movements. To include transfer of loads on site into stockpiles prior to treatment (if applicable), stockpiled after treatment (if applicable), stockpiled awaiting use (as appropriate) and final placement.	See example delivery tickets & material tracking system attached as appendix 5 Following inspection, the received material will be bladed into place. Stockpiling will only occur if there are operational restrictions e.g., prolonged adverse weather resulting in water logging. The location will be dependent upon where the earthworks are up to at that time and the location of the operational restriction. Stockpile heights will be kept to a minimum. Existing stripped topsoil will be stored up to a maximum height of 2m. It will be loosely placed and tracked to encourage water runoff and prevent ponding.
<i>For Hub Sites within Cluster Projects & where materials need treatment before reuse</i> 24. Please attach a copy of the Environmental Permit covering the treatment process. Alternatively if the treatment is covered by a Mobile Plant Permit and associated Deployment Form, attach a copy of the EA agreement to the Deployment Form.	N/A

Records	
25. Where, and in what form, are records to be kept? Note – records e.g. transfer notes, delivery tickets, Desk Top Study, Site Investigation, Risk Assessment(s), Verification Report(s) need to be kept for at least 2 years after the completion of the works and production of the Verification Report	Delivery Tickets will be collected at the site and stored safely in the site office. These will be transferred to PJ Brown (Civil Engineering)ltd main office periodically. Topographical surveys will be kept at PJ Brown (Civil Engineering)ltd main office in paper and electronic formats. Site Investigation data will be held by the person / organisation preparing the MMP and its updates as well as by the nominated registered independent Qualified Person in electronic format. All records are to be kept for at least 2 years following the completion of the project.

Verification Plan	
26. Provide or explain the Verification Plan which sets out how you will record the placement of materials and prove that excavated materials have been reused in the correct location and in the correct quantities within the development works (see 3.4 of the DoWCoP).	On completion of the reuse of the materials on the receiving site a verification report will be produced which will provide: • Photographic and documented evidence of the works that's been undertaken using the imported soils. This will include Photographs of the land prior to and subsequent to the reprofiling works. • Site Investigation Report / Soil analysis reports for Donor Sites. • Delivery notes for the materials used. • Appropriate site plans • Experience and qualification of the person preparing the report in relation to the specific project. • Description of the project. • Description of how the use of materials links with the Design Statement. • Reference to site investigation data. • Reference to risk assessment. • Reference to the MMP and associated tracking system, including alterations made and why. • Record of any contingency arrangement(s) if had to be implemented. • Record of quantity of materials used. • Copies of Declaration(s) receipts by Qualified Persons(s). A Verification Report will be completed by 16/04/2027 [REDACTED] of P.J Brown (Civil Engineering) Ltd [REDACTED]