



Definition of Waste Code of Practice Declaration Receipt

This Declaration has been submitted to the Environment Agency under the Definition of Waste Code of Practice (DoW CoP).

You are reminded that if materials are not used in accordance with the Materials Management Plan or risk assessment, or if it is discovered that materials were not suitable for use, were used in excessive quantity or in such a manner as to harm human health or pollute the environment, the Environment Agency may conclude that those materials were discarded and were waste.

You are also reminded that a Verification Report must be prepared on completion of the work as set out in the Remediation Strategy / Design Statement covering the site. This Verification Report must be provided to the Environment Agency upon request.

This receipt relates to the following Declaration -

1. References	
Your Reference for this Declaration	Danefold Farm SS1
Related declaration references	This is the 1st declaration.
3. Site of Origin	N/A
4. Direct Transfer	Checked
5. Cluster Project (including use of a fixed Soil Treatment Facility as a Hub site)	N/A

2. Proposed Volumes	
Proposed Volumes in m ³	8000
Additional comments on Proposed Volumes	Horsham District Council permit the proposed development (application ref: DC/25/1023, dated 15/7/2026) for the "relocation of existing farmyard manure storage, construction of a silage clamp and construction of a slurry lagoon incorporating importation and use of materials and all associated engineering works". Cut and fill calculations indicate a current deficit of 41,715m ³ of soils on site to complete the works. It is proposed to source suitable clean naturally occurring soils from donor sites under CL:AIRE DoWCoP. This declaration relates to Donor



	Site SS1 (Broadbridge Heath) which is able to supply 8,000m ³ of clean naturally occurring soils to the receiving site. Upon transfer and placement of material from the identified donor site there will remain a shortfall of 33,715m ³ which will need to be sourced from other suitable and available donor sites. Upon a new donor site, or sites, being identified the MMP will be updated and a new declaration completed.
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4. Direct Transfer	
4a. Route A: Direct use of clean naturally occurring soils with elevated levels of naturally occurring substances on another development site.	N/A
4b. Route B: Direct use of clean naturally occurring soils on another development site.	Checked
4c. Donor Sites	
Donor Site #1	
Site Address	Donor Site SS1 (Broadbridge Heath): Land opposite 69 Sargent Way, Broadbridge Heath, Horsham, West Sussex, RH12 3NT
Company	Vistry South East
Developer company address	Linden House, Guards Avenue, Caterham, Surrey, CR3 5XL. (Earthworks contractor details: HGH Groundworks Ltd, Washington House, Pulborough, West Sussex, RH20 2JN. Contact: Julia Rutter. Tel: 01903 891970. Email: jer@hgh.email).
Name	Vistry South East
Email	CustomerService.SouthEast@vistry.co.uk
Telephone	
4d. Receiver Sites	
Receiver Site #1	
Site Address	Danefold Farm, Littleworth Lane, Partridge Green, West Sussex, RH13 8NA



Company	Danefold Farms
Developer company address	Danefold House, Littleworth Lane, Partridge Green, West Sussex, RH13 8NA. (Earthworks and haulage contractor details: P J Brown (Civil Engineering) Ltd, Burlands Farm, Charlwood Road, Crawley, West Sussex, RH11 0JZ. Contact: [REDACTED] [REDACTED] Waste carriers registration number: CBDU333986).
Name	[REDACTED]
Email	[REDACTED]
Telephone	[REDACTED]

6. Local Authorities / Regulators

6a. Local Authorities

Local Authority #1

Receiver Site Local Authority	Horsham District Council
Local Authority Address	Albery House, Springfield Road, Horsham, West Sussex, RH12 2GB
Lead Contact Name	Alice Johnson
Lead Contact Role	Case Officer
Lead Contact Address (if different from above)	(as above)
Lead Contact Email	[REDACTED]
Lead Contact Telephone	[REDACTED]

6b. Environment Agency / Natural Resources Wales

Receiver Site Agency	Worthing
Agency Address	Solent and South Downs Office, Guildbourne House, Chatsworth Road, Worthing, West Sussex, BN11 1LD
Contact Telephone	[REDACTED]
Contact Email	[REDACTED]



7. Lines of Evidence

7a. Materials Management Plan (MMP)

Reference for the Materials Management Plan

- P J Brown (Civil Engineering) Ltd. (July 2026). Materials Management Plan: Danefold Farm. Ref: SS1.

7b. Risk Assessment

Reference for the Risk Assessment

Receiving Site: - P J Brown (Civil Engineering) Ltd. (June 2026). Desktop Study & Risk Assessment. The receiving site report includes the site setting and a risk assessment covering the import and use of materials. Generally a very low to low risk is considered to human health and a low risk to water, ecology and woodland. Mitigation measures are included along with a Groundsure Enviro+Geo Insight data search used as part of the review. The report indicates that the site lies within part of an undeveloped agricultural field with limited potential for contamination. Chemical testing has been completed at the receiving site to establish baseline conditions. Chemical screening criteria. - P J Brown (Civil Engineering) Ltd. (July 2026). Materials Management Plan: Danefold Farm. Ref: SS1. Section 15a states that "the landowner of the receiver site has confirmed the receiving development site has had no previous contaminative uses". Donor Site SS1 (Broadbridge Heath): - Merebrook Consulting Ltd. (April 2026). Geoenvironmental Assessment. Ref: GEA-30091-26-117. The donor site was previously an undeveloped field and used more recently as a compound area for the surrounding residential development. The vacant and overgrown field has been undergoing residential development. Site investigation found generally topsoil over the natural Weald Clay Formation with defined areas of Made Ground beneath the



	topsoil. No visual or olfactory evidence of contamination was recorded. The risk assessment states that no significant contamination was encountered and the risk is considered to be very low to low. Chemical concentrations meet assessment criteria and no remedial measures are necessary. Natural subsoils are proposed for transfer to the receiving site.
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7c. Remediation Strategy / Design Statement

Reference for either Remediation Strategy or Design Statement	- P J Brown (Civil Engineering) Ltd. (June 2026). Design & Method Statement. The report includes an outline of the proposed works, methodology and specification for import and placement, confirms volumes and the intention to use CL:AIRE DoWCoP. - P J Brown (Civil Engineering) Ltd. (June 2026). Desktop Study & Risk Assessment. The report includes soil chemical testing at the receiving site to establish baseline conditions and chemical screening criteria. - P J Brown (Civil Engineering) Ltd. (July 2026). Materials Management Plan: Danefold Farm. Ref: SS1. Sections 13, 18 and 20a referencing the Design Statement and specification for material selection and placement.
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7d. Verification Plan

Reference for the Verification Plan	- P J Brown (Civil Engineering) Ltd. (July 2026). Materials Management Plan: Danefold Farm. Ref: SS1. Section 23 states how the placement of materials is to be recorded and the quantity of material to be used. Section 26 outlines the person/company responsible for producing Verification Report, provides the expected issue date and lists the evidence required.
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7e. Verification Report Contact

Company	P J Brown (Civil Engineering) Ltd
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Address	Burlands Farm, Charlwood Road, Crawley, West Sussex, RH11 0JZ
Name	[REDACTED]
Email	[REDACTED]
Telephone	[REDACTED]

7f. Verification Report

Expected production date for the Verification Report.	2027-04-16 00:00:00
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7g. Additional Documentation

7gi. Location plans	Receiving Site: - Danefold Farms. (July 2025). Location Plan. Ref: 190924_003, rev: B. - P J Brown (Civil Engineering) Ltd. (March 2026). Site Grid. The site is divided into 9 squares to allow for the movement of materials to be referenced (A1-A3, B1-B3 and C1-C3). This is contained within the Material Tracking System. - MJ Fuller Solutions Ltd. (September 2024). Sections. Ref: 190924_004, rev: A. Donor Site SS1 (Broadbridge Heath): - IDOM. (November 2024). Undertaken Site Investigation Locations Plan. Ref: 21949av-304-001. - Merebrook Consulting Ltd. (March 2026). Exploratory Hole Location Plan. Ref: 30091-304-001.
7gii. Schematics	- P J Brown (Civil Engineering) Ltd. (July 2026). Schematic. - P J Brown (Civil Engineering) Ltd. (March 2026). Site Grid. The site is divided into 9 squares to allow for the movement of materials to be referenced (A1-A3, B1-B3 and C1-C3). This is contained within the Material Tracking System. - P J Brown (Civil Engineering) Ltd. (March 2026). Material Tracking System. - MJ Fuller Solutions Ltd. (September 2024). Sections. Ref: 190924_004, rev: A.
7giii. Desk Top Study	Receiving Site: - P J Brown (Civil Engineering) Ltd. (June 2026). Desktop



	Study & Risk Assessment. The receiving site report includes the site setting and a risk assessment covering the import and use of materials. Generally a very low to low risk is considered to human health and a low risk to water, ecology and woodland. Mitigation measures are included along with a Groundsure Enviro+Geo Insight data search used as part of the review. The report indicates that the site lies within part of an undeveloped agricultural field with limited potential for contamination. Chemical testing has been completed at the receiving site to establish baseline conditions. Chemical screening criteria. - P J Brown (Civil Engineering) Ltd. (July 2026). Materials Management Plan: Danefold Farm. Ref: SS1. Section 15a states that "the landowner of the receiver site has confirmed the receiving development site has had no previous contaminative uses". Donor Site SS1 (Broadbridge Heath): - Merebrook Consulting Ltd. (April 2026). Geoenvironmental Assessment. Ref: GEA-30091-26-117. The donor site was previously an undeveloped field and used more recently as a compound area for the surrounding residential development. The vacant and overgrown field has been undergoing residential development. Site investigation found generally topsoil over the natural Weald Clay Formation with defined areas of Made Ground beneath the topsoil. No visual or olfactory evidence of contamination was recorded. The risk assessment states that no significant contamination was encountered and the risk is considered to be very low to low. Chemical concentrations meet assessment criteria and no remedial measures are necessary. Natural subsoils are proposed for transfer to the receiving site.
7giv. Mass balance calculations	- P J Brown (Civil Engineering) Ltd. (July 2026). Materials Management Plan: Danefold Farm. Ref: SS1. Section 19 refers



	to the 8,000m³ of natural soils available at Donor Site SS1 (Broadbridge Heath) and the total import required (41,715m³). Section 20a states that materials imported will be selected and placed as per the requirements "defined in Tables 6/1 and 6/4 of Volume 1 of the Specification for Highways Works, 600 Series Earthworks". Horsham District Council permit the proposed development (application ref: DC/25/1023, dated 15/7/2026) for the "relocation of existing farmyard manure storage, construction of a silage clamp and construction of a slurry lagoon incorporating importation and use of materials and all associated engineering works". Cut and fill calculations indicate a current deficit of 41,715m³ of soils on site to complete the works. It is proposed to source suitable clean naturally occurring soils from donor sites under CL:AIRE DoWCoP. This declaration relates to Donor Site SS1 (Broadbridge Heath) which is able to supply 8,000m³ of clean naturally occurring soils to the receiving site. Upon transfer and placement of material from the identified donor site there will remain a shortfall of 33,715m³ which will need to be sourced from other suitable and available donor sites. Upon a new donor site, or sites, being identified the MMP will be updated and a new declaration completed.
7gv. Contingency arrangements	- P J Brown (Civil Engineering) Ltd. (July 2026). Materials Management Plan: Danefold Farm. Ref: SS1. Sections 21a, 21b and 21c. P J Brown (Civil Engineering) Ltd will be responsible for removing any out of specification and/or surplus materials imported. There are no critical programme issues identified at this time and the works will be completed as material becomes available. Further donor sites are to be identified.
7gvi. Tracking System	- P J Brown (Civil Engineering) Ltd. (March 2026). Material Tracking System. Document includes reference to the



	intention to transfer materials under CL:AIRE DoWCoP. The system includes pre-acceptance at the stage of identifying suitable donor sites, acceptance and rejection of materials and recording movements. - P J Brown (Civil Engineering) Ltd. (March 2026). Site Grid. The site is divided into 9 squares to allow for the movement of materials to be referenced (A1-A3, B1-B3 and C1-C3). This is contained within the Material Tracking System. - P J Brown (Civil Engineering) Ltd. (July 2026). Materials Management Plan: Danefold Farm. Ref: SS1. Sections 22a, 23 and 25. Imported soils are to be placed directly where possible and stockpiling where there are any operational restrictions such as adverse weather. Existing on site topsoil will be stored in 2m high stockpiles awaiting reuse. A delivery ticket (paper copy) will be collected for each load imported and these will be stored safely in the site office. An example delivery ticket is included within the Material Tracking System. Topographical surveys and relevant drawings will be undertaken. Documentation will be transferred to the main office periodically. Upon completing the project, records will be held for a minimum of 2 years by P J Brown (Civil Engineering) Ltd.
Digital Tracking	no
Reason	Currently an electronic tracking system is not being used. A transfer note will accompany each load and the tracking system in place is to be fully implemented.
Additional Documentation #1	
Document Type	Letter
Document Reference	- P J Brown (Civil Engineering) Ltd. (July 2026). Danefold Farm - MMP Supporting Evidence. Document confirms answers to questions. This includes setting out responsibilities and confirming that a "gate fee" is not being charged at the receiving



	site and that this is not a retrospective application.
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7h. Regulator Communications	
a) The Local Authority	Checked
b) Environment Agency	Checked
c) Natural Resources Wales	N/A
d) Other relevant environmental regulatory bodies	N/A
Reference the correspondence with the Local Authority	No objection received from the local authority. Documents submitted include a proposed plan with levels and cross sections indicating the altered levels proposed. - Horsham District Council. (July 2026). Decision Notice (Permit). Ref: DC/25/1023. The planning permission is for the "relocation of existing farmyard manure storage, construction of a silage clamp and construction of a slurry lagoon incorporating importation and use of materials and all associated engineering works".
Reference the correspondence with the Environment Agency	This is a Route B project with the direct transfer of clean naturally occurring soils with no contamination found within the defined excavation areas at the donor site or at the receiving site. - Email from EPR Sussex Waste Team, Environment Agency to Jim Legate, P J Brown (Civil Engineering) Ltd dated 17/7/2026 14:35. The email is in response to the email from Jim Legate sent on 17/7/2026 11:13 which sets out the works required, the use of CL:AIRE DoWCoP and includes the site address and volumes. The Environment Agency responded that they have no objections "providing that the CL:AIRE Definition of Waste Code of Practice (DoWCoP) is followed in full".

7i. Planning Consent



I have reviewed the planning consent including planning conditions	Checked
Planning Reference (State either the reference or Not Applicable.)	- Horsham District Council. (July 2026). Decision Notice (Permit). Ref: DC/25/1023.
a) The Local Authority	Checked
b) Environment Agency	Checked
c) Natural Resources Wales	N/A
d) Other relevant environmental regulatory bodies	N/A
Please list correspondence reviewed above	No objection received from the local authority. Documents submitted include a proposed plan with levels and cross sections indicating the altered levels proposed. - Horsham District Council. (July 2026). Decision Notice (Permit). Ref: DC/25/1023. The planning permission is for the "relocation of existing farmyard manure storage, construction of a silage clamp and construction of a slurry lagoon incorporating importation and use of materials and all associated engineering works". This is a Route B project with the direct transfer of clean naturally occurring soils with no contamination found within the defined excavation areas at the donor site or at the receiving site. - Email from EPR Sussex Waste Team, Environment Agency to Jim Legate, P J Brown (Civil Engineering) Ltd dated 17/7/2026 14:35. The email is in response to the email from Jim Legate sent on 17/7/2026 11:13 which sets out the works required, the use of CL:AIRE DoWCoP and includes the site address and volumes. The Environment Agency responded that they have no objections "providing that the CL:AIRE Definition of Waste Code of Practice (DoWCoP) is followed in full".
Planning consent not required	N/A

8. QP Declaration



Qualified Person	
8a. QP Name	Jamie Wilkinson
8b. QP Number	QP423
8c. I satisfy the Qualified Person requirements set out in Appendix 6 of the Definition of Waste: Development Industry Code of Practice to complete this Declaration.	Checked
8d. I have reviewed the Materials Management Plan for the above project.	Checked
8e. I have reviewed the Risk Assessment.	Checked
8f. I have reviewed the Remediation Strategy/Design Statement covering the above site.	Checked
8g. I have requested correspondence / documentation relating to the development and how that relates to the use of materials.	Checked

Materials Management Plan (MMP)	
8h. The risk assessment assesses human health and environmental risks in relation to the proposed uses of all the materials in the MMP. The risk assessment concludes that the objectives of preventing harm to human health and pollution of the environment will be met if materials are used in the proposed manner	Checked
8i. The Local Authority, the Environment Agency / Natural Resources Wales and other relevant environmental regulatory bodies have not objected to the proposed development / land remediation on the basis that the use of any material is likely to cause harm to human health or pollution of the environment. [This confirmation should be given regardless of whether planning consent is required for the activity. Also see paragraph 3.37 of the CoP].	Checked



8j. The EA/NRW have not objected to the reuse of materials on the grounds that it a.) constitutes a waste management operation or b.) has had a previous application for an environmental permit for waste recovery refused (on the grounds that the project represents waste disposal).	Checked
8k. The project does not involve land-spreading / agricultural re-profiling.	Checked
Project	
8l. The project has not yet commenced; this is not a retrospective application of the DoW CoP.	Checked