WEST SUSSEX COUNTY COUNCIL CONSULTATION

TO:	Horsham District Council FAO: Halima Chowdhury
FROM:	WSCC – Highways Authority
DATE:	27 June 2025
LOCATION:	Silver Birches Birch Way Storrington West Sussex RH20 3PE
SUBJECT:	DC/25/0832 Demolition works. Erection of a two storey side extension and detached carport. Widening of existing private driveway and access. Area Officer Comments
DATE OF SITE VISIT:	n/a
RECOMMENDATION:	Advice

Further to my response dated 26/06/20225, the Area Engineer for this location has confirmed that a Vehicle Crossover License will be required for the widening of the access.

The applicant is advised that in addition to obtaining planning permission they must also obtain the formal approval from the highway authority to carry out the site access works on the public highway. The granting of planning permission does not guarantee that a vehicle crossover licence shall be granted because the highway license process considers wider factors than are considered by the Highway Authority at planning stage.

The access proposals for widening of existing private driveway and access will need to align fully with WSCC Vehicular Cross Over: Application Criteria Guidance, which can be found at the following link:
https://www.westsussex.gov.uk/media/20290/vco_guidance_notes.pdf

The proposed access would be constructed to a specification agreed with a WSCC Highway Engineer.

No works can be commenced on the highway prior to obtaining a Vehicular Crossover License.

Please refer to the Informative contained within my previous response.

For all other highways matters relating to this proposal, please see the Highways response sent 26/06/2025.

Jodie Wilkes
West Sussex County Council – Planning Services