



Applications & Appeals Services
The Beehive, City Place, Gatwick, RH6 0PA
Tel: 01403 252231 email: [njalt@gmail.com](mailto:njaltd@gmail.com)
www.njatownplanningltd.co.uk

Head of Planning
Horsham District Council
Parkside
Chart Way
Horsham
RH12 1RL

NJA Ref: 26/121

22 April 2026

HOUSEHOLDER PLANNING APPLICATION SUBMISSION

Dear Sir / Madam

Applicant: Mr & Mrs Elder
Proposal Enlargement of existing games room/annex through provision of first floor and new roof with dormer window, ancillary to the main dwelling
Site: 2 Forest Cottages, Forest Road, Colgate, RH12 4SZ

On behalf of the Applicants, please find enclosed a completed electronic application for the above proposal. The planning application fee has been paid separately.

The application comprises the following documents:

- Householder Planning Application Forms with Certificate A
- CIL Form 1: Additional Information
- Planning, Design and Access Statement with Appendices NJA-1 and NJA-2
- Drawing numbers (submitted as a single PDF file – Plans etc 2 - Forest Cottages)
 - 0326-789-01 – Location and Block plans - 1:1250 and 1-500 at A3
 - 0326-789-02 – Existing Floor Plan – 1-50 at A3

- 0326-789-03 – Proposed Ground Floor Plan - 1-50 at A3
- 0326-789-04 – Proposed First Floor Plan - 1-50 at A3
- 0326-789-05 – Existing and Proposed Elevations – 1-100 at A3
- 0326-789-06 – Existing and Proposed Street Sections – 1-100 at A3
- 0326-789-07 – Existing and Proposed Roof Plans – 1-100 at A3
- 0326-789-08 – Existing and Proposed Section and Storey Heights – 1-25 at A3
- 0326-789-09 – Site Photographs - NTS

I trust the enclosed documents are in order. I look forward to receiving confirmation that the planning application has been validated. In the meantime however, please do not hesitate to contact me should you require any further information.

Yours faithfully



Nikolas J. Antoniou
BSc HONS DIPTP MRTPI
Chartered Town Planner
For and on behalf of NJA Town Planning Ltd