**From:** Meg.Bayliss
**Sent:** 07 July 2025 10:05
**To:** Planning
**Subject:** FW: Application DC/25/0687

**Categories:** Index to I@W

Hello,

Please could the below email trail be redacted and indexed to the file as 'correspondence from applicant regarding conservation officer comments'

Thank you!

**Meg Bayliss**
Graduate Planner (Work Experience) Mon, Wed & Thurs

[redacted]

Horsham District Council

**Horsham District Council, Albery House, Springfield Road, Horsham, West Sussex RH12 2GB**
Telephone: 01403 215100 (calls may be recorded) www.horsham.gov.uk Chief Executive: Jane Eaton

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**From:** so kwon [redacted]
**Sent:** 24 June 2025 10:10
**To:** Meg.Bayliss [redacted]
**Subject:** Re: Application DC/25/0687

Good morning,
I chat with an architect.
Following my further response to your comment.

We have considered a pitched slate roof but it was hard to integrate with the house without affecting existing windows.
Additionally, pitched roof will resulting in taller building and potentially have a bigger impact which we wish to avoid.
The current design is minimally intrusive and we plan tasteful planting to integrate the building with the garden with softer edges.

Please do let me know if any further comments.

Thank you for your help.

Best regards,

So Young

On Mon, 23 Jun 2025 at 11:45, Meg.Bayliss [redacted] wrote:

> Dear So Young,
>
> Thank you for coming back to me so quickly and for confirming the below, that's very useful. I have sent the below onto the Conservation Officer for advice and will confirm as soon as I hear back from her,
>
> Many thanks
>
> **Meg Bayliss**
> Graduate Planner (Work Experience) Mon, Wed & Thurs
>
> [redacted]
>
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>
> **From:** so kwon [redacted]
> **Sent:** 23 June 2025 11:44
> **To:** Meg.Bayliss [redacted]
> **Subject:** Re: Application DC/25/0687
>
> Hello Meg,
>
> Thank you for your reply.
>
> I believe flat roof is very common in the rear extension in my village.
>
> Is there a sketch you can suggest me?
>
> Because this is such a small extension, I wanted to keep it simple as much as possible.

Hope you understand my position.

Please advise me further on this.

Thank you.

Best regards,

So Young

On Mon, 23 Jun 2025 at 11:31, Meg.Bayliss [redacted] wrote:

> Dear So Young,
>
> I hope you are well.
>
> We have the consultation back from our Conservation officer who has made the below comments regarding the pitch of the extension. Would this be something you would consider amending? If so, please could you send me amended plans showing a pitch roof, rather than flat roof design:
>
> *1 Huntscroft Gardens is an attractive building with some decorative brick banding and a slate roof. The proposal would retain the frontage of the property with the main addition to the rear and side. It is unfortunate that the single storey extension has a flat roof which detracts from the character of the building. It would be suggested that further thought is given to the detailing of this element. Although I would not wish to raise a formal objection, I would have some concerns about the lack of finesse with which the extension would sit against the existing building. The roof details including the fascia do not appear to reflect the qualities of this part of the conservation area, where pitched roofs are characteristic.*
>
> Please do let me know your thoughts, when possible. Whilst it is not a formal objection from the Conservation Officer, the amended roof design would be more favourable.
>
> Many thanks,

**Meg Bayliss**
Graduate Planner (Work Experience) Mon, Wed & Thurs

[redacted]

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