Horsham District Council

Mr MICHAEL BISH
ADM Architects
Trinity
Goodwood
Strettington
Chichester
PO18 0NW

Bell Cottage Bell Road Warnham West Sussex
Replacement of existing windows (wood and single glazed) (Listed Building Consent)

Your application DC/23/2330 has now been determined and I enclose the decision notice. The decision notice contains important information. Please take a moment to read it as further action may be required.

Conditions
Before you start work, information must be submitted for any conditions that require discharge before development can begin. The decision notice will set out what information need to be sent.

Failure to discharge conditions before commencing development could result in the development being unlawful or enforcement action being taken. You can notify us of your intention to initiate development by completing a pre-commencement notification which will help us to monitor your development. There is no fee to use this service. To do this, or for further information about discharging planning conditions, visit us online at horsham.gov.uk/planning/discharging-a-planning-condition

Community Infrastructure Levy (CIL)
If this development is CIL liable, the requirements of CIL must be met before you start work. Failure to do so could result in additional financial penalties. For further information relating to CIL visit horsham.gov.uk/planning/planning-policy/community-infrastructure-levy/cil-charges-and-how-to-pay

If you have any questions about the decision notice, you can call us and speak to a member of the team on 01403 215187 between 9AM - 5PM, Monday to Friday.

If you are acting as the planning agent for this application, please ensure that the applicant is given a copy of the decision notice and this letter.

Yours Sincerely,
Development Management

Horsham District Council

Mr MICHAEL BISH
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Application Number: DC/23/2330

TOWN AND COUNTRY PLANNING ACT 1990 (as amended)
PLANNING (LISTED BUILDINGS & CONSERVATION AREAS) ACT 1990

On behalf of: Mr and Mrs Penfold

In pursuance of their powers under the above-mentioned Acts, the Council hereby GRANT Listed Building Consent for the following works:

Replacement of existing windows (wood and single glazed) (Listed Building Consent)

Bell Cottage Bell Road Warnham West Sussex

in accordance with the details specified in your Application No. DC/23/2330 submitted to the Council on 04/01/2024 and subject to due compliance with the conditions and plans/documents specified hereunder.

1 **Standard Time Condition**: The works hereby permitted shall begin before the expiration of three years from the date of this consent.

Reason: To comply with Sections 18 (as amended) and 74 of the Planning (Listed Buildings and Conservation Areas) Act 1990.

2 **Pre-Commencement Condition**: No works shall commence until a Methodology Statement relating to the surviving historic glass panes has been submitted to and approved in writing by the Local Planning Authority. The Statement shall identify the surviving historic glass panes to be retained in the new windows, the method of removal, and the method of installation within the new windows. Alternatively, where it is not possible to retain the surviving historic glass panes, a written statement justifying why this is not possible shall be included. The works shall take place in strict accordance with the approved Method Statement.

Reason: As this matter is fundamental to ensure that the significance of the designated heritage asset, and the character, appearance and integrity of the building, is not prejudiced, thereby preserving the special architectural or historic interest which it possesses, and to comply with Policy 34 of the Horsham District Planning Framework (2015).

3 **Regulatory Condition**: The materials to be used in the works hereby permitted shall strictly accord with those indicated on the approved plans and Heritage Statement.

Reason: To ensure that the significance of the designated heritage asset, and the character, appearance and integrity of the building, is not prejudiced, thereby preserving the special architectural or historic interest which it possesses, and to comply with Policy 34 of the Horsham District Planning Framework (2015).

Schedule of plans/documents
The following plans and document were considered when making the above decision:

Plan Type	Description	Drawing Number	Received Date
Location plan	Location Map	01	29.12.2023
Block plan	Block Plan as Existing and Proposed	02 REV A	04.01.2024
Floor plan	House Ground Floor Footprint as Existing and Proposed	05 REV A	04.01.2024
Elevation plan	House Elevations as Existing and Proposed	06 REV A	04.01.2024
Elevation plan	House North - West Elevation as Existing and Proposed	07 REV A	04.01.2024
Elevation plan	House North - East, as Existing and Proposed	08 REV A	04.01.2024
Elevation plan	House South -East Elevation, as Existing and Proposed	09 REV A	04.01.2024
Details plan	Window 1 - Plan View as Existing and Proposed	10 REV A	04.01.2024
Details plan	Window 1 - Open Plan View as Existing and Proposed	11 REV A	04.01.2024
Details plan	Window 1 - Plan View with Dimensions as Existing and Proposed	12 REV A	04.01.2024
Details plan	Window 1 - Section A as Existing and Proposed	13 REV A	04.01.2024
Details plan	Window 1 - Section A - A with Dimensios as Existing and Proposed	14 REV A	04.01.2024
Details plan	Window 1 - Elevation as Existing and Proposed	15 REV A	04.01.2024
Details plan	Window 6 - Plan View as Existing and Proposed	16 REV A	04.01.2024
Details plan	Window 6 - Open Plan View as Existing and Proposed	17 REV A	04.01.2024
Details plan	Window 6 - Plan View with Dimensions as Existing and Proposed	18 REV A	04.01.2024
Details plan	Window 6 - Section C - C as Existing and Proposed	19 REV A	04.01.2024

Details plan	Window 6 - Section C - C with Dimensions as Existing and Proposed	20 REV A	04.01.2024
Details plan	Window 6 - Elevation as Existing and Proposed	21 REV A	04.01.2024
Details plan	Window Beads Elevation & Cross Section Details as Existing and Proposed	22 REV A	04.01.2024
Details plan	Window 1 - Plan View as Existing and Proposed	23 REV A	04.01.2024
Details plan	Window 1 -Elevation / Section A - A Views as Existing and Proposed	24 REV A	04.01.2024
Details plan	Window 5 - Plan Views as Existing and Proposed	25 REV A	04.01.2024
Details plan	Window 5 - Elevation/Section B - B as Existing and Proposed	26 REV A	04.01.2024
Details plan	Window 6 - Plan Views as Existing and Proposed	27 REV A	04.01.2024
Details plan	Window 6 - Elevation/Section C - C Views as Existing and Proposed	28 REV A	04.01.2024

Emma Parkes
Head of Development and Building Control

Date: 01/05/2024

ADDITIONAL INFORMATION

Planning Permission – Important Provisos
If planning permission has been granted, please note that your Notice of Decision refers only to consideration of your proposal under the Town and Country Planning Acts. It is not a building regulations approval and does not mean that you can disregard other Acts of Regulations, or avoid any other legal obligations. Some of these obligations, of particular relevance to your proposal are referred to elsewhere in this note. Before you proceed with your proposal you should ensure that a Building Control application is not required, or has been submitted. The Building Control Department can be contacted on 01403 215151.

If this permission relates to new dwellings, commercial premises or other buildings which will require a new postal address you should contact the Council's Street Naming & Numbering Department as soon as possible or before work commences on site. Further details are available on the Street Naming page on the Council's website or alternatively e-mail streetnaming@horsham.gov.uk or telephone 01403 215139.

It must be stressed that the information included on this Notice of Decision may not include all your legal obligations, and it does not grant you rights to carry out works on or over lands, or to access land that is not within your control or ownership.

Amendments
Should alterations or amendments be required to the approved plans, it will be necessary to apply either under Section 96A of the Town and Country Planning Act 1990 for non material alterations, or under Section 73 of the Act for minor material alterations. An application must be made using the standard application form and you should consult with us, to establish the correct type of application to be made.

Monitoring
Horsham District Council monitors the implementation of planning permissions. Please be aware that monitoring officers may visit the application site at various stages of the development to ensure compliance with the approved plans and conditions.

Right of Appeals
If you are aggrieved by the decision to refuse permission for the proposed development or to grant it subject to conditions, then you can appeal to the Secretary of State under Section 78 of the Town and Country Planning Act 1990.

You must appeal within 12 weeks of the date of the decision notice for a householder application or 'minor commercial' (shop front) development, and within 6 months for other types of planning applications. There are different timescale – usually 28 days – if an enforcement notice is/has been served for the same (or very similar) land and development. Please note, only the applicant possesses the right of appeal.

The Secretary of State can allow a longer period for giving notice of an appeal but will not normally be prepared to use this power unless there are special circumstances which excuse the delay in giving notice of appeal.

The Secretary of State need not consider an appeal if it seems to the Secretary of State that the local planning authority could not have granted planning permission for the proposed development or could not have granted it without the conditions they imposed, having regard to the statutory requirements, to the provisions of any development order and to any directions given under a development order.

Appeals can be made online at: https://www.gov.uk/planning-inspectorate. If you are unable to access the online appeal form, please contact the Planning Inspectorate to obtain a paper copy of the appeal form on tel: 0303 444 5000.

If you intend to submit an appeal that you would like examined by inquiry then you must notify the Local Planning Authority and Planning Inspectorate (inquiryappeals@planninginspectorate.gov.uk) at least 10 days before submitting the appeal. Further details are at https://www.gov.uk/government/collections/casework-dealt-with-by-inquiries.