Horsham District Council

Application for a Non-Material Amendment Following a Grant of Planning Permission

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

Chanctonbury

Address Line 1

Wood Lane

Address Line 2

Address Line 3

West Sussex

Town/city

Small Dole

Postcode

BN5 9YF

Description of site location must be completed if postcode is not known:

Easting (x)

521615

Northing (y)

113084

Description

Applicant Details

Name/Company

Title

Mr

First name

Joe

Surname

Knighting

Company Name

Address

Address line 1

Chanctonbury

Address line 2

Wood Lane

Address line 3

Town/City

Small Dole

County

Country

United Kingdom

Postcode

BN5 9YF

Are you an agent acting on behalf of the applicant?

◯ Yes
⊘ No

Contact Details

Primary number

***** REDACTED ******

Secondary number

Fax number

Email address

***** REDACTED ******

Eligibility

Does the applicant have an interest in the part of the land to which this amendment relates?

- [x] Yes
- [ ] No

If the applicant is not the sole owner, has notification under Article 10 of the Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended) been given?

- [ ] Yes
- [ ] No
- [x] Not applicable

Description of Your Proposal

Please provide the description of the approved development as shown on the decision letter

Demolition of existing porch, rear and side extensions. Erection of side/rear extensions and roof extensions including hip to gable extension and installation of dormer windows to northern and southern roof slopes.

Reference number

DC/19/0810

Date of decision

06/08/2019

What was the original application type?

Householder planning permission

For the purpose of calculating fees, which of the following best describes the original development type?

- [x] **Householder development:** Development to an existing dwelling-house or development within its curtilage
- [ ] **Other:** Anything not covered by the above category

Non-Material Amendment(s) Sought

Please describe the non-material amendment(s) you are seeking to make

We are seeking approval for a non-material amendment to planning permission DC/19/0810 to reflect minor as-built changes and one proposed adjustment, all located to the rear of the property. These include:

1. Proposed replacement of the previously approved window on the rear-facing side-return elevation with an obscured-glass UPVC door, providing access to the shared driveway and bin store.
2. As-built amendment to the rear W/C window – now fitted with obscured glazing and slightly increased in size. There is no change to outlook or privacy, as the window remains fully screened by a 1.8m boundary fence to the south.
3. Omission of the previously approved roof glazing to the single storey rear extension due to structural constraints. The roof has been constructed as a GRP flat roof with rearward fall for drainage, remaining entirely within the approved footprint and below the approved height.

There is no change to the overall footprint, height, or scale of the approved development. All amendments are shown on the submitted revised plans and elevations.

Please state why you wish to make this amendment

We wish to make this amendment to reflect minor as-built and proposed changes that are all located to the rear of the property. These amendments are non-material in nature, do not affect the scale, massing, or appearance when viewed from the public realm, and have no impact on neighbouring amenity. The proposal seeks to regularise the approved plans to align with what has been built or is intended.

Are you intending to substitute amended plans or drawings?

- [x] Yes
- [ ] No

If yes, please complete the following details

Old plan/drawing numbers

No number - approved plans marked as updated 04/07/2019 - File name a1_plans_july_19.pdf

New plan/drawing numbers

Revision 1A - plans marked as updated 01/06/2025 - File name a1_plans_rev1a_june_25.pdf

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- [x] Yes
- [ ] No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- [ ] The agent
- [x] The applicant
- [ ] Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- [ ] Yes
- [x] No

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:
(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

◯ Yes
⊘ No

Declaration

I/We hereby apply for Non-Material Amendment as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.
I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.
I/We also accept that, in accordance with the Planning Portal's terms and conditions:
- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☑ I / We agree to the outlined declaration

Signed

Joe Knighting

Date

19/06/2025

Amendments Summary

Corrected reference to boundary fence location for the W/C window from north to south. No other changes made.