



# Horsham District Council

## Application for Removal or Variation of a Condition following Grant of Planning Permission or Listed Building Consent

Town and Country Planning Act 1990 (as amended); Planning (Listed Buildings and Conservation  
Areas Act) 1990 (as amended)

### Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

### Site Location

**Disclaimer:** We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

|                |                                                 |
|----------------|-------------------------------------------------|
| Number         | <input type="text" value="29"/>                 |
| Suffix         | <input type="text"/>                            |
| Property Name  | <input type="text"/>                            |
| Address Line 1 | <input type="text" value="Kings Stone Avenue"/> |
| Address Line 2 | <input type="text"/>                            |
| Address Line 3 | <input type="text" value="West Sussex"/>        |
| Town/city      | <input type="text" value="Steyning"/>           |
| Postcode       | <input type="text" value="BN44 3FJ"/>           |

Description of site location must be completed if postcode is not known:

|                                     |                                     |
|-------------------------------------|-------------------------------------|
| Easting (x)                         | Northing (y)                        |
| <input type="text" value="518652"/> | <input type="text" value="111288"/> |

Description

Applicant Details

Name/Company

Title

First name

Surname

Luke McCabe & Jess Jones

Company Name

Address

Address line 1

29 Kings Stone Avenue

Address line 2

Address line 3

Town/City

Steyping

County

West Sussex

Country

Postcode

BN44 3FJ

Are you an agent acting on behalf of the applicant?

☒ Yes

☐ No

Contact Details

Primary number

\*\*\*\*\* REDACTED \*\*\*\*\*

Secondary number

Fax number

Email address

\*\*\*\*\* REDACTED \*\*\*\*\*

Agent Details

Name/Company

Title

Mr

First name

Jake

Surname

McLewee

Company Name

Architecture by Jake

Address

Address line 1

Unit O, Cobblestone Walk

Address line 2

74 High Street, Steyning

Address line 3

West Sussex

Town/City

County

Country

Postcode

BN44 3RD

## Contact Details

Primary number

\*\*\*\*\* REDACTED \*\*\*\*\*

Secondary number

Fax number

Email address

\*\*\*\*\* REDACTED \*\*\*\*\*

## Description of the Proposal

Please provide a description of the approved development as shown on the decision letter

Erection of side and rear extensions, including roof extensions with rear dormer and front, side and rear rooflights

Reference number

DC/25/1017

Date of decision (date must be pre-application submission)

14/08/2025

**Please state the condition number(s) to which this application relates**

Condition number(s)

1, The Plans

Has the development already started?

☒ Yes

☐ No

If Yes, please state when the development was started (date must be pre-application submission)

19/01/2026

Has the development been completed?

☐ Yes

☒ No

## Condition(s) - Variation/Removal

Please state why you wish the condition(s) to be removed or changed

RAISING THE HEIGHT OF THE REAR FLAT ROOF SECTION SLIGHTLY, SO AS TO AVOID HAVING AN INTERNAL STEP DOWN WITHIN THE GROUND FLOOR.

OTHER SUBTLE CHANGES FOLLOWING THE STRUCTURAL DESIGN; SMALL ADJUSTMENT TO THE STAIRS AND ASSOCIATED WINDOWS, REDUCTION IN THE REAR BIFOLD DOORS AND CHANGE IN ORIENTATION / TYPE OF THE REAR ROOF LIGHT.

If you wish the existing condition to be changed, please state how you wish the condition to be varied

Material amendment (new plans) to be approved

## Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- ☐ Yes
- ☒ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☐ The agent
- ☒ The applicant
- ☐ Other person

## Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- ☒ Yes
- ☐ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title

First Name

\*\*\*\*\* REDACTED \*\*\*\*\*

Surname

\*\*\*\*\* REDACTED \*\*\*\*\*

Reference

Date (must be pre-application submission)

30/01/2026

Details of the pre-application advice received

Not sure on exact date, but the builder Vincent has made contact and has requested I submit this as a material amendment.

## Ownership Certificates and Agricultural Land Declaration

### Certificates under Article 14 - Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended)

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of all the land to which this application relates; and has the applicant been the sole owner for more than 21 days?

- ☒ Yes  
☐ No

Is any of the land to which the application relates part of an Agricultural Holding?

- ☐ Yes  
☒ No

### Certificate Of Ownership - Certificate A

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner\* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding\*\*

\* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

\*\* "agricultural holding" has the meaning given by reference to the definition of "agricultural tenant" in section 65(8) of the Act.

**NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.**

Person Role

- ☐ The Applicant  
☒ The Agent

Title

Mr

First Name

Jake

Surname

McLewee

Declaration Date

02/02/2026

☒ Declaration made

# Declaration

I/We hereby apply for Removal/Variation of a condition as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.  
I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.  
I/We also accept that, in accordance with the Planning Portal's terms and conditions:  
- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;  
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

Jake McLewee

Date

02/02/2026