

Appendix 3

SYSTEM CHECK SHEET R1

To be read in conjunction with document BH1422 Arunlea Private Water Supply Management Plan R2

Date	Person reviewing	Actions
25.02.26	Simon Parsons	Added cover sheet

System Plant Room Checklist and Action Plan

Please tick or note value in each box to record that each action has been carried out/recorded and sign off to confirm the check has been completed.

Location: Arunlea Inspired Villages, Broadbridge Heath, Horsham, RH13 0QN

Date of inspection:/...../.....

Checklist completed by:

Name: Signature:

Check	Item	Record
Metre Readings	Mains:	
	Borehole 1 inlet:	
	Borehole 2 inlet:	
	Filtration outlet:	
Check	Item	Tick
General	- Check all control panels for error messages - Check for leaks, strange noises, vibrations and rodent ingress	
	Check chlorine level in tank (replace as needed)	
	Check chlorine reading and that the pipe line is primed	
	Check gauges and visible condition for the sediment filter (replace as needed)	
	Check telemetry panel for any alarms	
	Check flow rates if running.	
	Check water tank clarity and for dirt accumulation	
	Check externally for any signs of damage or leaks	
	- Check borehole well heads. Are they locked? - Is there damage, infestation, leaks etc inside the GRP enclosure	

Call Nicholls Boreholes on 01403 820750 if any fault code shown.