



Applications & Appeals Services
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Head of Planning
Horsham District Council
Albery House
Springfield Road
Horsham
RH12 2GB

NJA Ref: 25/178

27 November 2025

FULL PLANNING APPLICATION

Dear Sir / Madam,

Applicants: Mr & Mrs Read
Proposal: Retrospective planning permission for the conversion and continued use of 2no. outbuildings to be used as self-contained holiday lets.
Site: Alders, Horsham Road, Steyning, BN44 3AA

On behalf of the Applicants, please find enclosed a completed application pack for the above proposal. The application comprises the following documents together with the planning application fee which will be paid separately:

- Completed Application Form
- CIL Form 1
- Supporting Planning Design and Access Statement - NJA Town Planning Ltd, November 2025 & Appendices NJA01-NJA05
- Site Location Plan – Scale 1:1250 at A3 – individual plan

Following Plans are contained in one PDF document

- Site Block Plan – Scale 1:500 at A3
- Chanctonbury View Floor Plan - Scale 1:50 at A3
- Chanctonbury View Elevations – Scale 1:100 at A3
- Lake View Floor Plan - Scale 1:50 at A3
- Lake View Elevations - Scale 1:100 at A3

I trust the enclosed documents are in order. I look forward to receiving confirmation that the planning application has been validated. In the meantime, please do not hesitate to contact me should you require any further information.

Yours faithfully



Nikolas J. Antoniou
BSc HONS DIPTP MRTPI
Chartered Town Planner
For and on behalf of NJA Town Planning Ltd