Canons Regular of Prémontré

(Norbertine Order)

Registered Charity :257658

Philip Orpwood FRICS (retired)
8 Priory Close
Storrington
West Sussex
RH20 4EQ
[redacted]

Disc/26/0365
chq £89.00
27.10.26.
ID 3770

Horsham District Council
Planning Department
Albery House
Springfield Road
Horsham
West Sussex
RH12 2GB

Planning Received
27 OCT 2026
Name:
Ref: DISC/26/0365

18th November 2026

Dear Sirs **Re Application for the discharge of conditions DC/25/1329**

I am writing to formally apply for the discharge and approval to the planning conditions 4,7,9,10and 11 that were attached to the planning consent reference DC/25/1329.
I have been unable to find the appropriate form on your web site or the planning portal so please accept this written statement and documentation as a formal application.

Attached is our statement and documentation to satisfy conditions as stated.

Condition 4 is headed "Drainage"
Conditions 7-10-11 is headed "Parking"
Condition 9 is headed "Soft Landscaping"

Please advise if you require further details. Electronic drawings can be forwarded if required.
A cheque in the sum of £89 is enclosed.

Thank You
Yours faithfully

[redacted]

Philip Orpwood FRICS (ret)
Trustee and Hon. Estates manager to the
Norbertine Order in Storrington and Filey
A registered charity in the UK
Reg. No. 257658

SUBMISSION FOR DISCHARGE OF CONDITIONS DC/25/1329 AS AMENDED

Drainage.

Attached is the Southern Water approved drainage quotation for connect to the main drains from AA Contractors together with the plan. The route avoids all tree roots and follows the area with no existing undergrowth.
You will probably be aware in seven years there has never been a problem with rain water as this is stored in an underground tank (5,000 litres) and then to building regulations approved underground soak aways. The soil is sand so drainage has never been a problem. The only increase in the footprint will be the entrance porch that will be approximately one square meter. We do however propose to have two above ground rain water storage tanks with a capacity of 6,000 litres for use in the volunteers ground floor WC and for watering our newer trees in the summer. The approximate location of these tanks is indicated on the attached plan marked Rain water storage.

Parking.

On the plan marked Parking-storage and hardstanding the existing lean to will be used for parking and storage of cycles and bins. The dotted red line will be for visitors and the rest of the field will still be used by our volunteers. The hard standing is marked hatched in grey and will be resin bonded gravel rustic and brown in colour and pervious to rain water. The electric car charging point is shown in green.

Soft landscaping.

Within the site there will be an additional six trees planted and 20 hedgerow whips. All located to enhance and obscure the road view and shown on the plan labelled Soft Landscaping. There will be no automatic external night time lighting, but switchable low power external light by the porch and switchable ground illumination to the tarmac road. External light will be fitted by the lean to entrances only to be used when necessary.

We do not wish to erect any boundary fences within the field unless required by the LPA in which case we would propose low level post and split rail. This would be similar to the existing fences around our wooded areas but low level. To the northern boundary we propose a waney panel fence brown in colour and less than 1.8 meters in height. This would be set well within the site boundary so that we could re establish and improve the hedgerow in this area. Location of fence is shown in brown on the plan. The fence would be demountable so that it could be removed when the hedgerow and tree have become established.