



Horsham District Council

Application for Approval of Details Reserved by Condition

Town and Country Planning Act 1990 (as amended); Planning (Listed Buildings and Conservation Areas) Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

Address Line 1

Address Line 2

Address Line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x)

Northing (y)

Description

Applicant Details

Name/Company

Title

Mr and Mrs

First name

Surname

Hayward

Company Name

Address

Address line 1

Barrow Hill Farm Barrow Hill

Address line 2

Address line 3

Town/City

Henfield

County

West Sussex

Country

Postcode

BN5 9DN

Are you an agent acting on behalf of the applicant?

- ☒ Yes
- ☐ No

Applicant Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

Agent Details

Name/Company

Title

First name

Surname

Company Name

Address

Address line 1

Address line 2

Address line 3

Town/City

County

Country

Postcode

Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

***** REDACTED *****

Description of the Proposal

Please provide a description of the approved development as shown on the decision letter

Erection of a two storey side extension with associated landscaping works and installation of new conservation rooflights to the existing roof.

Reference number

DC/25/1932

Date of decision (date must be pre-application submission)

02/02/2026

Please state the condition number(s) to which this application relates

Condition number(s)

Condition no.3

Has the development already started?

- ☐ Yes
- ☒ No

Part Discharge of Conditions

Are you seeking to discharge only part of a condition?

- ☐ Yes
- ☒ No

Discharge of Conditions

Please provide a full description and/or list of the materials/details that are being submitted for approval

See the planning statement and accompanying drawings for more details.

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- ☐ Yes
☒ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☒ The agent
☐ The applicant
☐ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- ☒ Yes
☐ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title

First Name

***** REDACTED *****

Surname

***** REDACTED *****

Reference

Date (must be pre-application submission)

24/06/2026

Details of the pre-application advice received

Thank you for your enquiry.

Paragraph 5.4 of the Heritage Impact Statement prepared for the site by Archaeology Services Lewes and submitted in support of the application states that If permission is granted, it is recommended that an archaeological watching brief is carried out on any below ground interventions, such as service runs and the reduction of any ground levels such as footings required for the new extension. As the proposed extension is located within the missing Period A1 part of the original structure, earlier foundations for this missing structure may be encountered during excavations.

In my advice letter to Horsham advising them of the archaeological implications of this development, I advised that The report therefore recommends that an archaeological monitoring (watching brief) is carried out on any below ground interventions, such as service runs and the reduction of any ground levels such as footings required for the new extension. I agree with this recommendation and so can confirm that a programme of archaeological monitoring and recording during construction by a professional archaeological organisation should be required so that any archaeological deposits that are present are identified and recorded to appropriate professional standards and the results made publicly available.

I can therefore confirm that archaeological monitoring is required on any below ground interventions, such as service runs and the reduction of any ground levels such as footings required for the new extension.

Declaration

I/We hereby apply for Approval of details reserved by a condition (discharge) as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

Alison Essex

Date

03/08/2026