Horsham District Council

Application for a Lawful Development Certificate for an Existing Use or Operation or Activity, including those in breach of a planning condition

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

The Sports Pavilion, Well Adjusted Health

Address Line 1

Church Lane

Address Line 2

Address Line 3

West Sussex

Town/city

Ashington

Postcode

RH20 3JY

Description of site location must be completed if postcode is not known:

Easting (x)

512979

Northing (y)

115900

Description

Applicant Details

Name/Company

Title

Mr

First name

Christopher

Surname

Wood

Company Name

Ashington Community Centre Trust

Address

Address line 1

c/o Well Adjusted Health

Address line 2

The Sports Pavilion

Address line 3

Church Lane

Town/City

Ashington

County

West Sussex

Country

Postcode

RH20 3JY

Are you an agent acting on behalf of the applicant?

◯ Yes
⊘ No

Applicant Contact Details

Primary number

***** REDACTED ******

Secondary number

Fax number

Email address

***** REDACTED ******

Reason for Lawful Development Certificate

Please indicate why you are applying for a lawful development certificate

- [x] An existing use
- [ ] Existing building works
- [ ] An existing use, building work or activity in breach of a condition

Being a use, building works or activity which is still going on at the date of this application.

If Yes, to either 'an existing use' or 'an existing use in breach of a condition', please select the relevant Use Class.

E(e) - Medical or health services - Except premises attached to the residence of the provider

Description of Existing Use, Building Works or Activity

Please fully describe each existing use, building works or activity for which you want the lawful development certificate. Where appropriate, show to which part of the land each use, building works or activity relates

Historically the building has been used as a surgery for many many decades. We have evidence of a lease to Horsham and Chanctonbury Primary Care Trust from 14th June 2005 until just before the building was leased to Jon Mason, Chiropractor. #

The premises were leased for a term of 12 months to Jon Mason, who conducted the business of a Chiropractor, on 11th of January 2010.

On the 10th of January 2011 the lease was extended for a further term of 12 months, however the business was sold to Mark Jones trading as Well Adjusted Health in February 2011.
On the 11th January 2012 a further lease was granted to Well Adjusted Health who have continually occupied the building up until today.

https://westsussexchiropractor.co.uk/

Since 2009, Mark, has helped thousands of patients who have come to him seeking pain relief to feel better and healthier and enjoy their life more. As an experienced chiropractor in West Sussex, Mark is passionate about chiropractic and in delivering the finest gentle chiropractic health care with professionalism, clinical expertise and compassion to you.

Mark moved into The Surgery, Sports Pavillion on the 11th of January 2012 .

Grounds for application for a Lawful Development Certificate

Under what grounds is the certificate being sought

Where the use, building works or activity began ***before 25 April 2024***

- [x] The use began more than 10 years before the date of this application
- [ ] The use, building works or activity in breach of condition began more than 10 years before the date of this application
- [ ] The use began within the last 10 years, as a result of a change of use not requiring planning permission, and there has not been a change of use requiring planning permission in the last 10 years
- [ ] The building works (for instance, building or engineering works) were substantially completed more than four years before the date of this application.
- [ ] The change of use to use as a single dwelling house began more than four years before the date of this application.
- [ ] Other - please specify (this might include claims that the change of use or building work was not development, or that it benefited from planning permission granted under the Act or by the General Permitted Development Order).

Where the use, building works or activity began on or after 25 April 2024

- [ ] The use, building works or activity began more than 10 years before the date of this application.
- [ ] The use began within the last 10 years, as a result of a change of use not requiring planning permission, and there has not been a change of use requiring planning permission in the last 10 years.
- [ ] Other - please specify (this might include claims that the change of use or building work was not development, or that it benefited from planning permission granted under the Act or by the General Permitted Development Order).

Is the certificate being sought for a use, operation, or activity in breach of a condition or limitation?

- (x) Yes
- ( ) No

Please give the reference number of any existing planning permission, lawful development certificate or enforcement notice affecting the application site. Include its date and the number of any condition being breached.

Reference number

EN/26/0247 - Well Adjusted Health, The Sports Pavillion, Ashington

Condition number

EN/26/0247

Date (must be pre-application submission)

22/07/2026

Please state why a Lawful Development Certificate should be granted

Historically this location has been used to provide health services for many decades until the NHS no longer wished to provide care from these facilities.
The Ashington Community Centre Trust, Trustees led by Roger Yates (Chair) felt that to maintain income to the trust to continue it's charitable purpose "The Surgery" should be leased to a local Chiropractor Jon Mason in 2010.
Mark Jones of Well Adjusted Health has provided gentle Chiropractic Care for the villagers of Ashington for 15+ years from this location.

Information in support of a Lawful Development Certificate

When was the use or activity begun, or the building works substantially completed (date must be pre-application submission)?

11-01-2010

In the case of an existing use or activity in breach of conditions has there been any interruption?

- ( ) Yes
- (x) No

In the case of an existing use of land, has there been any material change of use of the land since the start of the use for which a certificate is sought?

◯ Yes
⊘ No

Residential Information

Does the application for a certificate relate to a residential use where the number of residential units has changed?

◯ Yes
⊘ No

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

⊘ Yes
◯ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

◯ The agent
⊘ The applicant
◯ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

⊘ Yes
◯ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title

***** REDACTED ******

First Name

***** REDACTED ******

Surname

***** REDACTED ******

Reference

EN/26/0247

Date (must be pre-application submission)

28/07/2026

Details of the pre-application advice received

From: Jo.Hopkins-Brown Jo.Hopkins-Brown@horsham.gov.uk
Sent: 28 July 2026 13:01
To: cw@jlaconsulting.co.uk
Subject: RE: EN/26/0246, EN/26/0247, EN/26/0248 & EN/26/0249 -
Community Buildings in Ashington

Good afternoon Chris,
Thank you for your call and for the email and letter. I'm mindful to close investigation EN/26/0249 as no breach has currently taken place at the current time and should you wish to take a room out of community use you are now aware that a change of use application would be required.
With regard to EN/26/0247 I think a Lawful Development Certificate (LDC) is the best way forward – please keep me updated with progress on this submission, once submitted this investigation will be closed.
Finaly with regard to EN/26/0246 and EN/26/0248 if you could just keep me updated with progress on
the required retrospective change of use applications that would be much appreciated, once submitted my investigations will be closed.
Kind regards
Jo Hopkins-Brown

Interest in the Land

Please state the applicant's interest in the land

- [x] Owner
- [ ] Lessee
- [ ] Occupier
- [ ] Other

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:
(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- [ ] Yes
- [x] No

Declaration

I/We hereby apply for Lawful development: Existing use as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.
I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.
I/We also accept that, in accordance with the Planning Portal's terms and conditions:
- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☑ I / We agree to the outlined declaration

Signed

Christopher Wood

Date

13/08/2026