(1) PATRICIA ANNE SYKES

(2) DEVINE HOMES PLC

(3) HORSHAM DISTRICT COUNCIL

AGREEMENT

Pursuant to section 106 of the Town and Country Planning Act 1990 in respect of

Land north of Little Potters, Potters Green, Station Road, Cowfold, West Sussex RH13 8DE
Registered at HMLR as part of the title comprising: Woldringfold Estate, Lower Beeding, Horsham, West Sussex

DRAFT

Lauren Kelly – Head of Legal and Democratic Services
Horsham District Council
Albery House
Springfield Road
Horsham
West Sussex
RH12 2GB

Legal ref: CB/12131
Planning ref: DC/24/0982

THIS AGREEMENT is made as a deed and dated 2025

Between:

(1) **PATRICIA ANNE SYKES** (in her capacity as trustee of the E.A. Colvin Will Trust) **("the Owner")**;

(2) **DEVINE HOMES PLC** (Company Regn No. 01881778) whose registered office is at 133 Church Hill Road, Sutton, Surrey SM3 8NE **("the Developer")**;

(3) **HORSHAM DISTRICT COUNCIL** of Albery House, Springfield Road, Horsham, West Sussex RH12 2GB **("the Council").**

together "the Parties"

1. BACKGROUND & RECITALS

Whereas

1.1 The Council is the local planning authority as defined in the Act for the area within which the Application Site is situated for the purposes of this Agreement and for the purposes of section 106 of the Act and is entitled to enforce the planning obligations it contains.

1.2 The Owner is the registered proprietor with Freehold Title Absolute of the Application Site registered at HM Land Registry forming part of title number WSX312169 being a part of the Woldringfold Estate, Lower Beeding, Horsham.

1.3 The Developer has the benefit of a Restriction on title number WSX312169 recorded in paragraphs 14 and 15 of the Charges Register comprising a Unilateral Notice in respect of an Option Agreement dated 20 July 2018 made between the Owner as trustee of the E.A. Colvin Will Trust and the Developer.

1.4 The Council received the Application on 28 June 2024 which was validated on 22 July 2024. On 18 February 2025 Members of the Council's Planning Committee South granted the Planning Permission subject to completion of this Agreement.

1.5 The Parties have agreed to enter into this Agreement to secure the necessary planning obligations contained in this Agreement.

1.6 The Owner is willing to be bound by the obligations and be subject to the restrictions in this Agreement on the terms set out herein.

1.7 The Parties are satisfied that the provisions of this Agreement comply with the requirements of regulation 122 of the Community Infrastructure Levy Regulations 2010 (as amended) and, accordingly, that the planning obligations contained in this Agreement are necessary to make the Development acceptable in planning terms, are directly related to the Development and fairly and reasonably relate in scale and kind to the Development.

NOW THIS AGREEMENT WITNESSES as follows:

2. INTERPRETATION

In this Agreement:

2.1 Words importing the one gender include reference to all the genders.

2.2 Words importing the singular include the plural and vice versa.

2.3 Words importing persons include companies and corporations and vice versa.

2.4 Any words following the terms including**,** include**,** in particular**,** for example or any similar expression shall be construed as illustrative and shall not limit the sense of the words, description, definition, phrase or term preceding those.

2.5 Wherever there is more than one person named as a party and where more than one party undertakes an obligation, all their obligations can be enforced against all of them jointly and against each individually.

2.6 Any reference to a clause, schedule, paragraph or plan is to a clause, schedule, paragraph or plan in, to or attached to this Agreement, unless expressly stated otherwise.

2.7 Any reference to a colour or letter is to a colour or letter on the plans attached to this Agreement.

2.8 In the absence of contrary provision, any reference to a statute includes any statutory modification or re-enactment of it and every statutory instrument, direction, specification made or issued under the statute or deriving validity from it.

2.9 A reference to writing or written excludes fax and email.

2.10 An obligation on a party not to do something includes an obligation not to allow that thing to be done.

2.11 References to any party to this Agreement shall include the successors in title to that party and to any person deriving title through or under that party and, in the case of the Council, the successors to their functions as local planning authority.

2.12 The headings are for reference only and shall not affect construction.

3. DEFINITIONS

It is hereby agreed between the Parties set out in this Agreement that the following expressions have the following meanings:

"Act"	the Town and Country Planning Act 1990 (as amended).
"Application"	the application ascribed reference number DC/24/0982 and described as: "Development of the site to create 35 new dwellings including associated landscaping and parking, with provision of additional parking facilities associated with St Peter's Church of England School and provision of public open space with 9 allotments".
"Application Site"	all that land comprising land north of Little Potters, Potters Green, Station Road, Cowfold, West Sussex RH13 8DE shown for identification purposes edged red on the Application Site Plan and to which the Application relates.
"Application Site Plan"	the plan of the Application Site entitled "Site Location Plan" with drawing number 18071 S101 D dated 11/06/24 at Schedule 1 of this Agreement.
"Commencement of Development"	the carrying out of a material operation as defined in section 56(4) of the Act in respect of the Development but excluding (for the purposes of this Agreement and for no other purpose) any operation relating to works of investigations in respect of land contamination or remedial action in respect thereof, enabling works demolition, site clearance works, earthworks, archaeological investigations and digs, exploratory boreholes, operations permitted by the Town and Country Planning (General Permitted Development) Order 2015, the erection of hoardings and fencing, temporary diversion of services and signage (including the formation of temporary construction accesses) and "**Commence Development**" shall be construed accordingly;
"Commencement Date"	the date on which the Commencement of the Development occurs;
"Commencement Notice"	the written notice confirming the Commencement Date referred to in clause 7.1.1 and served in accordance with Clause 7.3.

"Development	the development of the Application Site pursuant to the Planning Permission.
"Dwelling"	a residential dwelling constructed on the Application Site and forming part of the Development.
"Head of Development and Building Control"	the Head of Development and Building Control at the Council or any successor or such other officer as may be designated by the Council for the purposes of discharging their duties and functions from time to time.
"Indexed"	the quantum by which a contribution payable under this shall increase to be calculated by an amount equal to the proportionate increase in the All in Tender Price Index published annually by the Building Costs Information Service of the Royal Institute of Chartered Surveyors.
"Monitoring Fees"	Fees totalling **£2,000 (two thousand pounds)** for monitoring obligations in the Agreement to be paid to the Council in accordance with clause 8 of this Agreement.
"Occupation"	occupation for any purpose for which the Planning Permission has been granted by the Council other than occupation for the purposes of construction or fitting out or occupation for security, marketing or display and "**Occupy**" and "**Occupied**" shall be construed accordingly.
"Occupation Date"	the date on which the Development is first Occupied.
"Occupation Notice"	the written notice confirming the Occupation Date referred to in clause 7.1.2 to be served in accordance with clause 7.3 of this Agreement.
"Planning Permission"	the planning permission to be granted by the Council pursuant to the Application.
"Section 73 Consent"	any planning permission granted pursuant to section 73 of the Act to vary and/ or remove any planning condition(s) subject to which the Planning Permission was granted and/ or subsequent planning permission was granted pursuant to section 73 of the Act.
"Working Day"	means Monday to Friday inclusive but excluding any day that is a bank holiday, public holiday or statutory holiday in England.

4. ENABLING PROVISIONS

4.1 This Agreement is made pursuant to section 106 of the Act, section 111 of the Local Government Act 1972, section 1 of the Localism Act 2011 and all other enabling powers.

5. CONDITIONS PRECEDENT

5.1 The obligations in this Agreement are conditional upon the grant and issue of the Planning Permission but the provisions in Schedules 2, 4, and 5 shall only take effect upon the Commencement of Development unless explicitly stated otherwise.

6. COVENANTS

6.1 Subject to clause 5.1:

6.1.1 The Owner and the Developer covenant with the Council to comply fully with and to perform the obligations contained herein and in Schedules 2, 4 and 5 of this Agreement in accordance with the requirements and timescales set out;

6.1.2 The Owner and the Developer covenant with the Council that the Development and use of the Application Site shall be in strict accordance with this Agreement;

6.1.3 The Council covenants with the Owner to comply fully with and to perform the obligations contained therein.

7. NOTICES

7.1 The Owner and the Developer covenant with the Council as follows:

7.1.1 to give the Commencement Notice to the Council not less than 5 (five) Working Days before the anticipated Commencement Date; and

7.1.2 to give the Occupation Notice to the Council not less than 5 (five) Working Days before the anticipated Occupation Date.

7.2 The Parties to this Agreement agree that if the Owner and/ or the Developer fail to give the notice required by clause 7.1.1 and clause 7.1.2 above then the Council shall be entitled in its absolute discretion to determine the Commencement Date and Occupation Date and shall give notice to the Owner and the Developer of the Council's determination.

7.3 Any notice, certificate or other communication required or permitted to be given under this Agreement shall be given in writing to the relevant party at the relevant address referred to at the start of this Agreement or such other address as may be notified in writing to the other party and must be served personally or by first class registered or first class recorded delivery post and, in the case of the Council, the relevant party shall address any notice to the Head of Development and Building Control of the Council.

7.4 Any notice, certificate or other communication sent by post shall be deemed (in the absence of evidence of receipt) to have been delivered 2 (two) Working Days after despatch and in proving the fact of despatch it shall be sufficient to show that the envelope was properly addressed and posted.

7.5 Any notice, certificate or other communication delivered personally shall be deemed to have been delivered at the time it is received provided it is received between 09:00hrs and 17:00hrs on a Working Day but otherwise it shall be deemed to have been received on the next Working Day.

8. COSTS

8.1 The Developer has undertaken to pay on or before the date hereof the Council's reasonable legal costs incurred in preparing and entering into this Agreement and the Monitoring Fees for monitoring the planning obligations contained herein.

9. MORTGAGEE'S CONSENT

9.1 Any future chargee or mortgagee shall not be liable for any breach of the obligations in this Agreement unless committed or continuing at a time when it is in possession of all or any part of the Application Site in which case it will be bound by the obligations in this Agreement as if it were a person deriving title from the Owner.

10. GENERAL

The Parties undertake that:

10.1 this Agreement constitutes a planning obligation for the purposes of section 106 of the Act, section 111 of the Local Government Act 1972, section 1 of the Localism Act 2011 and any other enabling powers.

10.2 this Agreement constitutes a deed.

10.3 this Agreement is enforceable by the Council in accordance with section 106 of the Act.

10.4 nothing in this Agreement confers or is intended to confer a benefit on a third party under the Contracts (Rights of Third Parties) Act 1999.

10.5 It is hereby agreed by the Owner, and the Developer that failure by the Council at any time to enforce the provisions of this Agreement or to require performance strictly or otherwise by the Owner and/ or the Developer of any of the conditions, covenants, agreements or obligations of this Agreement or any failure or delay by the Council to exercise any act, right or remedy shall not be construed as a creating an estoppel in connection with any such condition, covenant, agreement or obligation and shall not affect the validity of this Agreement or any part thereof or the right of the Council to enforce any provision and any variation of this Agreement shall not vitiate the remainder of the Agreement which shall remain in full force and effect subject to such amendment or amendments.

10.6 The Owner, and the Developer hereby undertake that:

10.6.1 this Agreement supersedes and replaces all previous negotiations whether oral or written;

10.6.2 the Owner, and the Developer have not relied on any express or implied statement warranty representation or undertaking given by or on behalf of the Council; and

10.6.3 nothing herein contained excludes the liability of any party in relation to fraud.

10.7 The Owner, and the Developer acknowledge that this Agreement will be registered as a local land charge and shall be registered as such by the Council.

10.8 The Owner and the Developer hereby give consent for the Application Site Plan to be reproduced by the Council.

10.9 If any provision in this Agreement shall be held to be invalid, illegal or unenforceable the validity, legality and enforceability of the remaining provisions hereof shall not in any way be deemed thereby to be affected or impaired.

10.10 This Agreement shall be governed by and interpreted in accordance with laws of England and the Parties submit to the exclusive jurisdiction of the courts of England.

10.11 The obligations in this Agreement (with the exception of clause 8. – Costs) shall cease to have effect (insofar only as any has not already been complied with) if, before the Commencement of Development, the Planning Permission:

10.11.1 expires; or

10.11.2 is varied or revoked other than at the request of the Owner and/ or the Developer; or

10.11.3 is quashed following a successful legal challenge,

but will remain in full force and effect so far as any subsisting Section 73 Consent is concerned.

10.12 The Owner (or any person deriving title to Application Site from the Owner) shall not be liable for any breach of the covenants, restrictions and obligations set out in this Agreement where such breach arises after the Owner has parted with their interest in the Application Site or part of Application Site to which such breach relates save in respect of liability for any antecedent subsisting breach of this Agreement.

10.13 For the purposes of the preceding clause 10.12, the Owner shall not be treated as having retained an interest in the Application Site merely because they have retained the benefit of easements or covenants over the Application Site.

10.14 Section 33 of the Local Government (Miscellaneous Provisions) Act 1982 applies to the covenants in this agreement.

10.15 References to the Application Site include any part of it.

10.16 Any covenant by the Owner or the Developer not to do any act or thing includes a covenant not to permit or allow the doing of that act or thing.

10.17 Nothing in this Agreement shall prohibit or limit the right to develop any part of the Site in accordance with any planning permission (other than the Planning Permission or any modification variation or amendment thereof) granted after the date of the Planning Permission.

10.18 Subject to the proviso to this clause if any Section 73 Consent is granted after the date of this Agreement:

10.18.1 the obligations in this Agreement shall relate to and bind such Section 73 Consent; and

10.18.2 the definitions of Application, Development and Planning Permission (other than for the purposes of clause 1) shall be construed to include reference to (respectively) the planning application for the Section 73 Consent, the development permitted by the Section 73 Consent and the Section 73 Consent itself.

10.18.3 nothing in this clause shall fetter the discretion of the Council in determining any planning application for a Section 73 Consent and the appropriate planning obligations required in connection with the determination of the same.

PROVIDED THAT:

10.18.4 to the extent that any of the obligations in this Agreement have already been discharged at the date that a Section 73 Consent is granted they shall remain discharged for the purposes of the Section 73 Consent; and

10.18.5 the Council reserves the right to insist upon the completion of a separate planning obligation by deed of agreement in connection with any Section 73 Consent if the Council (acting reasonably) considers it desirable to do so.

10.19 The provisions of this Agreement shall not bind the following:

10.19.1 Purchasers, tenants or occupiers (or their respective mortgagees and chargees) of any individual Dwelling except for:

10.19.1.1 the obligations in Schedule 2 and 3 which shall apply to the Affordable Housing Units; and

10.19.2 Any statutory undertakers in respect of land held for their operational purposes and as a consequence of the release given in this clause this Agreement may be modified varied or released without the consent or approval of any such person without them being a party to any document or deed required to effect such a modification variation or release but such document or deed shall take effect as if they had been a party to such document or deed;

10.19.3 Any Affordable Housing Provider whose interest in the Application Site relates solely to the Affordable Housing Units;

10.19.4 The Allotment Land Transferee and School Car Park Transferee save for the relevant obligations in Schedule 4 (Community Land) which shall apply to regulate the use and management of the Allotment Land and the School Car Park respectively after construction pursuant to the provisions of this deed and the Planning Permission.

11. DISPUTE RESOLUTION

11.1 Save for matters of construction (which shall be matters for the Court), should a dispute or difference arise between the Parties concerning anything herein then the provisions of this clause 11 shall apply.

11.2 Subject to 11.3, all differences and disputes which may arise between the Parties concerning this Agreement shall be referred to the determination (as an expert and not as an arbitrator) of an independent leading conveyancing/ planning counsel agreed upon by the Parties but in default of such agreement appointed by the President of the Law Society of England and Wales on the application of any of the Parties.

11.3 All differences and disputes which may arise between the Parties concerning matters that are the subject of a Breach Notice served in accordance with paragraph 5.1 of Schedule 5 of this Agreement shall be referred to the determination (as an expert and not as an arbitrator) of an independent Member/ Fellow of the Chartered Institute of Ecology and Environmental Management or equivalent agreed upon by the Parties but in default of such agreement appointed by Chartered Institute of Ecology and Environmental Management.

11.4 Any expert appointed pursuant to clause 11.2 or 11.3 shall:

11.4.1 on his appointment serve written notice thereof on the parties in dispute;

11.4.2 consider any written representations by or on behalf of those parties which are received by him within 20 (twenty) Working Days of such service and immediately forward a copy of the written representation of one party to the other party;

11.4.3 allow the parties to the dispute an opportunity of commenting in writing on the other party's representations within 20 (twenty) Working Days of receipt by the other party thereof;

11.4.4 have an unfettered discretion to determine the reference to him;

11.4.5 serve notice of his determination as soon as he has made it;

11.4.6 give full and clear reasons for his decision; and

11.4.7 be paid his proper fee and expenses in connection with such reference by the Parties in dispute in equal shares or in such shares as he may determine and his determination shall be final and binding on the parties in dispute (save in the case of manifest error) PROVIDED THAT if any such expert shall die, become insolvent or of unsound mind or if any of the parties in dispute shall serve on him written notice in their opinion he has unreasonably delayed making his determination he shall be ipso facto discharged and be entitled only to his reasonable expenses prior to such discharge and another person shall be appointed in his place as such expert.

11.5 The provisions of this clause shall not affect the ability of the Council to apply for and be granted any of the following: declaratory relief, injunction, specific performance, payment of any sum, damages, and any other means of enforcing this Agreement and consequential and interim orders and relief.

12. OWNERSHIP

12.1 The Owner warrants that no person other than the Owner (in her capacity as a Trustee of the E.A. Colvin Will Trust) and the Developer has any legal or equitable interest in the Application Site other than as set out in this Agreement.

12.2 The Owner undertake to the Council to give the Council written notice within 10 working days of any change in the Ownership of all or any part of their interest in the Application Site, occurring before all the obligations under this Agreement have been discharged such notice to give details of the transferee's full name and registered office (if a company or usual address if not) together with the area of the Application Site disposed of by reference to a plan.

13. LIMITATION OF LIABILITY

The liability of the Owner under this Agreement is limited in amount to the realisable value of the assets that are for the time being vested in her as trustee of the E.A. Colvin Will Trust and nothing contained in this Agreement shall entitle the Council or any other person to pursue any claim against any assets held by the Owner in her personal capacity or otherwise that are not assets of the E.A. Colvin Will Trust.

IN WITNESS whereof this Agreement has been duly executed the day and year first hereinbefore mentioned

SIGNED as a **DEED** by
PATRICIA ANNE SYKES
as a Trustee of the E.A. Colvin Will Trust

…… Signature

In the presence of:

W …… Signature

I …… Print name

T …… Address 1

N …… Address 2

E …… Address 3

S …… Post code

S …… Occupation

EXECUTED as a **DEED** by
DEVINE HOMES PLC
acting by one director in the presence of a witness

…… Signature

In the presence of:

W …… Signature

I …… Print name

T …… Address 1

N …… Address 2

E …… Address 3

S …… Post code

S …… Occupation

SEALED WITH THE COMMON SEAL of
HORSHAM DISTRICT COUNCIL
in the presence of:

Authorised Officer

SCHEDULE 1

Plans

1. Application Site Plan entitled “Site Location Plan” with drawing number 18071 S101 D dated 11.06.24.
2. Open Space Plan entitled “Open Space Areas” with drawing no. 18071 SK28 E dated 26.11.24.
3. Landscape Plan of the Application Site entitled “Landscape Plan” with drawing number M384-206 Revision P3 dated June 24.
4. BNG Land Plan entitled “BNG Area Diagram” with drawing no 18071 SK30 A dated 16.09.25.

SCHEDULE 2

Affordable Housing

1. DEFINITIONS

It is hereby agreed between the Parties set out in this Agreement that the following expressions have the following meanings:

"Affordable Housing"	affordable housing comprising Rented Units and/ or Shared Ownership Units (or such other forms of intermediate tenure as defined in the National Planning Policy Framework) provided to meet the needs of eligible households which are not met by the market, including availability at sufficiently low cost determined with regard to local incomes and local house prices and provision for the home to remain at an affordable price for future eligible households or if these restrictions are lifted for the subsidy to be recycled for alternative affordable housing provision.
"**Affordable Housing Contribution"**	a financial contribution in the sum of **£20,685.71 (twenty thousand six hundred and eighty-five pounds 71 pence)** Indexed in lieu of provision of 0.25 Affordable Housing Units to be paid to the District Council in accordance with this Schedule 2.
"Affordable Housing Land"	those parts of the Application Site on which the Affordable Housing Units shall be constructed together with the associated curtilage of each such building and amenity space where relevant and provided in accordance with the obligations set out in this Agreement.
"Affordable Housing Scheme"	a scheme for the provision of the Affordable Housing Units to be provided by the Owners which shall (as a minimum) provide: a) the type and size of Housing Units to be provided as the Affordable Housing Units; b) a plan showing the location of the Affordable Housing Land and the Affordable Housing Units, appropriately distributed throughout the Development so that, where practical, it is not segregated from the Open Market Units, to ensure inclusive and mixed communities AND identifying which (if any) of the Affordable Housing Units shall be fully wheelchair accessible, their type, size and location within the Development AND such other matters as the District Council may require (acting reasonably); **AND** c) such other matters as the District Council may require (acting reasonably).
"Affordable Housing Provider"	either one or a combination of: a) a registered provider of social housing within the meaning of the Housing and Regeneration Act 2008 (including its successors and assigns from time to time) who is on the District Council's approved list (as may be amended from time to time) OR another registered provider of social housing as may be approved by the District Council; OR b) an unregistered provider of affordable housing approved by the District Council, or such other body or organisation

	approved by the District Council whose main object is the provision of Affordable Housing;
"Affordable Housing Tenure Mix"	a tenure mix of **6 (six)** Rented Units and **6 (six)** Shared Ownership Units or such other mix of Affordable Housing Units as shall be approved in writing by the District Council (such approval not to be unreasonably withheld or delayed).
"Affordable Housing Units"	35% of the total 35 Housing Units to be provided as part of the Development, equating to 12 Affordable Housing Units of which: a) 6 (six) Housing Units, including 4(four) 3-bedroom Housing Units, shall be provided as Rented Units AND b) 6 (six) Housing Units shall be provided as Shared Ownership Units and which are to be transferred to an Affordable Housing Provider as housing for persons in Housing Need in accordance with the provisions of this Agreement unless an alternative tenure mix is required to fulfil the requirements of paragraph 3.8 of this Schedule.
"Affordable Rent"	chargeable rent that is subject to the HE's Rent Standard (April 2020) as expanded on by the Rent Standard and Guidance (1 April 2013 – 31 March 2024) and any such document and/or associated guidance may be amended updated or replaced from time to time and is required to be offered to eligible householders in Housing Need at an open market rental level which does not exceed 80% of gross local market rent (inclusive of service charges) for an equivalent property of that size and location or the applicable Local Housing Allowance rate for the District Council (whichever is the lower) calculated using the Royal Institute of Chartered Surveyors approved valuation methods.
"Affordable Rented Units"	rented housing let by the Affordable Housing Provider to eligible households at Affordable Rent and **"Affordable Rented Unit"** shall be construed as meaning any one of them.
"BCIS Index"	means the All-In Tender Price Index published by the Building Cost Information Service Index of the Royal Institution of Chartered Surveyors or (if such index is at the relevant time no longer published) such other comparable index or basis for indexation as the District Council may specify.
"Deed of Nomination Rights"	the District Council's nomination agreement in the form (or substantially in the form) attached at Schedule 3 to be entered into between the District Council and the Affordable Housing Provider to provide the District Council with nomination rights in respect of the Affordable Rented Units for the life of the Development.
"Disposal"	a disposal of the Affordable Housing Units to an Affordable Housing Provider whether by transfer of the freehold or the grant of a long lease for a term of at least 990 years and **"Dispose"** shall be construed accordingly.
"First Occupation"	the date on which each Housing Unit is Occupied for the first time.
"Fully Serviced"	where provision of Housing Units is made with access from the highway surfaced to adoptable standard and all utility

	connections, including electricity, gas, mains water, sewerage and high-speed broadband are installed and fully functional.
"Head of Development and Building Control"	the Head of Development and Building Control at the District Council or any successor or such other officer as may be designated by the District Council for the purposes of discharging their duties and functions from time to time.
"Head of Housing and Communities"	the District Council's Head of Housing and Communities or such other officer as may be lawfully designated by the District Council for the purposes of discharging his duties and functions.
"Homes England"	the executive non-departmental public body known as Homes England (or any successor body to its functions within the meaning of Part I of the Housing and Regeneration Act 2008 that funds new affordable homes and regulates registered providers of social housing in England);
"Housing Register and Nominations Policy"	the District Council's published scheme of allocations presently contained in its "Housing Register and Nominations Policy (April 2023)" or any amendment, update, variation, or subsequent replacement thereof.
"Housing Need"	a) in relation to the Rented Units the requirement by a person for social housing allocation in accordance with the Housing Register and Nominations Policy; and b) in relation to the Shared Ownership Units the requirement for a person's income to be insufficient to enable them rent or buy housing available locally on the open market determined with regard to local incomes and local house prices;
"Housing Unit"	a unit for residential Occupation to be constructed as part of the Development.
"Local Housing Allowance"	the flat rate rental allowance providing financial assistance towards the housing costs of low-income households for different rental market areas and property types set out and reviewed by the Valuation Office Agency under a framework introduced by the Department of Work and Pensions or such similar framework that may replace it.
"Neighbouring Councils"	councils who share the same housing market within the District Council's Strategic Housing Market Assessment;
"Open Market Units"	all those Housing Units to be constructed on the Application Site which are not Affordable Housing Units.
"Practical Completion"	in relation to a Housing Unit, complete save for minor snagging items such that it is reasonably fit for occupation or use with all utilities/ services connected and in full operation and accessible by both vehicles and pedestrians, and the words and **"Practically Complete"** shall be construed accordingly.
"Rented Units"	Housing Units to be made available by an Affordable Housing Provider as low cost rented accommodation (as defined by s.69 Housing and Regeneration Act 2008), which includes (but is not limited to) Affordable Rented Units and Social Rented Units.
"Right to Acquire"	the right of a secure tenant to purchase their dwellinghouse as set out in Part V of the Housing Act 1996 (as amended) and Housing (Right to Acquire) Regulations 1997.

"Right to Buy"	the right of a secure tenant to purchase their dwellinghouse as set out in Part V of the Housing Act 1985 (as amended)
"Shared Ownership Lease"	a lease which accords with HE's model form of lease issued from time to time.
"Shared Ownership Unit"	the Affordable Housing Units to made available by an Affordable Housing Provider whereby a person granted a Shared Ownership Lease can purchase an initial equity share in a Shared Ownership Unit of not less than 10% and not more than 75% and pay rent on the unsold equity with flexibility for such a person to purchase further equity shares in the Shared Ownership Unit up to 100% or such other equity sharing or retention terms from time to time approved by the District Council.
"Social Rent"	rent set in accordance with the Regulator for Social Housing's Tenancy Standard (April 2012) as may be amended updated or replaced from time to time at a rent not higher than the national rent regime amount.
"Social Rented Units"	Affordable Housing Units that will be let to persons in housing need at a Social Rent and "**Social Rented Unit**" shall be construed as meaning any one of them.

The Owner and the Developer hereby covenant with the District Council as follows:

2. GENERAL PROVISIONS

2.1 Prior to Commencement of Development to pay the Affordable Housing Contribution to the District Council and not to Commence the Development unless and until the Affordable Housing Contribution has been paid in full to the District Council.

2.2 Prior to Commencement of Development to submit to the District Council for its approval the Affordable Housing Scheme and not to Commence Development unless and until the District Council has approved the Affordable Housing Scheme in writing.

2.3 Subject to paragraph 4.1 of this Schedule (and the sub-paragraphs thereof), to construct, Practically Complete and deliver the Affordable Housing Units on the Affordable Housing Land in accordance with the Affordable Housing Scheme and the other provisions of this Schedule subject to any amendments agreed in writing by the District Council from time to time.

2.4 Not to Occupy or use the Affordable Housing Units for any other purpose other than as Affordable Housing in accordance with the Affordable Housing Scheme and the other provisions of this Schedule.

2.5 The Owner and the Developer further covenant that:

2.5.1 the Rented Units shall not be Occupied other than by persons who are in Housing Need on Affordable Rent or Social Rent terms or any other form of low cost rented accommodation (as defined by s.69 of the Housing and Regeneration Act 2008, by way of an assured tenancy complying with the guidance given by HE;

2.5.2 the Shared Ownership Units shall not be Occupied other than by persons who are in Housing Need.

3. PRACTICAL COMPLETION AND TRANSFER OF AFFORDABLE HOUSING UNITS

3.1 Prior to Occupation of **6 (six)** (c.25%) of the Open Market Units, to make reasonable endeavours to enter into a binding contract for:

3.1.1 the disposal of the Affordable Housing Land to an Affordable Housing Provider together with a contract requiring the construction of the Affordable Housing Units in accordance with the Planning Permission and the Affordable Housing Scheme; **OR**

3.1.2 the transfer to an Affordable Housing Provider of the Affordable Housing Units, Fully Serviced and in clean condition and the Affordable Housing Land.

3.2 In the event of a transfer taking place pursuant to paragraph 3.1.2, prior to Occupation of **12 (twelve)** (c.50%) of the Open Market Units to:

3.2.1 construct and Practically Complete all the Affordable Housing Units in accordance with the Planning Permission and the Affordable Housing Scheme.

3.2.2 transfer either the freehold title, or a lease for at least years on a full repairing and insuring basis, for the Affordable Housing Units to the Affordable Housing Provider, free from all encumbrances (other than those on the title of the Affordable Housing Land at the date of this Deed) and financial charges.

3.2.3 provide the New Homes Build Warranty for each of the Affordable Housing Units to the Affordable Housing Provider.

3.3 Not to Occupy or allow Occupation of more than **6 (six)** (c.25%) of the Open Market Units unless and until the provisions of paragraph 3.1 of this Schedule (including its sub-paragraphs) have been complied with.

3.4 Not to Occupy or allow Occupation of more than **12 (twelve)** (c.50%) of the Open Market Units unless and until the provisions of paragraph 3.2 of this Schedule (including its sub-paragraphs) have been complied with.

3.5 Within any transfer and/ or lease of any/ all of the Affordable Housing Units to the Affordable Housing Provider, to require or procure the execution by the Affordable Housing Provider and delivery to the District Council of a Deed of Nomination Rights in respect of the Rented Units, substantially (but subject to such amendments as may be agreed between the Affordable Housing Provider and the District Council) in the form set out in Schedule 3 with the District Council's costs to be paid by the Affordable Housing Provider.

3.6 To provide evidence of the transfer of the freehold interest or grant of the leasehold interest of the Affordable Housing Units referred to in Paragraph 3.2.2 of this Schedule to the Head of Housing and Communities within 5 (five) Working Days of completion of the transfer or grant.

3.7 In the event that no agreement for the transfer the Affordable Housing Land and/ or Affordable Housing Units (as required by paragraph 3.1) has been reached at the expiration period of 6 (six) months from the date of first approach to an Affordable Housing Provider pursuant to paragraph 3.1 above, to:

3.7.1 serve notice on the District Council confirming that no agreement has been entered into;

3.7.2 submit evidence to the Head of Development and Building Control demonstrating the steps taken and explaining why such an agreement could not be entered into with any Affordable Housing Provider.

3.8 To allow a further period of 3 (three) months from the date of service of the notice referred to in paragraph 3.7.1 of this Schedule EITHER to find an Affordable Housing Provider(s) (as required by paragraph 3.1) with the assistance of the District Council AND/ OR to agree an alternative tenure mix by amendment of the Affordable Housing Scheme.

3.9 That a minimum 10% and a maximum 75% share in each Shared Ownership Unit may be sold to eligible applicants initially and that the rent (excluding service charge) to be charged on the remaining percentage share in the Shared Ownership Units shall

not be more than 3% of the capital value of the unsold equity in that particular Shared Ownership Unit.

3.10 Unless otherwise agreed by the District Council or directed by HE any proceeds derived from the sale of a Shared Ownership Unit or the proceeds from a Right to Buy or Right to Acquire transaction of a Rented Unit shall be used by the Affordable Housing Provider to re-invest in Affordable Housing within (in order of priority):

3.10.1 the local authority district of Horsham; then

3.10.2 Neighbouring councils; then

3.10.3 the County of West Sussex; then

3.10.4 the Homes England's East and South East Operating Area (but excluding the County of Kent)

with priority given to the provision of new dwellings for Affordable Rent or Social Rent.

4. MISCELLANEOUS PROVISIONS

4.1 Prior to Occupation of the Affordable Housing Units the Owner shall ensure that:

4.1.1 all public highways (if any) and public sewerage and drainage serving the Affordable Housing Units shall be in place (in the case of highways to a minimum of base course) and shall meet all statutory requirements for such public sewerage and drainage including any build over consents or agreements that might be required;

4.1.2 all private roads, footways and footpaths (if any) serving the Affordable Housing Units shall be in place and constructed to a minimum of base course;

4.1.3 all private sewage and drainage pipes, channels and gutters, all mains water and gas pipes and electricity cables (as applicable) serving the Affordable Housing Units shall be constructed, laid, connected, operational and serviceable.

5. EXCLUSIONS

5.1 The obligations contained in this Schedule shall neither be binding on nor enforceable against:

5.1.1 any mortgagee or chargee or any receiver (including an administrative receiver) or manager appointed by such mortgagee or chargee or any other person appointed under any security documentation to enable such mortgagee or chargee to realise its security ("Appointee") or any administrator (howsoever appointed) ("Administrator") including a housing administrator (each a "Receiver") of an Affordable Housing Provider of the Affordable Housing Land and/ or Affordable Housing Provider of the Affordable Housing Units or any persons or bodies deriving title through such mortgagee or chargee or receiver PROVIDED ALWAYS THAT

5.1.1.1 any power of sale available to any such Appointee Administrator or Receiver shall only be exercised in the event of there being a default of any obligation under the security documentation;

5.1.1.2 such Appointee Administrator or Receiver shall first have notified the Head of Housing and Communities that it wishes to exercise its power of sale;

5.1.1.3 for a period of 3 (three) clear calendar months from the date of such notification, the Appointee Administrator or Receiver shall use reasonable endeavours to complete a disposal of the relevant Affordable Housing Land and/ or Affordable Housing Units to another Affordable Housing Provider (who shall take subject to the

provisions of this Deed) for a consideration not less than the amount due and outstanding under the terms of the relevant security documentation including all accrued principal monies interest and costs and expenses

PROVIDED THAT and for the avoidance of doubt if such disposal has not been completed within such 3-month period then the Appointee, Administrator or Receiver shall be entitled to dispose of the relevant Affordable Housing Units free from the obligations contained in this Schedule which provisions shall determine absolutely

5.1.2 a tenant of an Affordable Rented Unit who has exercised a Right to Acquire;

5.1.3 A tenant of an Affordable Rented Unit who has exercised a Right to Buy;

5.1.4 a Shared Ownership leaseholder who has acquired 100% of the shares in the Shared Ownership Unit; and

5.1.5 any successor in title of any person detailed in Sub-Paragraphs 5.1.2, 5.1.3 and 5.1.4 (above) or their mortgagee or chargee.

SCHEDULE 3

Specimen Deed of Nomination Rights

[**AFFORDABLE HOUSING PROVIDER**]

and

HORSHAM DISTRICT COUNCIL

DEED OF NOMINATION RIGHTS

for

[ ] Affordable Housing – Rented Units

at

[ ] West Sussex

Authority: Signed and Dated S106 [ ]

Lauren Kelly
Head of Legal and Democratic Services
Horsham Council
Albery House
Springfield Road
Horsham
West Sussex
RH12 2GB

Ref:

THIS DEED OF NOMINATION RIGHTS is made the day of 202X

BETWEEN:

(1) [ ] ("the Affordable Housing Provider"); and

(2) **HORSHAM DISTRICT COUNCIL** of Albery House, Springfield Road, Horsham West Sussex RH12 2BG ("the Council")

1. DEFINITIONS

In this Deed the following expressions shall have the following meanings:

"**Affordable Housing"**	subsidised housing provided to eligible households whose needs are not met by the market and which should meet the needs of eligible households, including availability at a cost low enough for them to afford, determined with regard to local incomes and local house prices and shall include provision for the home to remain at an affordable price for future eligible households or if these restrictions are lifted for the subsidy to be recycled for alternative affordable housing provision. and for the purposes of this deed comprises the Rented Units;
"Affordable Housing Land"	the land upon which the Rented Units are constructed [address of property] shown edged red on the plan at Schedule 1 of this Deed;
"Affordable Housing Provider"	either one or a combination of: a) a registered provider of social housing within the meaning of the Housing and Regeneration Act 2008 (including its successors and assigns from time to time) as nominated by the Council from the Council's approved list (as may be amended from time to time) OR another registered provider of social housing as may be proposed by the Head of Housing and Communities and approved by the Council; OR b) an unregistered provider of social housing approved by the Council, or such other body or organisation approved by the Council whose main object is the provision of Affordable Housing;
"Exempted Void	a Void occurring when the Council transfers a tenant to more suitable accommodation to meet the tenant's needs;
"Homes England"	the executive non-departmental public body called Homes England, sponsored by the Department for Levelling Up, Housing and Communities or any bodies undertaking the existing functions of Homes England within the meaning of Part 1 of the Housing and Regeneration Act 2008 (or redefined by any amendment replacement or re-enactment of such Act);
"Housing Register and Nominations Policy"	the Council's Housing Register and Nominations Policy dated April 2023 (and which may be updated from time to time): https://www.horsham.gov.uk/__data/assets/pdf_file/0009/128727/Housing-Register-Nominations-Policy-S-23.pdf or other document which may replace it;
"Initial Let"	the first tenancy or lease of a newly constructed and previously unoccupied Rented Unit and **"Initial Let"** shall mean any one of them;
"Local Connection"	in relation to an individual, that such individual: a) immediately before taking up occupation of a Rented Unit had his only or principal home in the parish of [XXX] for a continuous period of not less than two years; or b) a member of his household has a parent, child, adult child, brother or sister whose only or principal home is and has been for a continuous

	period of not less than 2 (two) years in the parish of [XXX] and he wishes to be near that relative; or c) is and has been permanently employed in the parish of [XXX] for a continuous period of not less than 2 (two) years provided that where no person or insufficient persons can be identified as having a connection with the parish of XXX as outlined above then the District of Horsham shall be substituted for the parish of [XXX.];
"**Nominee"**	a person who may be nominated by the Council to the Rented Units and who is in need of Affordable Housing, who is not easily able to compete in the local housing market and who meets the following criteria: a) is an individual or are individuals; b) is considered in their reasonable opinion by the Council or the Affordable Housing Provider in accordance with its rules or its allocations and lettings policies to be in need of the accommodation provided by the Affordable Housing Unit; c) is not able easily to compete in the open market for equivalent housing accommodation in the administrative area of the Council; d) before taking up occupation of the Affordable Housing Unit has not owned a freehold or a lease for a term exceeding 3 years within the previous 12 months (save that the condition shall not apply where the Council or the Affordable Housing Provider is satisfied that the circumstances of that person are such as to put him in need of housing) and intends to occupy and subsequently occupies the Affordable Housing Unit as his/her only or principal home; e) is an individual who meets the criteria of the Council's Housing Register and Nominations Policy; f) has a Local Connection. and **"Nominee"** and **"Nominees"** shall be construed accordingly;
"Rented Units"	the housing units constructed or to be constructed on the Affordable Housing Land to be made available by an Affordable Housing Provider as low cost rented accommodation (as defined by s.69 Housing and Regeneration Act 2008) subject to a Tenancy Agreement.
"**S106 Agreement"**	the agreement relating to the Application Site and dated [….] and made between (1) [ ] and (2) Horsham District Council and any subsequent supplemental agreements varying it thereafter;
"Social Rent"	rent in accordance in accordance with the Regulator for Social Housing's Tenancy Standard (April 2012) as may be amended updated or replaced from time to time at a rent not higher than the national rent regime amount.
"Social Rented Units"	Affordable Housing Units that will be let to persons in housing need at a Social Rent and **"Social Rented Unit"** shall mean any one of them.
"Tenancy Agreement"	an assured tenancy agreement in a form prepared by the Affordable Housing Provider and containing terms which accord with the form of tenancy agreement being used by the Affordable Housing Provider from time to time for its general lettings or such other form of tenancy as the Affordable Housing Provider specifies (acting reasonably;
"Vacancy Notice"	a written notice, the form of which is to be agreed between the Affordable Housing Provider and the Council within 5 (five) weeks of this Deed, to be given by the Affordable Housing Provider to the Council in respect of any Affordable Housing Unit on the Affordable Housing Land to notify the Council that the construction and fitting out of that Affordable Housing Unit is complete;

"Void"	an Affordable Housing Unit which is vacant because the tenant has vacated it;
"Void Notice"	a written notice, the form of which is to be agreed between the Affordable Housing Provider and the Council within 8 (eight) weeks of the date of this Deed, to be given by the Affordable Housing Provider to the Council to notify it that a Void is now available for re-letting;
"Void Notification"	the notification to the Council by the Affordable Housing Provider that an Affordable Housing Unit is to become a Void with such notification to include the anticipated period that the Affordable Housing Unit will remain as a Void;
"Working Day"	any day which is not a Saturday, a Sunday, a bank holiday or a public holiday in England.

2. INTERPRETATION

2.1. Clause headings shall not affect the interpretation of this Deed.

2.2. A person includes a natural person, corporate or unincorporated body (whether or not having separate legal personality).

2.3. A reference to a company shall include any company, corporation or other body corporate, wherever and however incorporated or established.

2.4. Unless the context otherwise requires, words in the singular shall include the plural and the plural shall include the singular.

2.5. Unless the context otherwise requires, a reference to one gender shall include a reference to the other genders.

2.6. A reference to any party shall include that party's personal representatives, successors and permitted assigns and in the case of the Council the successors to its respective statutory functions.

2.7. Unless the context otherwise requires, a reference to a statute or statutory provision is a reference to it as amended, extended or re-enacted from time to time.

2.8. Unless the context otherwise requires, a reference to a statute or statutory provision shall include any subordinate legislation made from time to time under that statute or statutory provision.

2.9. A reference to writing or written excludes faxes and e-mail.

2.10. A reference to this Deed or to any other deed or document referred to in this Deed is a reference to this Deed or such other deed or document as varied or novated from time to time.

2.11. References to clauses are to the clauses of this Deed.

2.12. Any words following the terms including, include, in particular, for example or any similar expression shall be construed as illustrative and shall not limit the sense of the words, description, definition, phrase or term preceding those terms.

2.13. When calculating percentages for the purposes of this Deed percentage in excess of 0.5 shall be rounded up and percentages equal to or less than 0.5 shall be rounded down.

3. ENABLING PROVISIONS

3.1. This Agreement is made pursuant to s.111 of the Local Government Act 1972, s.33 of the Local Government (Miscellaneous Provisions) Act 1982 and all other enabling powers.

4. NOMINATION PROCEDURE FOR RENTED UNITS

4.1. The parties agree that the following nomination procedures shall apply to the nomination of persons in respect of the Rented Units:

<u>Initial Lets</u>

4.2. The Affordable Housing Provider shall give the Council not less than 10 (ten) weeks' written notice of the date when an Initial Let will be ready for occupation.

4.3. The Affordable Housing Provider shall serve a Vacancy Notice on the Council in respect of an Initial Let not less than 2 (two) weeks prior to it becoming available for occupation.

Nomination procedures

4.4. The Council shall within 10 (ten) Working Days of receipt of a Vacancy Notice, Void Notice or written notice served in accordance with clauses 4.7.1, 4.7.2 or 4.7.3, serve on the Affordable Housing Provider details of a Nominee, which shall:

4.4.1. specify the type of Rented Unit which the Nominee requires and sufficient details of the Nominee's requirements and circumstances to justify their nomination to the particular Rented Unit or type of Rented Unit; and

4.4.2. include any other details that the Affordable Housing Provider may reasonably require from time to time.

4.5. Within 10 (ten) Working Days of the receipt of the details of a Nominee, the Affordable Housing Provider shall use its reasonable endeavours to arrange a viewing of the Affordable Housing Unit and make an offer of a Tenancy Agreement to the Nominee ("an Offer").

Failure to let

4.6. If the Nominee fails to enter into a Tenancy Agreement within 10 (ten) Working Days of receipt of the Affordable Housing Provider's Offer, that Nominee shall be deemed to have rejected the Affordable Housing Provider's Offer.

Notices

4.7. The Affordable Housing Provider shall give notice in writing to the Council within 5 (five) Working Days of the occurrence of a Nominee:

4.7.1. failing to view an Affordable Housing Unit within 10 (ten) Working Days of an Offer being made;

4.7.2. failing to accept an Offer within 10 (ten) Working Days of it being made;

4.7.3. being rejected by Affordable Housing Provider in accordance with clause 4.13 and in such cases, the notice shall explain the reasons for the rejection;

4.7.4. accepting an Offer from the Affordable Housing Provider.

4.8. On receipt of a written notice served in accordance with clause 4.7.1, 4.7.2 or 4.7.3, the Council shall serve details of a further Nominee on the Affordable Housing Provider and the parties shall repeat the procedures set out in clauses 4.4 – 4.7 except that:

4.8.1. the 10 (ten) Working Day period referred to in clauses 4.4 – 4 7 shall be reduced to 5 (five) Working Days.

4.8.2. the procedures set out in clauses 4.4 – 4.7 shall only be repeated twice.

4.9. In the event that:

4.9.1. a third Nominee fails to enter into a Tenancy Agreement within 10 (ten) Working Days of receipt of an Offer; or

4.9.2. the Council fails to serve details of a Nominee within 10 (ten) Working Days of receipt of a Vacancy Notice or written notice served in accordance with clauses 4.7.1, 4.7.2 or 4.7.3. then, unless clause 4.10 applies

the Affordable Housing Provider shall have the right to make the Initial Let in respect of the Rented Unit to person of its own choosing (subject to the provisions within the S106 Agreement and clause 4.13).

4.10. If the Council fails to serve details of a Nominee on the Affordable Housing Provider in accordance with clause 4.4 because it does not have suitable Nominee, it shall inform the Affordable Housing Provider within 10 (ten) Working Days and serve details of a suitable Nominee as soon as reasonably practicable thereafter and in any event within 20 (twenty) Working Days of the date of receipt of the notice.

Voids and reletting

4.11. If a Rented Unit becomes a Void after the Initial Let or the Affordable Housing Provider has reasonable cause to believe it will become a Void:

4.11.1. the Affordable Housing Provider shall serve a Void Notification in respect of that Rented Unit within 5 (five) Working Days of it becoming a Void;

4.11.2. the Affordable Housing Provider shall serve a Void Notice on the Council in respect of that Rented Unit as soon as it is available for re-letting;

4.11.3. the parties shall follow the nomination procedures set out in clauses 4.4 to 4.7. and clauses 4.8 and 4.9 shall apply

unless the Void is an Exempted Void, in which case clause 4.12 shall apply.

Exempted Voids

4.12. Where the Void is an Exempted Void:

4.12.1. if fewer than 75% of the total number of Rented Units have been let, the parties shall follow the procedures set out in clauses 4.4 – 4.7. and clauses 4.8 and 4.9 shall apply;

4.12.2. if 75% of the Voids (which for the avoidance of doubt means 75% of the total number of Affordable Housing Units) have been let, the Affordable Housing Provider shall not be required to follow the procedures set down in clauses 4.4 – 4.7 and the Affordable Housing Provider shall then be entitled to let the remaining 25% of the Voids (which for the avoidance of doubt means 25% of the total number of Affordable Housing Units) to persons of its own choosing (subject to the provisions within the S106 Agreement).

Rejecting Nominees

4.13. The Affordable Housing Provider shall have the right to interview and make enquiries about each Nominee and to reject any Nominee if in the opinion of the Affordable Housing Provider the grant of a Tenancy Agreement to such Nominee would be in contravention of the Affordable Housing Provider's registered rules or its letting criteria and if an Affordable Housing Provider rejects a Nominee in accordance with this clause, the Affordable Housing Provider must serve written notice on the Council in accordance with clause 4.7.3.

4.14. Where the Affordable Housing Provider intends to reject a Nominee in accordance with clause 4.13 and it serves notice of this on the Council in accordance with clause 4.7.3, the Council shall:

4.14.1. within 5 (five) Working Days of receipt of the said notice be entitled to send the Affordable Housing Provider written representations setting out the reason(s) why the Nominee does meet the Affordable Housing Provider's registered rules or its lettings criteria; and

4.14.2. within 5 (five) Working Days of receipt of the Council's written representations, the Affordable Housing Provider shall consider the written representations and will notify the Council in writing that the Nominee has been accepted or that they have not, giving the reasons for their decision.

4.15. The Council and the Affordable Housing Provider agree that the nomination rights contained in this Deed may be varied from time to time but only by agreement in writing by the parties.

5. NOTICES

5.1. Any notice served in accordance with this Deed must be in writing and:

5.1.1. delivered by hand; or

5.1.2. sent by pre-paid first class post or next working day delivery service.

5.2. Any notice to be given under this Deed must be sent to the relevant party at the address indicated above or such other address notified by one party to the other and addressed,

in the case of the Council to Head of Housing and Communities and, in the case of the Affordable Housing Provider [xxx].

5.3. Any notice given in accordance with clause 5 will be deemed to have been received:

5.3.1. if delivered by hand, on signature of a delivery receipt or at the time the notice or document is left at the address provided that if delivery occurs before 9.00am on a Working Day, the notice will be deemed to have been received at 9.00am on that day, and if delivery occurs after 5.00pm on a Working Day, or on a day which is not a Working Day, the notice will be deemed to have been received at 9.00 am on the next Working Day; or

5.3.2. if sent by pre-paid first-class post or next working day delivery service, at 9.00am on the second Working Day after posting.

5.4. Any notice given in accordance with this clause 5 will be deemed to have been received:

6. TRANSFERS TO OTHER AFFORDABLE HOUSING PROVIDERS

6.1. The Affordable Housing Provider shall ensure that any Affordable Housing Provider to which the Affordable Housing Land and Affordable Housing erected thereon are transferred otherwise than by direction of the Homes England under its statutory powers shall enter into a similar agreement with the Council.

7. DISPUTES

7.1. Where any matters fail to be agreed between the parties or any dispute or difference occurs the question shall be referred on the application of either party for the determination of a single expert to be agreed between the parties or in default of agreement to be nominated by the President for the time being of the Chartered Institute of Housing.

8. COSTS

8.1. The Affordable Housing Provider agrees with the Council to pay the reasonable and proper legal costs which the Council incurs in preparing and entering into this Deed.

9. AGREEMENTS AND DECLARATIONS

The parties agree:

9.1. nothing in this Deed fetters or restricts the exercise by the Council of any of its powers;

9.2. the obligations contained in this Deed are covenants for the purpose of s33 of the Local Government (Miscellaneous Provisions) Act 1982.

10. DISCREPANCIES AND PRIORITY

10.1. Where there is any discrepancy between this Deed and the s106 Agreement the S106 Agreement shall take priority.

11. EXCLUSION CLAUSE

11.1. The provisions of this Deed shall not be binding nor enforceable against any of the following:

11.1.1. Any person who shall exercise a statutory right to buy (including the preserved right to buy) or right to acquire any Rented Unit and their successor in title or chargee;

11.1.2. Any mortgagee or chargee (or any receiver (including an administrative receiver) appointed by such mortgagee or chargee or any other person appointed under any security documentation to enable such mortgagee or chargee to realise its security or any administrator (howsoever appointed) including a housing administrator of an Affordable Housing Provider provided

that such party so appointed shall have first complied with the procedure in clause [xx] Schedule [xx] of the S106 Agreement; and

11.1.3. Any and all successors in title from the persons specified in clauses 11.1 – 11.2 above.

Execution clause for the

Affordable Housing Provider

The common seal of

HORSHAM DISTRICT COUNCIL

was affixed in the presence of:

Authorised signatory

Schedule 1

Plan

Schedule 2

Rented Unit Details

[Details to depend on the scheme but will typically include address/plot number, type of property (flat/house), no. bedrooms, no. persons property will accommodate, type of tenure (usually affordable rent), location (ground, first floor etc), any other relevant details such as accessibility details, wet rooms etc]

Schedule 3

Schedule of Tenure – The Rented Units

Plot	Tenure	Beds	Address	Type	Floor Level

Schedule 4

Specimen Tenancy Agreement

[*To be provided by the Affordable Provider]*

SCHEDULE 4

Community Land

1. Interpretation of this Schedule

1.1. Unless the context otherwise requires where in this Schedule the following defined terms and expressions are used they shall have the following respective meanings:

"Allotments"	any one of the 9 (nine) new allotments to be provided within the Development on the Allotment Land and made available to residents of Cowfold to rent, in accordance with the Allotment Scheme.
"Allotment Land"	the land to be laid out as 9no. allotments together with associated Allotment Parking at the locations indicated on the Open Space Plan at Schedule 1 of this Agreement.
"Allotment Parking"	3 (three) parking spaces, once of which is to be provided for use of disabled persons and lined and signed accordingly, to be provided for the use of those residents of Cowfold renting any of the Allotments from time to time, such use to be limited to horticultural uses or those with a legitimate connection with the use of the Allotments as allotments
"Allotment Shed"	a building to be provided as part of the Development on the Allotment Land for the use of those residents of Cowfold renting any of the Allotments from time to time, such use to be limited to horticultural uses or those with a legitimate connection with the use of the Allotments as allotments.
"Allotment Scheme"	a scheme for the provision, laying out, landscaping, surfacing lining and equipping (as the case may be) the Allotments, the Allotment Parking and the Allotment Shed on the Allotment Land including a proposed timescale for the works which shall ensure that the time between closure of the Existing Allotments and the availability of the Allotments minimised, to be submitted to and approved by the District Council in accordance with this Schedule.
"Existing Allotments"	the 9 (nine) existing allotments currently comprising part of the Application Site.
"Landscape Plan"	the landscaping plan of the Application Site entitled "Landscape Plan" drawing number M384-206 Revision P3 dated June 24 at Schedule 1 of this Agreement.
"Local Equipped Area for Play"/ "LEAP"	the local equipped area of play be provided as part of the Development within the Open Space at the location shown on the Open Space Areas Plan (within the area denoted as "Multifunctional Green Space").
"LEAP Specification"	a specification for the LEAP to include: • plans, details, specifications and a timetable for provision of the LEAP; • details of the surface treatment (grass/ hard/linked surface paths/ impact absorbing safety surfaces); • details of any earthworks, excavations, construction, drainage; • details of any fencing or materials; • type and size of play equipment;

	• details and type of any seating; • litter bins; • signage (type and location); and • a management plan for the long term future maintenance and management (including a maintenance schedule) and the arrangements for securing the availability of the LEAP for use by the general public; with the LEAP Specification to be submitted to and approved by the District Council pursuant to this Schedule 4.
"Management Company"	a limited company or company limited by guarantee (or companies) established by the Owner to carry out the long term management and maintenance of the LEAP, the BNG Land and the Open Space (but excluding any areas which have been or are to be adopted by the relevant highways or drainage authorities pursuant to an adoption agreement) to be managed by it in accordance with the provisions of this Agreement and the Management Plan, 1. whose objectives shall include: a) setting the level of charges for funding the running of the Management Company and collecting such charges; b) ensuring accountability to Occupiers of the Open Market Units; AND 2. whose constitution shall be submitted to and approved by the District Council and shall a) facilitate the Owner retaining control of the Management Company until such time it relinquishes that control to shareholders (if applicable); and b) include subsequent body/bodies that take on this responsibility;
"Management Company Structure Scheme"	a scheme that addresses the following in relation to the Management Company: a) details of the proposed constitution of the Management Company which shall be a private company limited by shares or by guarantee; b) details of and arrangements for maintenance of such insurances as shall be appropriate in respect of the use of any Managed Land that is managed by the Management Company and against damage by those comprehensive risks as are reasonable to insure against in the circumstances then prevailing; c) details of the mechanism together with suitable documentation to enable the transfer of ownership and responsibility for the Managed Land from the Management Company if the circumstances require on terms to be agreed (including details of how and when such transfer shall take place and how any step-in mechanism shall be triggered, settlement of outstanding management costs prior to transfer and liability for legal costs/ expenses associated with the transfer);
"Management Plan"	a detailed written scheme for the ongoing management and maintenance of the Managed Land which shall:

	a) include a plan showing the boundaries of the Managed Land (such plan may be amended from time to time as the boundaries of the Managed Land change); b) demonstrate full integration of landscape, biodiversity and arboriculture considerations; c) confirm the approximate location and details of any apparatus to be vested in or adopted by statutory undertakers or the drainage or highway authorities; d) set out the frequency of the maintenance; e) include measures to replace any trees shrubs or turf which may die or become diseased following implementation of the Residential Management Plan; f) specify the standard of maintenance and repair to be achieved or maintained; g) state how the costs of the maintenance shall be funded and this shall include a mechanism for recovery of costs of the Managed Land; h) state details of the proposed Management Company; i) nominate the person who shall be the point of contact for anyone wishing to raise issues regarding the management or maintenance of the Open Space; j) specify the mechanism which shall be put in place to ensure that the details of the point of contact are publicized to residents of Dwellings, and members of the public entering the Managed Land and in the event of any change in the point of contact to notify the District Council in writing within 7 days of the date of such change;
"Open Space"	land in the Development including retained trees, landscaping and public shared space providing areas of: • multifunctional green space including the LEAP; • parks and gardens; • amenity green space; • natural/ semi-natural green space; in the locations shown shaded on Open Space Plan to be managed and maintained in accordance with the Management Plan;
"Open Space Specification"	the specification provided for the Development for the Open Space or any parts thereof to be laid out and maintained in accordance with this Deed and which may include information relating to any of the following as appropriate: • plans, details, specifications and a timetable for provision of the Open Space • approval of boundaries of any areas or parcels of land to be transferred to the Management Company • details of the layout, landscaping and planting • details for topsoil and seeding • details for surface treatment (grass/hard/linked surface paths/impact safety absorbing surfaces) • details of any earthworks, excavations, construction,

	drainage • details of any fencing or materials • details and type of any seating • litter bins • signage (type and location); and • a management plan for the long-term future maintenance and management (including a maintenance schedule) and the arrangements for securing the availability of the Open Space for use by the general public;
"Managed Land"	the BNG Land and the Open Space (including the LEAP) to be provided as part of the Development which shall be managed by the Management Company in accordance with the Management Plan and this Schedule 4 (but excluding any areas which have been or are to be adopted by the relevant highway or drainage authorities pursuant to an adoption agreement);
"Open Space Plan"	the plan of the land to be provided as part of the Development as open space on which designated areas for specific uses are denoted by coloured shading, entitled "Open Space Areas" with drawing no. 18071 SK28 E dated 26.11.24 at Schedule 1 of this Agreement.
"School"	St Peter's Church of England Primary School, Potters Green, Cowfold, West Sussex RH13 8QZ
"School Car Park"	the land to be laid out as a car park for use in connection with the School at the location indicated on the Open Space Plan at Schedule 1 of this Agreement.
"School Car Park Maintenance Sum"	the sum of **£8,800 (eight thousand eight hundred pounds)** to be paid by the Owner/ Developer to the transferee of the School Car Park for its long-term maintenance.
"School Car Park Specification"	a specification for the School Car Park, including but not limited to details of: • surfacing materials; • dimensions and layout of spaces, including provision for disabled parking; • lining; • provision of a restrictive entry/ exit barrier, with controls and an electricity supply thereafter to be the responsibility of the School; • provision of lighting, with controls and an electricity supply thereafter to be the responsibility of the School; • signage; • provision of litter bins.
"Specifications"	together the Open Space Specification and the LEAP Specification.
"Woodland Area"	the part of the Application Site to be retained as woodland that is shown on the Landscape Plan as enclosed within a boundary comprising a "1.2m fence" to restrict access by the public.

The Owner and the Developer hereby covenant with the District Council as follows:

2. Managed Land

2.1. Prior to Commencement of Development, to submit details of the provision of Open

Space, including the Specifications and the Management Plan, to the District Council for approval and not to Commence the Development the District Council has approved the aforesaid details, the Specifications and the Management Plan in writing, such approval not to be unreasonably delayed or withheld.

2.2. Unless otherwise agreed in writing with the District Council, not to Occupy or cause or allow the Occupation of more than 75% of the Dwellings to be Occupied in the Development until the Owner/ Developer has at their own expense:

2.3.1 provided the Open Space (including the LEAP) in accordance with the Specifications such that it is ready for use and open to members of the public free of charge;

2.3.2 submitted a post installation report prepared by the Royal Society for the Prevention of Accidents in respect of the LEAP to the Head of Development and Building Control at the District Council within 5 working days of the date of completion of the LEAP;

2.3.3 obtained written confirmation by the Head of Development and Building Control that the approved works to be undertaken in relation to the provision of the Open Space (including the LEAP) and have been completed; and

2.3.4 immediately upon receipt of the District Council's written confirmation of completion of the approved works:

2.3.4.1 offered in writing to transfer the Managed Land to the Management Company for £1 upon the contractual terms set out in paragraph 2.6 (including its sub paragraphs) of this Schedule and notified the Head of Development and Building Control of the District Council in writing that such an offer has been made; and

2.3.4.2 entered into a binding contract for the transfer of the Managed Land and the for the sum of £1 to the Management Company, which the Management Company will be required as a successor in title to the Owner to maintain the Open Space (including the LEAP) PROVIDED ALWAYS that notice of the entering into a contract shall be given to the District Council within 7 (seven) days of entering a contract and a copy of the binding contract shall be sent with such notice to the District Council.

2.3. The Owner shall use its reasonable endeavours to carry out all the works within the timescales referred to in Paragraph 1 and 2 above and upon completion of the works notify the Head of Development and Building Control in accordance with paragraph 2.1 of this Schedule. If in the reasonable opinion of the Head of Development and Building Control there are defects in any of the works the Owner covenants to make good any defects in the works prior to the transfer of the Open Space (including the LEAP) in accordance with paragraph 2.2 of this Schedule and the District Council's written confirmation referred to in paragraph 2.1 will only be provided in the event that, in the reasonable opinion of the Head of Development and Building Control the Owner/ Developer has complied with its obligation to make good any defects in the works.

2.4. The Owner/ Developer shall at its expense continue to maintain and insure the Open Space (including the LEAP), keeping all trees and vegetation at all times cultivated and fed, watered and healthy and shall replace any damaged or dying grass, turf, trees, shrubs and other plants, for the period until the Open Space (including the LEAP) is transferred in accordance with paragraph 2.2 (including its sub paragraphs).

2.5. Not to Occupy or cause or allow the Occupation of more than 50% of the Dwellings within the Development until the Owner has paid to the District Council a fee of £600 which is based on the current daily rate for the inspection of the works undertaken by the Owner in creating the Open Space (including the LEAP).

2.6. Not to transfer any parcel of land comprising the Open Space (including the LEAP) except upon the following terms and conditions unless otherwise agreed between the parties:

2.6.1. title shall be deduced in accordance with the Land Registration Act 2002;

2.6.2. the parcels of land comprising the Open Space (including the LEAP) will be transferred free of any financial charges together with the rights and easements but subject only to the exceptions reservations right easements registered against the title prior to the date of this Deed and subject also to any easements granted to Statutory Undertaker and purchasers of Dwellings after the date of this Deed and other matters contained and referred to in the register of title to the Application Site;

2.6.3. vacant possession of the parcel of land comprising the Open Space (including the LEAP) shall be given on the date of the transfer in accordance with the provisions of this Deed;

2.6.4. completion shall take place on the date falling 60 Working Days after [the date the written offer of transfer is made pursuant to paragraph 2.3.4.1 and 2.3.4.2 of this Schedule unless otherwise agreed in a contract for the transfer/conveyance made between the Owner/ Developer and the Management Company;

2.6.5. the transfer of the Open Space (including the LEAP) to the Management Company shall be subject to a covenant to comply with the following:

2.6.5.1. that the Open Space (including the LEAP but excluding the Woodland Area) shall be made available for the use of the general public and shall only be used for the purposes of public open space and LEAP as defined in this Deed and shall not be used for any trade or business and that no development requiring planning permission shall be carried out thereon unless it is for the purpose of providing children's play facilities or for the maintenance of the Open Space (including the LEAP) or is required to be carried out by a statutory undertaker;

2.6.5.2. the Owner/ Developer and the District Council agreed that when the Open Space (including the LEAP) is transferred to the Management Company the Owner/ Developer shall be entitled to include in the transfer of the title a requirement that the Management Company shall enter into a direct covenant with the Owner (in this case not including the owners of the Dwellings or the Registered Provider) to restrict the use of the land in accordance with the restrictions set out in this Deed.

2.7. That the Open Space (including the LEAP) shall be maintained at all times to the reasonable satisfaction of the District Council in a clean and safe condition with all grass regularly mown and tree hedges and shrubs kept in good order with any necessary trimming or lopping or replanting in accordance with the Management Plan approved under Paragraph 2.1 of this Schedule 5 together with any amendments or details subsequently approved in writing by the District Council.

3. Allotments

3.1. Prior to Commencement of Development, to submit details of the Allotment Scheme to the District Council for approval and not to Commence the Development until the District Council has approved the Allotment Scheme in writing such approval not to be unreasonably delayed or withheld.

3.2. Unless otherwise agreed in writing with the District Council, not to Occupy or cause or allow the Occupation of more than 75% of the Dwelling to be Occupied in the Development until the Owner/ Developer has at their own expense:

2.3.5 provided the Allotments, the Allotment Parking and the Allotment Shed in accordance with the approved Allotment Scheme such that:

2.3.6 the Allotments are available for rental to residents of Cowfold;

2.3.7 the Allotment Parking and the Allotment Shed are available for use.

3.3. On completion of the Allotments, the Allotment Parking and the Allotment Shed in accordance with the Allotment Scheme, the Owner/ Developer shall:

3.3.1. offer in writing to transfer the Allotment Land to the following persons (in order of priority) for £1 upon the contractual terms set out in paragraph 3.4 of this Schedule and notifying the Head of Development and Building Control of the District Council in writing that such an offer has been made

3.3.1.1. Cowfold Parish Council and if it shall refuse the said offer or fail to respond within 40 Working Days then

3.3.1.2. the Management Company, who shall not be entitled to refuse the offer in accordance with paragraph 5.1.4 of this Schedule

such person accepting the offer to be referred to hereafter as the "**Allotment Land Transferee"**.

3.3.2. enter into a binding contract for the transfer of the Allotment Land to the Allotment Land Transferee for the sum of £1, which the Allotment Land Transferee will be required as a successor in title to the Owner to maintain the Allotments, the Allotment Parking and the Allotment Shed PROVIDED ALWAYS that notice of the entering into a contract shall be given to the District Council within seven days of entering a contract and a copy of the binding contract shall be sent with such notice to the District Council.

3.4. Not to transfer any parcel of land comprising the Allotments, the Allotment Parking and the Allotment Shed except upon the following terms and conditions unless otherwise agreed between the parties:

3.4.1. title shall be deduced in accordance with the Land Registration Act 2002;

3.4.2. the parcels of land comprising the Allotments, the Allotment Parking and the Allotment Shed will be transferred free of any financial charges together with the rights and easements but subject only to the exceptions reservations right easements registered against the title prior to the date of this Deed and subject also to any easements granted to Statutory Undertaker and purchasers of Dwellings after the date of this Deed and other matters contained and referred to in the register of title to the Application Site;

3.4.3. vacant possession of the parcel of land comprising the Allotments, the Allotment Parking and the Allotment Shed shall be given on the date of the transfer in accordance with the provisions of this Deed;

3.4.4. completion shall take place on the date falling 60 Working Days after [the date the written offer of transfer is made pursuant to paragraph 3.3.1 and 3.3.2 of this Schedule unless otherwise agreed in a contract for the transfer/conveyance made between the Owner/ Developer and the Allotment Land Transferee;

3.4.5. the transfer of the Allotments, the Allotment Parking and the Allotment Shed to the Allotment Land Transferee shall be subject to a covenant to comply with the following:

3.4.5.1. that the Allotments, the Allotment Parking and the Allotment Shed shall be made available for rental by residents of Cowfold and shall only be used for the purposes of Allotments, the Allotment Parking and the Allotment Shed as defined in this Deed and shall not be used for any trade or business and that no development requiring planning permission shall be carried out thereon unless it is for the purpose of providing Allotments or for the maintenance of the Allotments, the Allotment Parking and the Allotment Shed or is required to be carried out by a statutory undertaker;

3.4.5.2. the Owner/ Developer and the District Council agreed that when the Allotments, the Allotment Parking and the Allotment Shed is transferred to the Allotment Land Transferee the Owner/ Developer shall be entitled to include in the transfer of the title a requirement that the Allotment Land Transferee shall enter into a direct covenant with the Owner (in this case not including the owners of the Dwellings or

the Registered Provider) to restrict the use of the land in accordance with the restrictions set out in this Deed.

4. School Car Park

4.1. Prior to Commencement of Development, to submit details of the School Car Park Specification to the District Council for approval and not to Commence the Development until the District Council has approved the School Car Park Specification in writing such approval not to be unreasonably delayed or withheld.

4.2. Unless otherwise agreed in writing with the District Council, not to Occupy or cause or allow the Occupation of more than 75% of the Dwelling to be Occupied in the Development until the Owner/ Developer has at their own expense provided the School Car Park in accordance with the approved School Car Park Specification.

4.3. On completion of the School Car Park in accordance with the School Car Park Specification, the Owner/ Developer shall:

4.3.1. offer in writing to transfer the School Car Park to the following persons (in order of priority) for £1 upon the contractual terms set out in paragraph 4.4 of this Schedule and notifying the Head of Development and Building Control of the District Council in writing that such an offer has been made

4.3.1.1. the Diocese of Chichester and if it shall refuse the said offer or fail to respond within 40 Working Days then

4.3.1.2. Cowfold Parish Council and if it shall refuse the said offer or fail to respond within 40 Working Days then

4.3.1.3. the Management Company, who shall not be entitled to refuse the offer in accordance with paragraph 5.1.4 of this Schedule

such person accepting the offer to be referred to hereafter as the "**School Car Park Transferee"**.

4.3.2. enter into a binding contract for the transfer of the School Car Park to the School Car Park Transferee for the sum of £1, which the School Car Park Transferee will be required as a successor in title to the Owner to maintain the School Car Park PROVIDED ALWAYS that notice of the entering into a contract shall be given to the District Council within seven days of entering a contract and a copy of the binding contract shall be sent with such notice to the District Council.

4.3.3. pay the School Car Park Maintenance Sum to the School Car Park Transferee for the long term maintenance of the School Car Park.

4.4. Not to transfer any parcel of land comprising the School Car Park except upon the following terms and conditions unless otherwise agreed between the parties:

4.4.1. title shall be deduced in accordance with the Land Registration Act 2002;

4.4.2. the parcels of land comprising the School Car Park will be transferred free of any financial charges together with the rights and easements but subject only to the exceptions reservations right easements registered against the title prior to the date of this Deed and subject also to any easements granted to Statutory Undertaker and purchasers of Dwellings after the date of this Deed and other matters contained and referred to in the register of title to the Application Site;

4.4.3. vacant possession of the parcel of land comprising the School Car Park, shall be given on the date of the transfer in accordance with the provisions of this Deed;

4.4.4. completion shall take place on the date falling 60 Working Days after the date the written offer of transfer is made pursuant to paragraph 4.3.1 and 4.3.2 of this Schedule unless otherwise agreed in a contract for the transfer/conveyance made between the Owner/ Developer and the School Car Park Transferee;

4.4.5. the transfer of the School Car Park to the School Car Park Transferee shall be subject to a covenant to comply with the following:

4.4.5.1. that the School Car Park shall be made available for use by the School and shall only be used for the purposes connected with the School as defined in this Deed and shall not be used for any trade or business and that no development requiring planning permission shall be carried out thereon unless it is for the purpose of providing a School Car Park or for the maintenance of the School Car Park or is required to be carried out by a statutory undertaker;

4.4.5.2. the Owner/ Developer and the District Council agreed that when the School Car Park is transferred to the School Car Park Transferee the Owner/ Developer shall be entitled to include in the transfer of the title a requirement that the School Car Park Transferee shall enter into a direct covenant with the Owner (in this case not including the owners of the Dwellings or the Registered Provider) to restrict the use of the land in accordance with the restrictions set out in this Deed.

4.5. The Owner/ Developer (or their successors in title) shall ensure that the School Car Park shall maintained at all times to the reasonable satisfaction of the District Council, kept in a clean and safe condition, with resurfacing works and relining works carried out periodically as necessary, the lighting and entrance barrier shall be kept regularly serviced and in good working order and for appropriate public liability insurance shall be put in place and maintained at all times.

5. Management Company

5.1. The Owner/ Developer shall not Occupy or permit the Occupation of any Dwelling until they have:

5.1.1. set up the Management Company in accordance with the provisions set out in this Schedule;

5.1.2. made provision to include in the transfer of the freehold or leasehold sale of each Open Market Unit a covenant by the purchaser to pay an annual charge as determined by the Management Company for the maintenance of Open Space (including the LEAP) and any other land which has been transferred or will be transferred to the Management Company in accordance with this Agreement;

5.1.3. agreed not to sell or otherwise deal with any Open Market Unit without imposing a covenant on the purchaser of such Dwelling to pay an annual charge as determined by the Management Company towards the costs incurred in maintaining and insuring the parcels of land referred to in paragraph 5.1.2 above or parts thereof and any equipment thereon and any ancillary structures;

5.1.4. immediately upon the sale of the first Dwelling to provide the District Council with copies of the Articles and Memorandum of Association of the Management Company, to include clauses whereby it must accept ownership and full responsibility for the management and maintenance thereafter of the Allotment Land (including the Allotments, the Allotment Parking and the Allotment Shed) and/ or the School Car Park AND a copy of the transfer relating to the Dwelling including the covenants referred to in paragraph 5.1.2 above;

5.1.5. prior to the first Occupation of any Dwelling on the Development submit for approval to the District Council and gain approval from the District Council to the Management Company structure scheme;

5.1.6. on approval of the Management Company Structure Scheme the Owner/ Developer will establish the Management Company in accordance with the approved Management Company Structure Scheme and such Management Company shall be established prior to the date of transfer of any Managed

Land.

SCHEDULE 5

Biodiversity Net Gain

The Owner's Covenants to the District Council in relation to the BNG Land

With the intention of binding the BNG Land, and for the purpose of allowing the Development to be delivered, the Owner covenants with the District Council as follows:

1. Interpretation of this Schedule

Unless the context otherwise requires where in this Schedule the following defined terms and expressions are used they shall have the following respective meanings:

"Biodiversity Gain Plan"	the plan in the form (or substantially in the form) published by DEFRA, as may be updated from time to time, to be completed and submitted to the Council for approval in writing in accordance with this Schedule 5 such approval not to be unreasonably delayed or withheld;
"BNG Land"	the land shown shaded orange on the BNG Land Plan
"BNG Land Plan"	the plan of the BNG Land entitled "BNG Area Diagram" with drawing number 18071_SK30_A dated 16.09.25 at Schedule 1 of this Agreement.
"Biodiversity Metric"	the statutory biodiversity accounting tool published by DEFRA or Natural England from time to time which can be used to measure the biodiversity value or relative biodiversity value of habitats or habitat enhancement for the purposes of BNG;
"Biodiversity Net Gain (BNG)"	an increase in biodiversity units resulting from implementing the HMMP (as measured using the Biodiversity Metric) that can be allocated to the Development to fulfil its requirement to create or enhance biodiversity pursuant to Schedule 7A of the 1990 Act;
"BNG Monitoring Contribution"	the sum of **£4,176.87 (FOUR THOUSAND ONE HUNDRED AND SEVENTY-SIX POUNDS AND EIGHTY-SEVEN PENCE)** to be used to pay the Council's costs of monitoring compliance with the Biodiversity Gain Plan and Habitat Management and Maintenance Plan as approved by the Council to be paid by the Owner to the Council pursuant to this Schedule 5t;
"Breach Notice"	a notice which may be served by the Council on the Owner pursuant to paragraph 3 of Schedule 3 of this Agreement setting out: a) details of the alleged non-compliance with the HMMP (the **"Breach")**; and b) details of the measures to be taken to remediate the Breach; and the timescales within which the measures to remediate the Breach are to be carried out, following the 20 Working Day period allowed for service of a Breach Response Notice pursuant to paragraph 4 of this Schedule 5;
"Certificate of Completion"	a written certificate confirming the date on which the Habitat Creation and Enhancement Works were completed to the reasonable satisfaction of the Council (such confirmation not to be unreasonably delayed or withheld);
"Commencement Date"	the date on which Commencement of Development occurs;

"Commencement Notice"	the written notice confirming the Proposed Commencement Date referred to in clause 7.1.1 of this Agreement and served in accordance with clause 7.3 of this Agreement;
"Completion Date"	the date specified in the Certificate of Completion as the date the Habitat Creation and Enhancement Works were completed;
"Completion Date Notice"	written notice from the Owner to the Council of the proposed Completion Date of the Habitat Creation and Enhancement Works served in accordance with paragraph 2.3 of this Schedule 5;
"DEFRA"	the Department for the Environment, Food and Rural Affairs or any successor body which carries out its functions;
"Habitat Creation and Enhancement Works"	the habitat creation and/ or enhancement works set out in the Habitat Management and Monitoring Plan (excluding any management or monitoring activities specified in the Habitat Management and Monitoring Plan);
"Habitat Management and Monitoring Plan (HMMP)"	the document titled 'Habitat Management and Monitoring Plan' for the creation and/ or enhancement of habitat to achieve the Biodiversity Net Gain, and subsequent management and maintenance thereof, to be prepared in accordance with the approved Biodiversity Gain Plan, to include: a) a non-technical summary; b) details of the roles and responsibilities of the people or organisation(s) delivering the HMMP; c) details of the planned habitat creation and/ or enhancement works to create and/ or enhance habitat to achieve the Biodiversity Net Gain in accordance with the approved Biodiversity Gain Plan; d) the management measures to be put in place to maintain the habitat in accordance with the approved Biodiversity Gain Plan for a period of 30 years from Practical Completion; and e) the monitoring methodology and frequency in respect of the created or enhanced habitat, to be completed and submitted to the Council for approval in writing in accordance with this Schedule 2;
"Monitoring Report"	the monitoring reports to be issued to the Council as specified in the HMMP and to be submitted at a minimum of 1 (one), 2 (two), 5 (five), 10 (ten), 15 (fifteen), 20 (twenty), 25 (twenty five) and 30 (thirty) years following First Occupation of the Development;
"Proposed Commencement Date"	the date on which the Developer intends to Commence Development

2. BNG Monitoring Contributions

2.1. To pay the BNG Monitoring Contribution in full to the District Council within 10 (ten) Working Days of the Commencement Date.

3. Biodiversity Gain Plan and HMMP

3.1. To submit the Biodiversity Gain Plan and the HMMP to the District Council for its approval in writing prior to the Commencement of Development;

3.2. Not to Commence Development until the Biodiversity Gain Plan and the HMMP have been approved in writing by the District Council (such approval not to be unreasonably delayed or withheld);

3.3. To issue the Completion Date Notice to the District Council within 10 (ten) Working Days of the anticipated date of completion of the Habitat Creation and Enhancement Works;

3.4. To rectify promptly any defects in the Habitat Creation and Enhancement Works identified by the District Council following receipt of the Completion Date Notice and issue a subsequent Completion Date Notice and thereafter to continue to rectify any defects and issue Completion Date Notices until the District Council issues a Certificate of Completion;

3.5. Not to Occupy the Development until the Habitat Creation and Enhancement Works set out within the HMMP have been completed in full and the Council has issued a Certificate of Completion;

3.6. To ensure that the Habitat Creation and Enhancement Works set out in the HMMP are retained and maintained from the Completion Date until the 30th anniversary of the date of issue of the Certificate of Completion or Practical Completion of the Development whichever occurs later;

3.7. To provide a Monitoring Report to the District Council within 20 (twenty) Working Days of each Monitoring Report date specified in the HMMP;

3.8. To notify the District Council of any requested amendment to the HMMP, such notice to be accompanied by:

3.8.1. the proposed amended HMMP;

3.8.2. a statement of reasons for such amendment; and

3.8.3. confirmation (with reasons) that the amendment would not prejudice:

3.8.3.1. the use or management of the BNG Land in a manner consistent with its function to deliver BNG; and

3.8.3.2. the continued functioning of the BNG Land for BNG or any existing Allocation.

4. Access for Inspection

4.1. From the Commencement Date and without charge, to allow the District Council, its agents, and/ or contractors, with or without workmen and/ or equipment to:

4.1.1. enter onto the part of the BNG Land necessary for monitoring compliance with:

4.1.1.1. the obligations in this Agreement;

4.1.1.2. any Breach Notice; and

4.1.2. pass and repass across any land in the Owner's control reasonably necessary for gaining access to the BNG Land in accordance with paragraph 4.1.1,

subject to the District Council providing the Owner with a minimum of 5 Working Days' notice of its desire to enter onto the BNG Land, and the District Council and its agents and/or contractors and/or workmen complying with the reasonable health and safety requirements of the Owner and/or their appointed contractors.

5. Breach Notice and Step-In Rights

5.1. To notify the Council within 20 Working Days of service of a Breach Notice whether the Owner accepts the Breach Notice or disputes the Breach Notice in whole or in part ("**Breach Response Notice**").

5.2. Where a Breach Notice is disputed:

5.2.1. to include a reasoned response in the Breach Response Notice; and

5.2.2. to make reasonable endeavours to resolve the measures in dispute with the Council; and

5.2.3. where resolution of the measures in dispute cannot be resolved in accordance with subparagraph 5.2.2 (above) within 20 Working Days of the date of service of the Breach Response Notice, to refer the purported non-compliance with this Agreement (set out in the Breach Notice), and any remedial action needed (if any) for determination by an Expert appointed in accordance with clause 11.3 of this Agreement within a further 10 Working Days.

5.3. Where a Breach Notice is accepted (or an Expert has determined that the purported breach of this Agreement has occurred, and the Breach Notice is therefore valid), to comply with the requirements of the Breach Notice within the time limits specified (or other extended timeframe as agreed with the District Council in writing).

5.4. To comply with any requirements imposed in connection with a Breach Notice by an Expert pursuant to paragraph 5.2.3 within the time limits specified in the Expert's determination.

5.5. Where the Owner has failed to comply with a time limit of the Breach Notice or Expert's determination in respect of a Breach Notice, to allow the District Council, its agents, and contractors with or without workmen and/ or equipment to enter:

5.5.1. any part of the BNG Land that is necessary for the carrying out the steps set out in the Breach Notice; and

5.5.2. any other land in the Owner's control necessary to access the BNG Land,

PROVIDED THAT that the notice and health and safety requirements specified in paragraph 3 are complied with.

5.6. To pay the District Council a sum equivalent to its reasonably and properly incurred costs in exercising its step in rights and carrying out the relevant works pursuant to paragraph 5.5 (including its sub paragraphs) within 20 Working Days of the date of a notice requesting payment (such notice to include a breakdown of such costs).

5.7. In default of payment of a sum falling due to the District Council in whole or in part pursuant to paragraph 5.6 of this Schedule, the Council shall be entitled to recoup its costs from the owner for the time being of the BNG Land or its successors in title and may secure the same by registering a charge or restriction on the title of the BNG Land at HM Land Registry.

6. Restriction on alienation of any part of the Application and BNG Site

6.1. Not to sell, lease, assign, underlet, transfer or otherwise part with its interest in the BNG Land, or any part of it, otherwise than to a Management Company without first providing a surety, performance bond or similar (to be agreed with the District Council) to guarantee the cost of carrying out the BNG obligations secured by this Schedule 8 of this Agreement to include any legal or administration costs associated with the carrying out of those obligations pursuant to a Breach Notice by or on behalf of the District Council.

6.2. To consent to the entering of the following restriction on the transferee's title to the BNG Land at HM Land Registry following the registration of the transfer and shall provide the transferor with all necessary assistance and/or documentation to permit entry of the restriction:

"No disposition of the part of the registered estate shown shaded [orange] of the title plan (other than a charge) by the proprietor of the registered estate, or by the proprietor of any registered charge, not being a charge registered before the entry of this restriction, is to be registered without a certificate signed by the proprietor for the time being of the estate registered under title number [ ] or their conveyancer that the provisions of Schedule 5 of an Agreement made pursuant to section 106 of the Town and Country Planning Act 1990 dated [ ] between (1) Patricia Anne Sykes; (2) Devine Homes PLC; and (3) Horsham District Council have been complied with".