Planning Inspectorate

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Your Ref: DC/25/1122
Our Ref: APP/Z3825/X/25/3376135

Head of Development Control
Horsham District Council
Parkside
Chart Way
Horsham
West Sussex
RH12 1RL

21 November 2025

Dear Head of Development Control,

Town and Country Planning Act 1990
Appeal by Mr Guy Wakeley
Site Address: Firwood House Bashurst Hill, Itchingfield, HORSHAM, RH13 0NY

We have received the above referenced appeal.

We have checked the documents submitted and confirm that the appeal is valid. If the appointed Inspector confirms that this may not be the case, we will write to you again.

For the appellant - If you have not sent copies of your appeal form and other relevant documents to the local planning authority (LPA), please do so immediately.

Your appeal will now await the appointment of a case officer and Inspector. When available we will write to you starting the appeal (the 'start' letter) setting out details of the timetable, procedure and event details.

Appeals Casework Portal

Details of the appeal will be available to view on the Appeals Casework Portal as soon as a 'start' letter has been issued.

Important information

The Planning Inspectorate deals with over 20,000 appeals a year in locations all over England. We are experiencing a high demand on our resources and unfortunately this is causing a delay in dealing with some of our casework. We have put measures in place to deal with the current delays including the recruitment of additional resources and the introduction of new working practices. We are making good progress and improving our handling times. We hope to recover our position soon.

We are unable to respond to any queries on delays for specific cases. General information about average times is available here. We would also ask you to use our appeals portal for submission of any required documents. This will ensure that all documents are associated with the correct case file. Sending documents to us by email or post can lead to delays in the processing of your appeal.

We will write to you again when we are in a position to start the appeal. Please be aware that for appeals proceeding by inquiries a date is likely to be fixed in 17-20 weeks and for hearings, in 13-20 weeks time.

Information about the appeals process can be accessed at GOV.UK - https://www.gov.uk/government/publications/enforcement-appeals-procedural-guide.

I recommend that you read the relevant guidance.

Yours sincerely,

Enforcement Appeals Officer
Enforcement Appeals Officer

https://www.gov.uk/government/publications/planning-inspectorate-privacy-notices

Where applicable, you can use the internet to submit documents, to see information and to check the progress of cases through GOV.UK. The address of the search page is - https://www.gov.uk/appeal-planning-inspectorate