Horsham District Council

Application for a Non-Material Amendment Following a Grant of Planning Permission

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

Highwood

Address Line 1

Castlegate

Address Line 2

Address Line 3

West Sussex

Town/city

West Chiltington

Postcode

RH20 2NJ

Description of site location must be completed if postcode is not known:

Easting (x)

507606

Northing (y)

117400

Description

Applicant Details

Name/Company

Title

mrs

First name

jessica

Surname

Stubbs

Company Name

VEVO-VISION LTD

Address

Address line 1

Highwood

Address line 2

Castlegate

Address line 3

Town/City

Pulborough

County

Country

United Kingdom

Postcode

RH20 2NJ

Are you an agent acting on behalf of the applicant?

◯ Yes
⊘ No

Contact Details

Primary number

***** REDACTED ******

Secondary number

Fax number

Email address

***** REDACTED ******

Eligibility

Does the applicant have an interest in the part of the land to which this amendment relates?

- [x] Yes
- [ ] No

If the applicant is not the sole owner, has notification under Article 10 of the Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended) been given?

- [x] Yes
- [ ] No
- [ ] Not applicable

Please add details of all persons notified

Name of person notified:
***** REDACTED ******

House name:
Highwood

Number:

Suffix:

Address line 1:
Highwood

Address Line 2:
Castlegate

Town/City:
Pulborough

Postcode:
RH20 2NJ

Date notice served:
14/01/2025

Description of Your Proposal

Please provide the description of the approved development as shown on the decision letter

ERECTION OF SIDE AND REAR EXTENSIONS , ROOF ALTERATIONS INCLUDING CONSTRUCTION OF FRONT AND REAR GABLES AND DORMERS, ERECTION OF A DETACHED GARDEN ROOM, A REPLACEMENT DETACHED GARAGE AND MAIN ENTRANCE GATES.

Reference number

DC/21/2348

Date of decision

16/12/2021

What was the original application type?

Full planning permission

For the purpose of calculating fees, which of the following best describes the original development type?

- [x] **Householder development:** Development to an existing dwelling-house or development within its curtilage
- [ ] **Other:** Anything not covered by the above category

Non-Material Amendment(s) Sought

Please describe the non-material amendment(s) you are seeking to make

THE GARDEN ROOM IS OPEN ON TWO SIDES AND I WISH TO CLOSE THIS IN WITH ALUMINIUM GLAZED FRENCH AND BI FOLDING DOORS.
LOW WALL ON SOUTH ELEVATION TO BE REMOVED AND PIERS BUILT AROUND IN BRICK TO FACILITATE INSTALLATION.

Please state why you wish to make this amendment

THE GARDEN ROOM IS UNUSABLE DURING THE COLDER /WETTER MONTHS

Are you intending to substitute amended plans or drawings?

- [ ] Yes
- [x] No

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- [ ] Yes
- [x] No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- [ ] The agent
- [ ] The applicant
- [x] Other person

If Other has been selected, please provide contact details:

Title

***** REDACTED ******

First name

***** REDACTED ******

Surname

***** REDACTED ******

Phone Number

***** REDACTED ******

Email

***** REDACTED ******

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- [x] Yes
- [ ] No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title

First Name

Surname

***** REDACTED ******

Reference

DUTY OFFICER

Date (must be pre-application submission)

13/01/2025

Details of the pre-application advice received

ADVICE THAT A NON MATERIAL AMMENDMENT WOULD BE NEEDED

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:
(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- [ ] Yes
- [x] No

Declaration

I/We hereby apply for Non-Material Amendment as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.
I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.
I/We also accept that, in accordance with the Planning Portal's terms and conditions:
- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☑ I / We agree to the outlined declaration

Signed

jessica Stubbs

Date

14/01/2025