

WEST SUSSEX COUNTY COUNCIL CONSULTATION

TO:	Horsham District Council FAO: Meg Bayliss
FROM:	Highways, WSCC
DATE:	22/06/2026
LOCATION:	14 Farm Avenue, Horsham, RH12 2JY
SUBJECT:	DC/26/0630 Erection of a proposed front porch and off road parking with extended drop kerb.
DATE OF SITE VISIT:	N/A
RECOMMENDATION:	More Information / Modification

This application has been dealt with in accordance with the Development Control Scheme protocol for small scale proposals.

WSCC in its role as Local Highway Authority (LHA) has been consulted on highway matters by the Local Planning Authority (LPA) for the proposed erection of a proposed front porch, off-road parking and dropped kerb. The site is located on Farm Avenue, an unclassified road subject to a speed restriction of 30 mph. Following a review of the submitted application documents, the LHA request more information from the applicant.

Access

The proposed access works will be subject to a licence obtained from WSCC and constructed to a specification agreed with a WSCC Highway Area Engineer. For a licence to be granted for a dropped kerb, the applicant needs to demonstrate that an off-street car parking space of at least 2.4m x 4.8m can be accommodated without overhanging into the adjacent footway. A measure of the plans suggests that the proposed hardstanding will only have a depth of approximately 4.5m. Can the plans be amended to ensure that a hardstanding depth of at least 4.8m can be achieved?

In addition to the above, I note that there is an existing telegraph pole and street signage located within the footway fronting the site. For a licence for a dropped kerb to be granted, the existing sign and telegraph pole needs to be located at least 1m from the top of the ramped kerb of the proposed crossover. If the sign/telegraph pole is within 1m, it must be relocated at the expense of the applicant, or written confirmation in advance of the application from the utility owner must be provided to confirm that they have no issue with the distance you are proposing. It is the responsibility of the applicant to liaise with the necessary parties to organise the moving of the sign/telegraph pole. Please can the applicant demonstrate that the proposed vehicle crossover will be situated at least 1m away?

Conclusion

The access proposals should align fully with WSCC Vehicular Cross Over: Application Criteria Guidance, which can be found at the following link:

https://www.westsussex.gov.uk/media/20290/vco_guidance_notes.pdf

Please raise the above points with the applicant and reconsult once the necessary plan modifications have been made.

Kyran Schneider
West Sussex County Council – Planning Services