



Horsham District Council

Application for Removal or Variation of a Condition following Grant of Planning Permission or Listed Building Consent

Town and Country Planning Act 1990 (as amended); Planning (Listed Buildings and Conservation
Areas Act) 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number	
Suffix	
Property Name	Palaceland Farm
Address Line 1	Hooklands Lane
Address Line 2	
Address Line 3	West Sussex
Town/city	Shipley
Postcode	RH13 8PX

Description of site location must be completed if postcode is not known:

Easting (x)	Northing (y)
512341	120067

Description

Applicant Details

Name/Company

Title

Mr & Mrs

First name

Roger and Lucy

Surname

Sheridan

Company Name

Address

Address line 1

Palaceland Farm Hooklands Lane

Address line 2

Address line 3

Town/City

Shipley

County

West Sussex

Country

United Kingdom

Postcode

RH13 8PX

Are you an agent acting on behalf of the applicant?

- ☒ Yes
- ☐ No

Applicant Contact Details

Primary number

***** REDACTED *****

Secondary number

***** REDACTED *****

Fax number

Email address

***** REDACTED *****

Agent Details

Name/Company

Title

Ms

First name

Amanda

Surname

Farley

Company Name

Scandia-Hus Limited

Address

Address line 1

Unit 12 Oakleigh House

Address line 2

Scandia-hus Business Park

Address line 3

Felcourt Road,

Town/City

East Grinstead

County

West Sussex

Country

United Kingdom

Postcode

RH19 2LP

Contact Details

Primary number

***** REDACTED *****

Secondary number

***** REDACTED *****

Fax number

Email address

***** REDACTED *****

Description of the Proposal

Please provide a description of the approved development as shown on the decision letter

Demolition of existing agricultural barn and construction of holiday let accommodation.

Reference number

DC/25/1153

Date of decision (date must be pre-application submission)

22/05/2026

Please state the condition number(s) to which this application relates

Condition number(s)

Condition 13

Has the development already started?

☐ Yes

☒ No

Condition(s) - Variation/Removal

Please state why you wish the condition(s) to be removed or changed

We would like to change from a holiday let to an additional domestic facility for the use and enjoyment of extended family and close friends, remaining ancillary to the main residential dwelling on site

If you wish the existing condition to be changed, please state how you wish the condition to be varied

We do not want to make any changes to the design that has been approved, we would just like it to change from a holiday let to an ancillary dwelling to the main residential dwelling.

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- ☐ Yes
☒ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☒ The agent
☐ The applicant
☐ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- ☐ Yes
☒ No

Ownership Certificates and Agricultural Land Declaration

Certificates under Article 14 - Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended)

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of all the land to which this application relates; and has the applicant been the sole owner for more than 21 days?

E.g. All the land is owned by a single individual

- ☒ Yes
☐ No

Is any of the land to which the application relates part of an Agricultural Holding?

- ☐ Yes
☒ No

Certificate Of Ownership - Certificate A

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

** "agricultural holding" has the meaning given by reference to the definition of "agricultural tenant" in section 65(8) of the Act.

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person Role

- ☐ The Applicant
☒ The Agent

Title

Ms

First Name

Amanda

Surname

Farley

Declaration Date

15/07/2026

☒ Declaration made

Declaration

I/We hereby apply for Removal/Variation of a condition as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

Amanda Farley

Date

15/07/2026