Working with

Site Specific Risk Assessment & Method Statement

Customer:	Site:		
Vintage- Events Ashburton High Street Steyning BN44 3GG	Vintage- Events - Ashburton Ashburton High Street Steyning BN44 3GG		29/04/2024 **SV0001313**
Expected Job Duration (days): 1 day	**Site Visit Completed by:** Josh Steere	**Visit Id** 21246088 29/04/2024 15:26	**Priority** Standard

Tree/Hedge Species	Tree Condition	Work Detail	What3Words location	Method Type	Method Reason	Price (incl VAT)
Horse Chestnut	Poor	- 1x Horse Chestnut (historic limb failure- requires heavy reduction/monolith specification at a minimum), reduce entire crown by at least 3.5m. All arisings/waste and debris removed from site.	///grain.radar.astounded	Climb	Climb in accordance with ICOP	£1,250.00+ VAT

Access Considerations:

Any Other Site Concerns:
None

TPO Considerations:
Yes- conservation app required.

Wildlife Considerations:
None

BioSecurity Measures Required:
None

Overheads/Underground Utilities:
None

Are arisings/debris to be removed from site?	Details
Yes	

Will Traffic Management be required?	Details
✖	

Team Requirements:
4 man team

Skill Requirements:
2 Climbers
2 Groundsmen

Vehicle Requirements:
1 Truck (Iveco)

Plant Requirements:
ST6 Chipper

Equipment Requirements:	
Climbing kits 150 x2 201 500i x2 Blower	
Visit Date: 29/04/2024	**Preferred Date: (Internal Reference only. This is not a confirmed date for the work)**

General risks present on site (please refer to TTC's Generic Risk Assessment document)

1.1 Injury/Illness/Infection	Yes
1.2 Fire/Explosion	Yes
1.3 Contact with Energised lines	No
1.4 Emergence Call-Out	No
2.1 Work Site - Common Factors	Yes
2.2 Powerlines - Over and Underground	No
2.3 Other Utilities	No
2.4 Buildings Other Obstructions	Yes
2.5 Working near road or footpaths	No
2.6 Sensitive/emotionally charged environment	Yes
2.7 Asbestos	No
3.1 Mineral Oil/Herbicides/Pesticides	No
3.2 Working near protected species	Yes
3.3 Excessive noise/dust/vibration	Yes
4.1 Chainsaws	Yes
4.2 Tree Climbing	Yes
4.3 Use of chainsaws in trees/at height	Yes
4.4 Branch removal	Yes

4.5 Use of rigging equipment	Yes
4.6 Tree felling	Yes
4.7 Delimbing/Cross-cutting	Yes
4.8 Storm damage	Yes
4.9 Chemical Spraying	No
5.1 Brushwood Chippers	Yes
5.2 Grinders	No
5.3 Winches - hand or Mechanical	No
5.4 Brushcutters/Clearing saws	No
5.5 Hedgetrimmers	No
5.6 Parrot-head pole pruners	No
5.7 Mobile Elevated Working Platforms (MEWPs)	No
5.8 Cranes	No
5.9 HIAB/Tractor and Timber Grab	No
5.10 Log Splitters	No
5.11 Flails & Mulchers	No

General Operational Method Statement

TTC – Total Tree Care LTD became an Arboricultural Association Approved Contractor in May 2016.

The Management Team at TTC comprise Josh Steere (Director), Tom Cave (Director) and Kate Steere (Office & Operations Manager).

Directors undertake regular Site Safety and Quality Inspections to make sure that company guidance is being followed.

Our Office & Operations Manager provides a first point of contact for all operational and HR issues, escalating to Directors where necessary.

All our work is carried out by skilled, trained and competent individuals working in groups of not less than two and usually three or more as dictated by task/job specific risk assessment.

Every member of staff has been provided with an electronic copy of our Code of Conduct, company policies and Generic Risk Assessment for Commercial Arboriculture. They are required to follow the expectations and guidelines contained therein at all times during their everyday activities.

Each TTC team has an appointed Team Lead; the Team Lead may vary from day to day.

The Team Lead is responsible for the following daily activities:

Before Leaving the Yard:

- Checking that all equipment and plant required for the day's tasks is correctly loaded onto/securely attached to the company vehicle;
- Completing a daily vehicle check and reporting any issues to the Management Team.

Before Work Commences:

- Making sure all vehicles and plant are parked/positioned safely when on site;
- Communicating the general hazards associated with the tasks to be carried out as highlighted by the RAMS;
- Having an open discussion and agreeing the site-specific emergency/rescue procedure with the team;
- Implementing all control measures outlined in the RAMS;
- Identifying any new site-specific hazards/risks e.g. poor ground conditions and addressing these;
- Checking that all equipment/plant is fit for purpose;
- Making sure that all traffic management, signs and barriers are in place;
- Completing the Onsite Risk Assessment and thereby confirming that the above measures have been put into place.

During the working day:

- Overseeing general H&S for all staff/anyone who may be affected;
- Monitoring working practices to ensure these meet with quality expectations.

At the end of the working day:

- Leaving the site clean and tidy, removing all traffic management, signs and barriers as required;

Checking customer satisfaction and gaining customer sign-off (if required);

- Checking that all vehicles and plant have been thoroughly cleaned of soil and organic matter;
- Overseeing the disposal of arisings in accordance with our Waste Carrier's licence obligations;
- Making sure that all equipment and products are safely and securely stored ready for use the following day.

Health & Safety (H&S) Specific Responsibilities

TTC – Total Tree Care LTD expect their customers to advise them of all known hazards/risks at the site location that may affect the health or safety of their team. A copy of our T&Cs and the Arboricultural Association's publication on 'Choosing Your Arborist' is provided at quotation stage. Customers are required to read these carefully before ***accepting the quote.***

All our work procedures incorporate safe systems of working and closely follow the Arboricultural & Forestry Advisory Group work equipment guidance published by the Health and Safety Executive (HSE) and the arboricultural method Safety Guides published by the Arboricultural Association. Electronic copies of these and our Generic Risk Assessments are provided to all members of staff on induction and are always available for reference purposes.

All TTC staff are required to wear appropriate PPE as stipulated in the Site-Specific Risk Assessment.

The Team Lead is responsible for overseeing health and safety on site. However, all TTC staff are trained in basic health and safety appropriate to their responsibilities and are empowered to take whatever action they deem appropriate to ensure the safety of themselves, their colleagues or any other person who may be affected by their actions or the actions of others.

Staff engaging in climbing activities are trained in dealing with emergency situations including aerial rescue. They are required to undertake weekly inspections of their climbing and rigging kit and address any defects immediately.

At least one team member will be trained in Emergency First Aid.

Each team will have at least one fully charged mobile phone on site with them for use in the event of an emergency.

All vehicles are equipped with First Aid kits and staff engaging in tree climbing activities/working more than 30m from a vehicle will also be required to carry their own personal First Aid kit.

Spill kits are available in each vehicle to deal with any chemical spillages.

TTC Signature

