Horsham District Council

Application for Tree Works: Works to Trees Subject to a Tree Preservation Order (TPO) and/or Notification of Proposed Works to Trees in a Conservation Area

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Tree Location

Please provide the address of the site where the tree(s) stands (full address if possible)

Number: 25

Suffix:

Property Name:

Address Line 1: Turners Close

Address Line 2:

Address Line 3: West Sussex

Town/city: Southwater

Postcode: RH13 9LJ

Description of site location must be completed if postcode is not known:

Easting (x): 516231

Northing (y): 125568

If the location is unclear or there is not a full postal address, describe as clearly as possible where it is

(for example, 'Land to rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road')

Applicant Details

Name/Company

Title

Mr

First name

Shane

Surname

Buckman

Company Name

Address

Address line 1

5 Standing Close Southwater

Address line 2

Address line 3

Town/City

Horsham

County

Country

United Kingdom

Postcode

RH13 9AR

Are you an agent acting on behalf of the applicant?

◯ Yes
⊘ No

Contact Details

Primary number

***** REDACTED ******

Secondary number

Fax number

Email address

***** REDACTED ******

What Are You Applying For?

Based on the type of work proposed and the location and protected status of the trees involved, there are various details and supporting information that will need to be supplied in order for the Local Planning Authority to determine the application.

Are you seeking consent for works to tree(s) subject to a Tree Preservation Order?

- [x] Yes
- [ ] No

Do you know the Tree Preservation Order reference number(s)?

- [x] Yes
- [ ] No

Please enter the title or number for each relevant Tree Preservation Order

TPO/0988 - T0036

Please indicate whether the reasons for carrying out the proposed works include any of the following.

If so, your application MUST be accompanied by the necessary evidence to support your proposals (see guidance notes for further details).

Condition of the tree(s) - e.g. it is diseased or you have fears that it might break or fall

- [ ] Yes
- [x] No

Alleged damage to property - e.g. subsidence or damage to drains or drives.

- [ ] Yes
- [x] No

Are you wishing to carry out works to tree(s) in a conservation area?

- [ ] Yes
- [x] No

Documents and plans (for any tree)

A sketch plan clearly showing the position of trees listed in the question 'Identification of Tree(s) and Description of Works' MUST be provided when applying for works to trees covered by a Tree Preservation Order.

A sketch plan is also advised when notifying the LPA of works to trees in a conservation area (see guidance notes).

It would also be helpful if you provided details of any advice given on site by an LPA officer.

Are you providing additional information in support of your application (e.g. an additional schedule of work for the question 'Identification of Tree(s) and Description of Works')?

- [x] Yes
- [ ] No

If Yes, please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your application

TPO0988 Map Location.docx - showing location of tree (T0036) and the surrounding area
TIR 2405041 Buckman.pdf - Professional report and statement of works from Tree LC
TPO0988 1.jpg - Photo indicating branch to be removed as per the statement of works (red circle) and showing unbalanced canopy.
TPO0988 2.jpg - Photo indicating branch to be removed as per the statement of works (red circle)
TPO0988 3.jpg - Photo indicating branch to be removed as per the statement of works (red circle)
TPO0988 3 Standing Close.docx - email from resident outlining support for the works
TPO0988 4 Standing Close.docx - email from resident outlining support for the works and highlighting the impact the height and density of the tree is having on the daylight within the house and making the kitchen "unnaturally dark and gloomy when it (the tree) is in leaf"
TPO0988 25 Turners Close.docx - email from resident supporting works and referencing previous approval granted to him to trim/prun the tree and the issue that the previous landowner would not allow access to trim the tree on the side that is now Standing Close. This has subsequently resulted in a somewhat unbalanced canopy

Identification of Tree(s) and Description of Works

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out

The tree in question is TPO/0988 - T0036 and is indicated on the TPO0988 Map Location.docx document.

The objective of the works is to reduce and balance the canopy of the tree to maintain the health and longevity of the tree, remove the lowest main branch that overhangs Standing Close to avoid damage by high sided vehicles/HIAB lorries and to help improve the daylight into No.4 Standing Close

The statement of work is included in the document TIR 2405041 Buckman.pdf provided by E. J. Coulson (Lantra qualified in professional tree inspection) of Tree LC. This is an extract: -

Tree Species: X1 Oak (Quercus Robur)

General description: One single stem, semi-mature single Oak tree; referred to as T0036 and understood to be afforded protection under Tree Preservation Order 0988 (Horsham District Council).

Method of Inspection: Visual observations were carried out from ground level and accessed from Standing Close only.

Observations: The tree (T0036) stands in a domestic garden, approximately 2 metres from the roadway of Standing Close. The tree appears in good health and vitality exhibiting evidence of previous reduction work on the North side, the canopy is somewhat unbalanced perhaps as a result. There is some minor deadwood present to less than 75mm in diameter. Damage consistent with being struck by high sided vehicles, is present on the lowest main branch at approximately 4.5 meters found on the South East side of the stem.

Recommended Specification of Works:
Reduce and balance throughout the crown/canopy by a maximum of 2.5 metres in length and cuts no more than 100mm in diameter.
Removal of lowest main branch system to the main stem at 4.5 metres (200mm cut).
Lift crown/canopy to approximately 5m above Standing Close.
Remove deadwood.
All works to be carried out to BS3998

You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work.

Where trees are protected by a Tree Preservation Order, please number them as shown in the First Schedule to the Tree Preservation Order where this is available. You should use the same numbering on your sketch plan (see below for sketch plan requirements).

Please provide the following information:

- Tree species
- The number used on the sketch plan; and

- A description of the proposed works.

Where trees are protected by a Tree Preservation Order you must also provide:

- Reasons for the work; and where trees are being felled
- Proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.

e.g. Oak (T3) – Whole crown reduction to 12m above ground level, to provide sufficient clearance to property.

Sketch plan requirements

Your plan needs to show the precise location of the tree(s) in relation to nearby property/roads/boundaries. It should, therefore:

- indicate the main features of the site where the tree(s) stand and its surroundings; in particular, you should:
  - mark and name surrounding roads
  - sketch in buildings, including adjoining properties
  - add house numbers or names
- mark the position of the tree(s) to which you want to carry out work and identify them by the number shown in the Tree Preservation Order where possible; if you use a different number, please make sure that this can be matched with your description of the tree(s)
- if there are many trees on the site, make clear which tree(s) are included in this application by:
  - marking all trees on the plan, but only numbering those to which you want to carry out work
  - showing the approximate distance between the application tree(s) and buildings
  - adding other relevant features on the site (e.g. greenhouse, paths)

If it is impossible to identify the tree(s) accurately on the plan (e.g. because they are part of a woodland or group of trees), please identify their approximate location on the plan and provide details of how the tree(s) are marked on site (e.g. high visibility tape, tree tags, paint, etc); trees must not be marked by scarring or cutting into the bark.

Tree Ownership

Is the applicant the owner of the tree(s)?

◯ Yes
⊘ No

If No, please provide the address of the owner (if known and if different from the tree location)

Name/Company

Title

***** REDACTED ******

First name

***** REDACTED ******

Surname

***** REDACTED ******

Company Name

Address

Number: 25

Suffix:

Property Name

Address line 1

Turners Close

Address line 2

Southwater

Address line 3

Town/City

Horsham

Postcode

RH13 9LJ

Contact Details

Primary number

***** REDACTED ******

Secondary number

Fax number

Email address

***** REDACTED ******

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:
(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

◯ Yes
⊘ No

Declaration

I/We hereby apply for Tree works: Trees in conservation areas/subject to TPOs as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.
I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.
I/We also accept that, in accordance with the Planning Portal's terms and conditions:
- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☑ I / We agree to the outlined declaration

Signed

Shane Buckman

Date

08/05/2024