

WEST SUSSEX COUNTY COUNCIL CONSULTATION

TO:	Horsham District Council FAO: Marie Riggs
FROM:	Highways, WSCC
DATE:	01/10/2026
LOCATION:	4 Kingfisher Way, Horsham, RH12 2LT
SUBJECT:	DC/26/1329 Demolition of existing conservatory and erection of a single storey rear extension, erection of a single storey side extension, conversion of garage into habitable living space, and extension of the existing vehicular access.
DATE OF SITE VISIT:	N/A
RECOMMENDATION:	Advice

This application has been dealt with in accordance with the Development Control Scheme protocol for small scale proposals.

WSCC in its role as Local Highway Authority (LHA) has been consulted on highway matters by the Local Planning Authority (LPA) for the proposed demolition of existing conservatory and erection of a single storey rear extension, erection of a single storey side extension, conversion of garage into habitable living space, and extension of the existing vehicular access.

The site is located on Kingfisher Way, an unclassified road subject to a speed restriction of 30 mph. Given the small-scale nature of the proposals, the LHA does not anticipate that the proposed development would give rise to a material intensification of use. A garage will be lost as part of the proposals, though there does appear to be sufficient space within the driveway to serve the parking needs of the site.

The existing crossover is to be widened – such works will be subject to a licence obtained from WSCC and constructed to a specification agreed with a WSCC Highway Area Engineer. The applicant is advised that WSCC permit crossovers up to a maximum width of 6.4m, so the plans should demonstrate that the widened crossover does not exceed this maximum width. Crossovers that exceed this maximum width are likely to be refused a licence from WSCC.

In summary, the LHA does not consider that this proposal would have an unacceptable impact on highway safety or result in 'severe' cumulative impacts on the operation of the highway network, therefore is not contrary to the National Planning Policy Framework (in line with TR6 paragraph 4) and that there are no transport grounds to resist the proposal.

If the LPA are minded to approve the application, the following informative should be applied:

Vehicle Crossover – Minor Highway Works

The applicant is advised that in addition to obtaining planning permission that they must also obtain formal approval from the highway authority to carry out the site access works on the public highway. The granting of planning permission does not guarantee that a vehicle crossover licence shall be granted because the highway license process considers wider factors than are considered by the Highway Authority at planning stage.

Additional information about the licence application process can be found at the following web page:

<https://www.westsussex.gov.uk/roads-and-travel/highway-network-permits-and-licences/highway-licences/west-sussex-county-council-licences/dropped-kerbs-or-vehicle-crossovers-for-driveways/>

Kyran Schneider
West Sussex County Council – Planning Services