Horsham District Council

Application for Approval of Details Reserved by Condition

Town and Country Planning Act 1990 (as amended); Planning (Listed Buildings and Conservation Areas) Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

Ivy Cottage

Address Line 1

The Haven

Address Line 2

Address Line 3

West Sussex

Town/city

Billingshurst

Postcode

RH14 9BS

Description of site location must be completed if postcode is not known:

Easting (x)

508757

Northing (y)

130531

Description

Applicant Details

Name/Company

Title

mr

First name

terry

Surname

fallows

Company Name

Address

Address line 1

Ivy Cottage

Address line 2

The Haven

Address line 3

Town/City

Billingshurst

County

West Sussex

Country

GB

Postcode

RH14 9BS

Are you an agent acting on behalf of the applicant?

◯ Yes
⊘ No

Applicant Contact Details

Primary number

***** REDACTED ******

Secondary number

Fax number

Email address

***** REDACTED ******

Description of the Proposal

Please provide a description of the approved development as shown on the decision letter

Erection of a single storey rear extension and refurbishment works throughout the original building. (Householder Application).
Ivy Cottage The Haven Billingshurst West Sussex

Reference number

DC/26/0685

Date of decision (date must be pre-application submission)

07/09/2026

Please state the condition number(s) to which this application relates

Condition number(s)

3 Pre-commencement Condition: No relevant works shall commence until the following details have been submitted to and approved in writing by the Local Planning Authority. The works must not be executed other than in complete accordance with these approved details:
a) Drawings to a scale not smaller than 1:5 fully describing roof details including sections through:
- flat roof perimeters;
- junction between dormer cheeks and pitched roof verge.
b) Drawings to a scale not smaller than 1:20 showing internal drainage routes for new bathroom in historically significant cottage, noting all necessary cutting, chasing and other alteration to historic fabric.
Reason: As this matter is fundamental to ensure that the significance of the designated heritage asset, and the character, appearance and integrity of the building, is not prejudiced, thereby preserving the special architectural or historic interest which it possesses, and to comply with Policy 34 of the Horsham District Planning Framework (2015).
4 Pre-commencement (Slab Level) Condition: No development above ground floor slab level shall take place until a Biodiversity Compensation and Enhancement Strategy, in line with the recommendations of the Preliminary Roost Assessment Rev 02 (Lizard Landscape Design and Ecology, August 2026) and to compensate for the loss of one tree and a hedgerow, has been submitted to and approved in writing by the Local Planning Authority.

Has the development already started?

◯ Yes
⊘ No

Part Discharge of Conditions

Are you seeking to discharge only part of a condition?

◯ Yes
⊘ No

Discharge of Conditions

Please provide a full description and/or list of the materials/details that are being submitted for approval

1:5 fully describing roof details including sections through:
- flat roof perimeters;
- junction between dormer cheeks and pitched roof verge
1:20 showing internal drainage routes for new bathroom in historically significant cottage
Biodiversity Compensation and Enhancement Strategy

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

⊘ Yes
◯ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

◯ The agent
⊘ The applicant
◯ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

◯ Yes
⊘ No

Declaration

I/We hereby apply for Approval of details reserved by a condition (discharge) as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.
I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.
I/We also accept that, in accordance with the Planning Portal's terms and conditions:
- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☑ I / We agree to the outlined declaration

Signed

terry fallows

Date

24/10/2026