Horsham District Council

# Application for Approval of Details Reserved by Condition

## Town and Country Planning Act 1990 (as amended); Planning (Listed Buildings and Conservation Areas) Act 1990 (as amended)

**Publication of applications on planning authority websites**

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

## Site Location

**Disclaimer:** We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

Mill Hill House

Address Line 1

Guildford Road

Address Line 2

Address Line 3

West Sussex

Town/city

Rudgwick

Postcode

RH12 3HZ

### Description of site location must be completed if postcode is not known:

Easting (x)

508592

Northing (y)

132908

Description

## Applicant Details

### Name/Company

Title

First name

Nicola

Surname

West

Company Name

### Address

Address line 1

Mill Hill House

Address line 2

Guildford Road,

Address line 3

Rudgwick

Town/City

Horsham

County

Country

GB

Postcode

RH12 3HZ

Are you an agent acting on behalf of the applicant?

◯ Yes
⊘ No

### Applicant Contact Details

Primary number

***** REDACTED ******

Secondary number

Fax number

Email address

***** REDACTED ******

## Description of the Proposal

Please provide a description of the approved development as shown on the decision letter

Conversion, extensions and alterations to existing outbuilding to form a four-bedroom detached dwelling ( Householder Application).

Reference number

DC/22/1663

Date of decision (date must be pre-application submission)

24/10/2023

**Please state the condition number(s) to which this application relates**

Condition number(s)

2 AND 3

Has the development already started?

- [x] Yes
- [ ] No

If Yes, please state when the development was started (date must be pre-application submission)

09/10/2026

Has the development been completed?

- [ ] Yes
- [x] No

## Part Discharge of Conditions

Are you seeking to discharge only part of a condition?

- [x] Yes
- [ ] No

If Yes, please indicate which part of the condition your application relates to

PART 3. A PRELIMINARY RISK ASSESSMENT

## Discharge of Conditions

Please provide a full description and/or list of the materials/details that are being submitted for approval

A preliminary Risk Assessment (phase 1 Desk Study)

## Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

◯ Yes
⊘ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

◯ The agent
⊘ The applicant
◯ Other person

## Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

◯ Yes
⊘ No

## Declaration

I/We hereby apply for Approval of details reserved by a condition (discharge) as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.
I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.
I/We also accept that, in accordance with the Planning Portal's terms and conditions:
- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☑ I / We agree to the outlined declaration

Signed

Nicola West

Date

23/10/2026