

Job Name: Nationwide – Horsham
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1.0 Introduction

- 1.1 This Design and Access Statement has been prepared in support of a full planning application and advertisement consent for the replacement of a single ATM at Nationwide, 37 Carfax, Horsham.
- 1.2 The site is currently occupied by a building society arranged over two storeys, with public access taken from Carfax via the North elevation of the property. The front section of the premises comprises the customer-facing area, including the cashier counter and private meeting pods. The rear section and the First floor accommodates the back-of-house functions, including staff areas, offices and storage rooms.
- 1.3 The proposal involves the safe removal of the existing ATM and the installation of a replacement unit within the same opening on the front elevation on a like-for-like basis. Associated works include internally illuminated ATM signage, new glazing to the frontage, reinstatement of manifestation. The new ATM has been designed and positioned to comply with the requirements of the Equality Act 2010, providing improved accessibility and ease of use for all customers, including those with mobility impairments. The proposal will ensure the continued provision of accessible banking facilities whilst preserving the visual appearance of the existing premises and the wider streetscene.

- 1.4 The purpose of this Design and Access Statement is to set out how the applicant has considered all the relevant national and local design information, policies and guidance in preparing the proposed works.

2.0 Site Context

- 2.1 The application site comprises an existing Nationwide branch located on the Carfax within the established commercial centre of Horsham. The building forms part of a retail frontage characterised by active ground-floor uses, glazed shopfronts, signage, and regular pedestrian footfall.
- 2.2 The surrounding context is predominantly commercial including banks, cafes, retail units and other town centre services. The location benefits from public transport links and established pedestrian infrastructure.

3.0 Description of Works

- 3.1 The proposal relates solely to the removal and replacement of an external ATM machine.
- 3.2 **The proposed works comprise:**
- Removal of the existing accessible ATM located within the front elevation.
 - Installation of a replacement accessible ATM within the existing opening on a like-for like basis.
 - Internally illuminated ATM surround/signage
 - Replacement glazing to accommodate the ATM installation
 - Reinstatement of window manifestation consistent with Nationwide branding
 - No increase in floorspace is proposed, and the works do not alter the overall footprint or height of the building.

4.0 Use

- 4.1 The existing building is currently used as a Nationwide branch serving Horsham and the surrounding area.
- 4.2 The existing use will be retained. No change of use is proposed.

5.0 Appearance

- 5.1 The proposed replacement of the existing ATM machine, glazing, and manifestation will reflect Nationwide's established corporate identity while remaining sympathetic to the character of the street scene. The ATM will be installed to comply with the requirements of the Equality Act 2010. This minor adjustment will not result in any material alteration to the size, design or overall appearance of the external façade, and the works will have no significant impact on the visual character of the building or the surrounding streetscape.
- 5.2 Materials will be of high quality and consistent with existing shopfront finishes. The glazing will provide a clean, contemporary appearance, and the reinstated manifestation will maintain visual continuity across the frontage.



- 5.3 The internally illuminated ATM signage will be discreet and professionally integrated, ensuring it enhances usability without causing visual clutter or undue prominence within the streetscape.

6.0 Layout

- 6.1 The replacement ATM will be positioned within the existing opening on the front elevation, maintaining the current active frontage and ensuring continued visibility and accessibility from the public realm. As the replacement is being undertaken on a like-for-like basis, there will be no change to the existing layout of the building.
- 6.2 The new ATM supports the Equality Act 2010, improves pedestrian movement and accessibility without impacting neighbouring frontages.

7.0 Scale

- 7.1 The scale of the ATM and associated signage is appropriate to the proportions of the existing façade. The installation does not dominate the elevation and respects the established rhythm and scale of nearby shopfronts along Station Lane.
- 7.2 The internally illuminated elements are modest in size and designed solely to ensure legibility and safe use, particularly during hours of reduced daylight.

8.0 Landscaping

- 8.1 Not Applicable

9.0 Environmental Sustainability

- 9.1 The proposals involve minimal intervention and make efficient use of the

existing building fabric. The ATM will use energy-efficient internal illumination, and the reuse and upgrading of the existing frontage reduces the need for extensive new materials.

- 9.2 The improvements support the continued use of an existing town centre building, contributing to the long-term sustainability and vitality of Horsham's commercial core.

10.0 Access

- 10.1 The proposals have been developed in accordance with inclusive design principles and with due regard to the requirements of the Equality Act 2010. The Act places a duty on service providers to make reasonable adjustments to ensure that disabled people are not placed at a substantial disadvantage when accessing services.
- 10.2 The replacement ATM will be positioned at an appropriate height and in the same location as the existing installation, ensuring compliance with relevant accessibility standards and best practice guidance. The proposal will maintain convenient and inclusive access for all users. The retained position on the principal frontage will ensure that the facility remains clearly visible, easily accessible and fully integrated within the existing streetscape.
- 10.3 Pedestrian access along the pavement will be maintained throughout the works. The proposals will not adversely affect pedestrian movement or highway safety.
- 10.4 The proposals also align with BS 8300-1:2018 and BS 8300-2:2018 – Design of an accessible and inclusive built environment, which promote inclusive access through level approaches and thresholds to enable independent and dignified use of buildings and facilities.

11.0 Structural Survey

- 11.1 A structural survey is not anticipated due to the minor nature of the works.

12.0 Conclusion

- 12.1 The proposed installation of an ATM and associated frontage works at Nationwide, 37 Carfax, Horsham represents a high-quality, well-considered development that enhances accessibility, maintains an active street frontage, and respects the character of the surrounding area.
- 12.2 The replacement ATM will be installed within the existing opening on the front elevation, with a slight adjustment to its height to improve accessibility and ensure compliance with the requirements of the Equality Act 2010. This minor modification will not result in any material change to the overall appearance of the building and will minimise any visual impact on the surrounding street scene.
- 12.3 The proposal will enhance accessibility and provide a more inclusive service for a wide range of users, including wheelchair users and those with reduced mobility, while respecting the character and appearance of the property and its immediate surroundings. As such, the works represent a modest and appropriate improvement that delivers accessibility benefits without adversely affecting the building or the wider street scene.